

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
February 13, 2013 7:00 p.m.

Call to Order and Roll Call:

Vice Mayor Donnetta Skinner called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Vice Mayor Donnetta Skinner
Councilperson Bob DeMars
Councilperson Jay Duke
Councilperson Steve Feasel

Absent: Mayor Cliff Eklund

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer, Public Works Director Carlos Esparza
2. Present: Karla Jones, Lloyd Myers, Gerald Openshaw, Bill Bender

Pledge of Allegiance

I. Public Hearing to review and possibly approve the Appraisal Report of property described as established parcels on the southwesterly side of Griffin Street and northwesterly of its intersection with Poplar Street, and all related matters. (Possible Action Item)

1. City Manager Glenn Trust stated this item was the first of three to be discussed concerning Ames Construction's acquisition of property. He noted the appraisal was performed by William Tessler and noted there is a map, which shows the two properties, the lower parcel is part of the restricted well protected, but not prohibited area. He stated the use designated would be parking. He noted the northern parcel is the proposed office site and the appraisal shows separate values for the parcels, the northern \$60,000 and the southern \$30,000. He noted these are reasonable values.
2. Councilperson Bob DeMars inquired if this is comparable to Ahern's.
3. City Manager Glenn Trust stated the northern property does, but not the southern parcel.
4. Councilperson Jay Duke inquired about infrastructure.
5. City Manager Glenn Trust replied affirmatively. He explained that every parcel that the City has sold in the Industrial Park in the last year or sold for 60% of the appraisal price, the reason being is the amount of infrastructure and improvements required.
6. **Councilperson Steve Feasel moved to approve the Appraisal Report of property described as established parcels on the southwesterly side of Griffin Street and northwesterly of its intersection with Poplar Street, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

II. Review, discussion and possible approval of City of Carlin Resolution 2013 - 02, a resolution finding it in the best interest of the public to sell city owned real property without offering the property for sale at public auction and below market value, and all related matters. (Possible Action Item)

1. City Manager Glenn Trust explained the Resolution is required by NRS 268.063, as the City is required to sell public lands at public auction and at the appraised value or better unless the Council approves by Resolution that is in the best interests of the City to sell the land without public auction. He noted that the Resolution has been reviewed by the City Attorney. He read: Resolution NO. 2013-02 *A RESOLUTION FINDING IT IN THE BEST INTEREST OF THE PUBLIC TO SELL CITY OWNED REAL PROPERTY WITHOUT*

OFFERING THE PROPERTY FOR SALE AT PUBLIC AUCTION... that Economic Development means: The establishment of new commercial enterprises or facilities within the City; The support, retention or expansion of existing commercial enterprises or facilities within the City; The establishment, retention or expansion of public, quasi-public or other facilities or operations within the City; The establishment of residential housing needed to support the establishment of new commercial enterprises or facilities or the expansion of existing commercial enterprises or facilities; or Any combination of the activities described in subparagraphs (1) to (4), inclusive, to create and retain opportunities for employment for the residents of the City. He stated all of those applied to the property and constitute a reason for the Resolution. He further read: The real property the City has considered selling for Economic Development consist of two parcels described as follows: Southerly Parcel -Assessor Parcel Number 002-220-038, 4.467, acres located on Griffin Street north of Poplar Street, Carlin, Nevada, described as Parcel 14 as shown on the Parcel map for the City of Carlin, Nevada, filed in the office of the Elko County Recorder on October 17, 2005, as file number 542155; and Northerly Parcel – Assessor Parcel Number not assigned yet, 5.497 acres, Parcel 21 as shown on the Parcel map for the City of Carlin, Nevada, filed in the office of the Elko County Recorder on February 7, 2013, as file number 667849.

