

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**June 27, 2018
7:00 P.M.**

Call to Order and Roll Call

Vice Mayor Lincoln Litchfield called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston
Councilperson Pam Griswold

Council Members Absent:

Mayor Dana Holbrook
Councilperson Cameron Kinney

Staff:

LaDawn Lawson, City Clerk
Bernardo Sandoval, Carlin Accountant
Steven E. Wilkinson, Carlin Public Works
Ella Trujillo, Carlin Senior Center Director

Public:

Bill Brewer
Sabra Esparza
Fred Montes de Oca

Pledge of Allegiance

1. **Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).**

There were no comments by the General Public.

2. **City Council Members Reports: (Non-Action Item).**
 - a. Councilperson Margaret Johnston stated that on Saturday there would be the Family Rodeo, Tuesday would be the Chinese burial, and Wednesday is the 4th. Vice Mayor Litchfield asked what time the burial would be at. Councilperson Johnston stated it is at 9:30 a.m.
 - b. Councilperson Pam Griswold stated Assistant Fire Chief Roger Curry wants to remind everyone that all open burning is closed and that there will be severe enforcement of fire work violations because it is so dry.
 - c. LaDawn Lawson stated the mosquito spraying would be happening in the morning.

3. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval to appoint Patsy Tomera to the Carlin Equestrian Park Committee and all matters related thereto. (Possible Action Item).**
 - a. Vice Mayor Lincoln Litchfield stated Patsy wrote a letter of interest and he read it into the record. Vice Mayor Litchfield stated he has known Patsy for a long time and he feels she will be an asset to the Board.
 - b. Councilperson Pam Griswold stated she has sat on several Boards with Patsy and she will give 100% but that she has a concern about Patsy living in Eureka County and not within the City limits.
 - c. LaDawn Lawson stated the bylaws do state the person must live within the City limits but the bylaws could be changed.
 - d. Councilperson Pam Griswold stated she would love to see her on the Board but would feel more comfortable with the bylaw change taking place before they appoint her to the Board.
 - e. Vice Mayor Litchfield asked if she votes in Carlin. LaDawn Lawson stated she votes in Eureka.
 - f. Vice Mayor Litchfield stated he would like a motion to table the matter in that case.

Councilperson Pam Griswold made a motion to table the matter until the Equestrian Park Board makes a bylaw change. Councilperson Margaret Johnston seconded the motion. The motion passed.

4. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion and possible action approving allocation of funds for the Carlin Historical Society to possibly be used for the exhibits at the Carlin Library and all matters related. (For Possible Action).**
 - a. Sabra Esparza stated they would not make it a habit of asking the City for money but the Mayor suggested they ask for the remaining funds because the fiscal year is almost over and the money will be lost. Sabra Esparza further stated they had requested money from the Elko County Recreation Board but that money would not become available until after July 1st and the exhibit is slated to open at 5 p.m. on July 4th. Sabra Esparza stated the

money will be used to complete the historical exhibit for the sesquicentennial celebrations.

- b. Vice Mayor Litchfield asked how much money they want. Sabra Esparza stated they were told to ask for all the remaining funds which she believes is \$800.00.
- c. Councilperson Pam Griswold stated the money must be spent by June 30th.
- d. LaDawn Lawson stated they must have the product and the receipt.
- e. Ella Trujillo stated they have the panels and would have the payable invoice tomorrow.
- f. Vice Mayor Lincoln Litchfield stated the exhibit is for the Birthday.

Councilperson Margaret Johnston made a motion to allocate \$800 for the Carlin Historical Society to possibly be used for the exhibits at the Carlin Library and all related matters. Councilperson Pam Griswold seconded the motion. The motion passed.

5. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of Resolution 2018-04, a Resolution to transfer the City of Carlin's portion of the 2018 Private Activity Bond Cap (PABC) in the amount of \$137,916.14 to Nevada Rural Housing Authority for Single Family Programs, and all related matters. (Possible Action Item).**

- a. Bill Brewer stated he is with the Nevada Rural Housing Authority and he appreciates the opportunity to speak to the Council. Bill Brewer stated they have been doing this since 2006 and many years they have asked for the transfer. Bill Brewer stated the City of Carlin has transferred about \$800,000 to Nevada Rural Housing and during that time they have helped 23 home owners in Carlin with over \$3 million dollars in mortgage funds. Bill Brewer further stated it has been a pretty fair deal for the City. Bill Brewer stated the bond cap is not money but is the opportunity to issue debt so it is very expensive to use the money unless you have a pretty sizable pot of it to use. Bill Brewer stated they put all of the money from other communities together to fund a mortgage credit certificate program which helps make housing more affordable for low-income families. Bill Brewer stated they enjoy helping people in rural Nevada as much as possible and even if they do not give them the money they will still help people in Carlin.
- b. Vice Mayor Litchfield asked if this was a yearly thing that they do. LaDawn Lawson stated it is.
- c. Vice Mayor Litchfield stated that even if they held onto the money they wouldn't be able to do anything with it.
- d. Bill Brewer stated it would cost them as much to issue the bonds as they have money and if they do not do anything with it then it will revert to the State.
- e. Vice Mayor Lincoln Litchfield read into the record the Resolution.