*The Property is further described as being on the southwesterly side of Griffin Street, north of the “T” intersection with Poplar Street, in the Carlin Industrial Park, west of State Route 766 just northwesterly of the central Carlin/Interstate 80 interchange, in Carlin, Elko County, Nevada. The City has obtained one appraisal of the property. The appraisal value of the property is: Southerly Parcel – Thirty thousand dollars (\$30,000.00), Northerly Parcel – Sixty thousand dollars (\$60,000.00). **Ambro and Son, L.L.D.** has made an offer to purchase the property for Forty- eight thousand three hundred eighty dollars (\$48,380.00) payable through the transfer of title and delivery of a 1998, 24 foot X 60 foot doublewide modular office **valued at Forty-three thousand three hundred eighty dollars (\$43,380.00) to the City of Carlin’s Public Works Yard; and Five thousand dollars (\$5,000.00), payable in cash or certified check a closing together with bearing all costs for improvements to the property as detailed in the Purchase Contract with Ambro and Son, L.L.D. The contract which Ambro and Son, L.L.P. will execute meets the criteria of Economic Development by the establishment of new commercial enterprises and facilities within the City of Carlin, provision of additional employment and allowing the city to acquire additional needed office space through the exchange.***

2. Councilperson Jay Duke inquired what the plans are “within two (2) years”.
3. Mr. Gerald Openshaw, Representative for Ambro and Son, L.L.D., stated they would survey the land and later in the summer they would develop plans, submit it to the City for approval to start doing some earthwork and obtain approval for everything. He explained that the building has been designed and would be coming from Utah. He stated some of the extra dirt would be put on the lower part to use for the asphalt road and parking lot. He stated the office would be offset from the lower part. He stated they anticipate more employees who will utilize the parking. He stated they are hoping to have the majority of this done in 2013.
4. Councilperson Jay Duke inquired if a traffic study had been done.
5. Mr. Gerald Openshaw, replied they would use a van to get the employees to the mines.
6. Councilperson Steve Feasel stated his agreement with the Resolution until the second page #3 when it addresses trailer exchange. He questions if that is in the public’s better interest, but understands Public Works needs more office space. He stated that even though it would be delivered, it would be a building that has to be put on a foundation and hooked up. He noted the construction cost would be another expense the City would have. He stated the expense is well over the \$90,000 value of the two properties. He stated he is in favor of going ahead with everything, except this part, that the City is not making the best choice for the public as

- an exchange. He stated the Resolution “says to him” that “we will trade you the northern parcel and give you the southern parcel”. He stated his opposition to the way the Resolution is written at present. He stated Ames has been “wonderful, participated in everything and one of the largest construction companies in our area and are not trying to take advantage of the City, but I think the City needs more”. He stated he feels that maybe Ames could put that building in for the City and set it up entirely. He stated he does not feel it is a fair exchange.
7. Public Works Director Carlos Esparza stated a couple of years ago Capurro gave the City a doublewide, but it was in such bad shape they were not able to use it. He stated at the time the estimates of moving including the transportation was about \$15,000. He estimated it might be approximately \$10,000 - \$15,000 for this trailer after it has been transported to the yard. He also noted it would not need a foundation for set-up, but would be a temporary office.
 8. Councilperson Jay Duke stated it does not include the jacks for set up, the electrical, plumbing.
 9. Public Works Director Carlos Esparza stated the bid for the last trailer was for everything, so he would estimate if it was just brought to the yard and the City had to hire a contractor to put it together, it would be approximately \$15,000.
 10. Councilperson Bob DeMars stated he would like to see more help dealing with that, noting Ames is a big company and may have people that could assist.
 11. Mr. Gerald Open Shaw stated they do not have anyone, it would take a specialized company and have to have specialized jacks, etc. He stated it was about \$4,500 to set up trailers at Cortez.
 12. Councilperson Bob DeMars stated if it sits unoccupied, it would deteriorate inside and out.
 13. He inquired about the price of \$43,000.
 14. Mr. Gerald Openshaw replied they got that appraisal from the trailer manufacturer in Salt Lake City.
 15. Councilperson Bob DeMars stated he would like to see more help with the setup.
 16. Councilperson Jay Duke stated the studies have been done and in the best economic interest of the City, but we do not want to empty our pockets to do it. He inquired if Ames would be willing to help with the setup.
 17. Mr. Gerald Openshaw replied he would have to take that to somebody higher up in the company.
 18. Councilperson Jay Duke stated a considerable amount of work has gone into this already, but the Council should explore these options. He agrees with Councilperson Steve Feasel that Ames has been a good partner to Carlin.
 19. Vice Mayor Donnetta Skinner stated Ames has been good to Carlin over the years and they have come forward for anything that was asked of them. She would like them to get a good deal from the City.
 20. Public Works Director Carlos Esparza stated they would have to contract someone to do the job.
 21. Councilperson Steve Feasel noted if they make this deal, the next person could ask for the same and this would set a precedent.
 22. Councilperson Jay Duke stated the numbers are \$90,000 for appraised value, \$50,00 for the sale leaves \$40,000 minus any towing costs and it would cost the City \$15,000 for set up. He stated it calculates to \$25,000 less than the appraisal price.
 23. Karla Jones inquired how long the trailer would sit in the back lot.
 24. Mr. Gerald Openshaw stated it has been there for eight (8) months.
 25. Karla Jones explained she does not want the same scenario as they had with the Capurro trailer. She noted that Carlin has always sold property for less than appraised value because they do all the improvements on it, noting the precedent has already been set because of the improvements. She inquired if the cost of setup would be \$15,000, which would cost the City \$10,000. She stated the City already knows they are going to need to put in office space for

- the Public Works.
26. Public Works Director Carlos Esparza stated they had investigated prices when the Capurro trailer did not work and they were expensive, well over \$50,000 for a trailer.
 27. Councilperson Steve Feasel confirmed this trailer is a 1998 model.
 28. Vice Mayor Donnetta Skinner stated she has a doublewide that is older than that and is in good shape.
 29. Councilperson Bob DeMars stated he is worried that it has sat vacant for eight (8) months.
 30. Mr. Gerald Openshaw stated they had it taken apart, both sides of it and plastic was put over it and Public Works Director Carlos Esparza came to look at it.
 31. Public Works Director Carlos Esparza stated it is nice but would need some cosmetic work, some painting and some carpeting. He stated they are looking for the space with the building department expanding as much as it is. He noted the Department has three (3) storage sheds full of maps and files. He stated the size is 12" x 25".
 32. Councilperson Steve Feasel stated purchasing something comparable to that and adding to it, it would double your space and "we would not be looking at \$43,000 to buy it, would we"?
 33. Public Works Director Carlos Esparza stated it could be done, but he would prefer that they have a larger doublewide and look more professional now that there are developers and contractors coming into town.
 34. Councilperson Jay Duke stated from a construction background, "that is a band-aid and asking for trouble".
 35. Councilperson Bob DeMars stated Ames gets 10 acres of land from the City and "we get a \$15,000 bill".
 36. Councilperson Jay Duke stated the 24" x 60" is going to meet Public Work's need immediately, but still plenty of room for future growth.
 37. Councilperson Steve Feasel inquired if Ames would be willing to renegotiate this.
 38. Mr. Gerald Openshaw stated Ames offered to get the trailer down and if you want me to contract with someone to put it together, "I will offer that right now if you will approve this, but that is as far as I can go; If you want more money or anything like that, I do not think it would go over with the Ames owners". He stated he can get the trailer company to come to Carlin and slide the trailer together and hook them up, but it would not be the plumbing or anything like that. He stated it would be another \$3,000 to \$4,000 for that.
 39. Public Works Director Carlos Esparza stated they could do the electrical and plumbing in house and it would save them. He noted they cannot do the setup, as they still have to go through the state inspector.
 40. City Manager Glenn Trust stated, "Obviously if I did not think this was a reasonable deal, I would not have put it on the table. I know it would cost us significantly more to buy some either newer or brand new office space for Public Works. Personally, I am not in favor of Band-aiding things together and I do not mean to contradict members of the Council. That has been part of Public Works Director Carlos Esparza's problem with morale, because we are always Band-aiding things instead of doing it right up front. I actually think this is not a bad deal for the City. I always look at it as a long-term revenue stream. Right now the land is of no advantage, it just sits there and we do not pay property tax to ourselves, so we collect no money for that. We be assessed as real property. The land has significantly less value now than it would be. The northerly parcel appraised for \$60,000 and they are going to put a real building on it, so it will be assessed for more than it is now. Property tax revenues will increase for the City. I think this is something we should consider. Offsetting this with the cost of not buying a new building, not Band-aid the problems that we have and there is no room for the work that Bob Bratcher is doing now and they are constantly running to the storage. This proposal far offsets whatever. I am in favor, by the way, if they would help with the setup and we can do the plumbing and electrical in house it resolves our issue".
 41. Vice Mayor Donnetta Skinner agreed