- f. Councilperson Pam Griswold asked if this was only Elko County or statewide. Bill Brewer stated it is the entire State.

Councilperson Pam Griswold made a motion to approve a Resolution 2018-04, a Resolution to transfer the City of Carlin's portion of the 2018 Private Activity Bond Cap (PABC) in the amount of \$137,916.14 to Nevada Rural Housing Authority for Single Family Programs, and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

Prior to moving on to Agenda Item #6, Vice Mayor Lincoln Litchfield explained to Patsy Tomera what they decided under Agenda Item #3, she was late arriving due to a Wildland Fire south of town which was on the Tomera Ranch Property.

6. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of City of Carlin Resolution 2018-05, A Resolution Transferring Funds within the General Fund and Utility Fund at the end of the 2017 – 2018 Budget Year and all related matters. (For Possible Action).**
 - a. LaDawn Lawson stated she would like to introduce Bernardo Sandoval who was recently hired to assist with the City's accounting.
 - b. Bernardo Sandoval stated they are trying to avoid any State statute violations by moving money that wasn't spent by certain Departments to other areas where they were overspent. Bernardo Sandoval stated this would normally be done in December.
 - c. Vice Mayor Litchfield asked if they do this every year. LaDawn Lawson stated it just depends.
 - d. Councilperson Margaret Johnston asked what funds were being overspent.
 - e. Vice Mayor Litchfield read into the record the Resolution.
 - f. Bernardo Sandoval stated the Streets capital outlay funds were overspent but the Fire Department was under spent. Bernardo Sandoval further stated that the grant funds were in the negative and the Utility Fund was under budgeted.

Councilperson Pam Griswold made a motion to approve the City of Carlin Resolution 2018-05, A Resolution Transferring Funds within the General Fund and Utility Fund at the end of the 2017 – 2018 Budget Year and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

7. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of a CBA (Collective Bargaining Agreement) between the City of Carlin and Operating Engineers, Local 3, for a period of July 1, 2018, to June 30, 2021, and all related matters. (For Possible Action Item).**
 - a. Carlos Esparza stated this is usually presented by the Union representative

but he is not there so he would do his best. Carlos Esparza stated that in their last packet they had the final revisions of the agreement so this is the final draft for their approval.

- b. Ella Trujillo stated there are no longer any due paying employees at the Senior Center and wondered why the agreement still covers them.
- c. Carlos stated they are tied in with the Public Works employees and City wide they have to get down to only 2 members before the Agreement is null and void.
- d. Ella Trujillo asked why her employees cannot have a copy of the Union Agreement. Steve Wilkinson stated they must be paid members to get a copy of the Agreement. Ella Trujillo stated she understood.

Councilperson Margaret Johnston made a motion to approve the Union Agreement for the City of Carlin and Local #3, for the period of July 1, 2018 to June 30, 2021, and all related matters. Councilperson Pam Griswold seconded the motion. The motion passed.

- 8. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of the minutes from May 23, 2018, and all related matters.**

Councilperson Pam Griswold made a motion to approve the Meeting Minutes for the Carlin City Council Meeting of May 23, 2018, and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 9. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of the minutes from May 24, 2018, and all related matters.**

Councilperson Margaret Johnston made a motion to approve the Minutes for the May 24, 2018, and all related matters. Councilperson Pam Griswold seconded the motion. The motion passed.

- 10. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of City expenditure for the period 06/09/2018 to 06/21/2018, and all related matters. (For Possible Action).**

Councilperson Pam Griswold made a motion to approve the City expenditures for the period of 06/09/2018 to 06/21/2018, and all related matters. Councilperson Pam Margaret Johnston seconded the motion. The motion passed.


11. **Public Comment** maybe taken prior to any Discussion Being Taken by the Council: **Comment by the General Public:** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).

There were no comments by the General Public.

12. **Adjournment.**
(Possible Action Item)

Councilperson Margaret Johnston made a motion to adjourn. Councilperson Pam Griswold seconded the motion. Vice Mayor Lincoln Litchfield adjourned the meeting at 7:29 p.m.

Approved:



Vice Mayor Lincoln Litchfield

Attest:



City Clerk LaDawn Lawson