42. Councilperson Steve Feasel stated he agrees with the long-term view, but he does not like the idea of the City having to come up with extra money to put this on a foundation and inspection. He would like to see this renegotiated and brought back to the Council.
43. Mr. Gerald Openshaw stated he would offer to have a contractor do the setup professionally, sliding it together, putting the jacks underneath and the tie downs, but not the electrical or plumbing.
44. Councilperson Jay Duke stated he estimates the \$1500 for the foundation and about \$2800 for the electrical and plumbing, which totals about \$4200.
45. Discussion was held on the location for the trailer and that the other trailer might be used by the Police Department.
46. Mr. Gerald Openshaw discussed the bottom property and that there is a portion that is used for easements and cannot be used by Ames. He stated the appraisal of \$30,000 for that property is pretty high for parking, but they did not dispute it.
47. City Manager Glenn Trust stated if they make a motion to amend the resolution and contract to include the set up.
48. Discussion was held on the motion.
49. Mr. Gerald Openshaw noted the jacks are still in the trailer.
50. Mr. Bill Bender inquired how long is this building going to be temporary or a year from now “are we going to jack it up and pour a foundation.
51. City Manager Glenn Trust stated he does not see the Public Works yard moving for a number of years. He stated this is a long-term placement, stating the current office building has been on jacks since approximately 1975
52. Discussion was held on the current trailer.
53. **Councilperson Bob DeMars moved for approval of City of Carlin Resolution 2013 - 02, a resolution finding it in the best interest of the public to sell city-owned real property without offering the property for sale at public auction below market value, and to relocate the 1998 24' x 60' double-wide trailer to the City of Carlin Public Works yard valued at \$43,380.00 and \$5,000 in cash to be set up, placed to include leveling, installation of the jacks, and tie downs, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**

III. Review and possible approval of a Land Purchase Contract selling two parcels of City owned land, described as established parcels on the southwesterly side of Griffin Street and northwesterly of its intersection with Poplar Street to Ambro Son, LLP, doing business as Ames Construction, Inc., and all related matters. (Possible Action Item)

1. City Manager Glenn Trust stated this is the third required element and the Purchase Contract has been reviewed by the City's attorney. He stated he would add changes as discussed in the previous motion. He pointed out that Paragraph 10 states: *Construction of Building(s): Buyer agrees to obtain building permits and to begin construction of the proposed office building and parking lot within twenty-four months of the execution of this contract. The buyer agrees to complete construction of the Office building and parking lot and obtain occupancy permits within thirty months from the date of execution of this agreement.* Paragraph 11 states: *Condition for conveyance of title: If Buyer has not obtained permits to begin construction within the Twenty-four months, Seller will remit to Buyer the sum of 20% of the purchase price to Buyer, retaining 80% as forfeited earnest money. Buyer will execute, at closing, a Quit Claim Deed for the property transferring title back to the City of Carling. If Buyer fails to meet the conditions for conveyance to title, the City will remit 20% of the purchase price to Buyer and will record the Quit Claim Deed with the Elko County Recorder. If all conditions are met within the required period of time, the Quit Claim Deed will be delivered to the Buyer.* He noted this terminology has been used in most of the property purchased in recent months and is standard boiler plate for contracts of this nature. He noted he will insert the proper wording for the trailer transport, set up and so forth in the

Contract where applicable.

2. **Councilperson Jay Duke moved for approval of a Land Purchase Contract selling two parcels of City-owned land, described as established parcels on the southwesterly side of Griffin Street and northwesterly of its intersection with Poplar Street to Ambro Son, LLD., doing business as Ames Construction, Inc., in exchange for the \$43,380.00 modular office and \$5,000 in cash, a total of \$48,380.00 through the transfer of title, set up no acute distress transport, placement, leveling, jacks, tie downs and further permitting, and cash, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

IV. Review, discussion and possible approval of a change order to the radio upgrade project requested by the Fire Department, and all related matters. (Possible Action Item)

1. Karla Jones reported they thought the radios were ordered, but found out they weren't.
2. Councilperson Jay Duke inquired if the wrong specification was on the City's part.
3. Karla Jones stated she did not know.
4. City Manager Glenn Trust stated it was partially their fault and Sierra had some responsibility and no one is at more fault than the other.
5. Karla Jones stated they are without 4 radios and the hand-held field radios are not programmable. She noted all of the firefighters do not need the programmable ones, but approximately 10 do, because not all 35 go on the fires at one time. She stated it helps to talk to Carson with questions during the fire.
6. City Manager Glenn Trust noted the change order of \$19,932.16 includes a credit of \$780 for seven (7) radios, so the actual cost is \$14,472.16.
7. **Councilperson Steve Feasel moved for approval of a change order to the radio upgrade project requested by the Fire Department, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

V. Discussion and possible approval of a proposal to make no change to the property tax rate levied by the City of Carlin in fiscal year 2013 – 2014, maintaining the rate at 1.1481 percent, and all related matters. (Possible Action Item)

1. City Manager Glenn Trust explained that they are required by Nevada Department of Taxation to report this.
2. **Councilperson Bob DeMars moved for approval of a proposal to make no change to the property tax rate levied by the City of Carlin in fiscal year 2013 – 2014, maintaining the rate at 1.1481 percent, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

VI. Discussion and possible approval of a recommendation to reappoint Goicoechea & DiGrazia, Coyle & Stanton, Ltd. as City Attorneys for the City of Carlin, and all related matters. (Possible Action Item)

1. City Manager Glenn Trust recommended each of the appointees be reappointed.
2. **Councilperson Steve Feasel moved for approval of a recommendation to reappoint Goicoechea & DiGrazia, Coyle & Stanton, Ltd. as City Attorneys for the City of Carlin, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

VII. Discussion and possible approval of a recommendation to reappoint High Desert Engineering and Mr. Thomas Ballew as City Engineers for the City of Carlin, and all related matters. (Possible Action Item)

1. **Councilperson Steve Feasel moved for approval of a recommendation to reappoint High Desert Engineering and Mr. Thomas Ballew as City Engineers for the City of Carlin, and all related matters. Councilperson Bob DeMars seconded the motion. The motion**

carried.

- VIII. Discussion and possible approval of a recommendation to reappoint Kafoury, Armstrong & CO., Inc., as City Auditors for the City of Carlin, and all related matters. (Possible Action Item)**
- 1. Councilperson Steve Feasel moved for approval of a recommendation to reappoint Kafoury, Armstrong & Co., Inc., as City Auditors for the City of Carlin, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**
- IX. Review, discussion and possible approval of a recommendation to reappoint Mr. William Bauer as the Chief of Police of the City of Carlin, and all related matters. (Possible Action Item)**
- 1. Councilperson Bob DeMars moved for approval of a recommendation to reappoint Mr. William Bauer as the Chief of Police for the City of Carlin, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**
- X. Review, discussion and possible approval of a recommendation to reappoint Mrs. LaDawn Lawson as Carlin City Clerk and Treasurer, and all related matters. (Possible Action Item)**
- 1. Councilperson Steve Feasel moved for approval of a recommendation to reappoint Mrs. LaDawn Lawson as Carlin City Clerk and Treasurer, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried,**
- XI. Recognition of an appreciation award plaque from General Moly to the City of Carlin, and all related matters. (Non-Action Item)**
- 1. Vice Mayor Donnetta Skinner read the plaque: Please accept this plaque as our appreciation for the important role your organization played in assisting General Moly in the acquisition of land from the BLM for the Mt. Hope project. The Mt. Hope project record decision is a major milestone for General Moly and represents the cooperation, dedication, and commitment of my colleagues and your organization. Thank You, Pat Rogers, Vice President, General Moly.**
- XII. Review and possible approval of the minutes for the Special Session of the Carlin City Council on January 7, 2013, and all related matters. (Possible Action Item)**
- 1. Councilperson Jay Duke moved for approval of the minutes for the Special Session of the Carlin City Council on January 7, 2013, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**
 - 2. Councilperson Steve Feasel stated Wayne Carlson's presentation was helpful for the members.**
 - 3. Councilperson Jay Duke agreed.**
 - 4. Vice Mayor Donnetta Skinner stated she was impressed with Jeff Williams' comments.**
- XIII. Review, discussion and possible approval of payments for the period 01/23/2013 to 02/13/2013 and all related matters. (Possible Action Item)**
- 1. Councilperson Jay Duke moved for approval of payments for the period 01/23/2013 to 02/13/2013 and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried unanimously.**
- IX. City Council Members Report. (Non-Action Item)**
- 1. Councilperson Jay Duke deferred to Chief William Bauer stated they held a meeting prior to the Council dealing with the dog issue and some positive comments were heard and good ideas.**

2. Councilperson Jay Duke stated he talked to Chief Bauer and if he is at the Council meeting, he would let him speak for the Police Department. He stated he will attend the Park & Recreation meeting and will encourage them to have more meetings in the future.
3. Councilperson Steve Feasel stated his condolences about what happened with the dogs with the hope that it is resolved. He stated it was unfortunate. He reported he attended the Governor's Affairs Committee at the Chamber of Commerce last week and there were 11 different people from different sections. He noted Curtis Calder from the City of Elko mentioned that there are 196 housing units that have been occupied, 1,200 multi-family permitted this year. He reported that Gene Miller of the hospital said there is a reduction in health care providers and \$11 billion has been taken away from the hospital and they are not adding any more Medicaid patients. He reported that Kathy McAdoo from PACE said their biggest problem was training costs, although they have not lost any and Dr. Mark Curtis of GBC reported his concern about legislative session, budget challenges for the state and funding formula problems for courses. He stated there are people from 28 states taking classes from GBC. He reported the average home is \$223,000 in the County with 618 units sold in 2012 and a Matt Forso of the Forest Service stated the biggest issue is the sage grouse issue on the federal level and that this is the time for hiring firefighters. He stated Leslie Ellis of BLM said there were five (5) openings for the Resource Advisory Council. He stated Pam Borda of NNRDA said there were 2,200 jobs in the mining industry and this is the fastest growing in the nation and that they hopefully have someone lined up to restore flights in Elko, fights to Twin Falls, Reno, Salt Lake and Las Vegas. He state Rob Stokes, Elko County Manager, said that \$3.5 million costs that were paid by the states services is now having to be paid by the County, a \$100 million impact for road transferred to the county. He stated Jeff Zander stated his concern is the legislative session and the change in funding formula for rural education and Joe Ramirez, Department of Transportation listed their first 8 projects to start and the #1 project is redoing the Carlin Tunnel, bridges both sides in May at a cost of \$24 million, followed by Pequop, Beowawe, Mountain City Hwy, Logge to Currie, Crescent Valley and Beowawe, and Emigrant.
4. Councilperson Jay Duke stated he is assuming that there will be bidding for gravel for those projects and he knows of three (3) companies in Carlin.
5. Councilperson Bob DeMars reported he met with Ahern Construction who will be coming to build their shop in April or May and getting permits to get going on that. At the Planning Commission Meeting the City land across from the Equestrian Park will not be changed to residential, they want to leave it as open space. They were not in favor of rezoning a section of the Bill Miller property for building housing. Both of these will be coming before the Council in the near future. He stated 4th Street was just repaved and he hates to see those 8,000 pound truck loads on this road. It looks nice now, he know a lot of towns restrict the truck loads on their streets. He talked to Carlos Esparza and he know 4th Street is part of the truck route. So what do you do.
6. Vice Mayor Donnetta Skinner reported the Senior Center held the Valentine Bingo and made \$540.00, one of their four (4) fundraisers of the year She and Public Works Director Carlos Esparza went to the cemetery to discuss the shed they are putting there. She stated she was pleased with the Carlin people about the dog issue because it did not turn out to be a complaint session. She stated they need to get the citizens involved in taking care of the dog problem.

X. City Clerk's Report (Non-Action Item)

1. City Clerk LaDawn Lawson thanked the council for reappointing her.

XI. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust had no report.

- XII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
- XIII.** 1. Karla Jones reported they are losing Frank Bergwell on Friday as he is moving to Arizona. She noted he has been one of the most dedicated to the Department and to Carlin, asking the Council to thank him.
2. Councilperson Jay Duke stated there would be a potluck for him at 4:00 p.m. on Sunday.
- XIV. Adjournment. (Action Item)**
Councilperson Jay Duke moved for adjournment with Councilperson Steve Feasel seconding the motion. The motion carried. The meeting was adjourned at 8:25 p.m.

APPROVED:

VICE MAYOR DONNETTA SKINNER

ATTEST:

CITY CLERK LADAWN LAWSON