

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
March 13, 2013, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Bob DeMars
Councilperson Jay Duke
Councilperson Steve Feasel

Absent:

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer
2. Present: Roger Anderson, Lloyd Myers, Lincoln Litchfield, Ron Johnson, Bill Bender, Edwin Smutt, Karla Jones

Pledge of Allegiance

I. Review discussion and possible approval of an application from MLH, LLC, dba Bill Miller Equipment, to rezone 34.283 acres, a portion of Assessor Parcel 002-300-002 located on the easterly boundary of the parcel from light industrial to rural residence and farming, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund introduced Edwin Smutt who represents Bill Miller Equipment.
2. Edwin Smutt reported the parcel map indicates a separate parcel to the property and they conducted the surveys. He stated the house is going to be merely for clients and people who come to their business and contribute to the City of Carlin. He noted Bill Miller has done an extensive amount of investment in Carlin and he only wants this facility to house clients. He stated there would be no environmental impact where the house is located to other property nearby.
3. Councilperson Steve Feasel stated Mr. Miller has added to the community, noting he went out to look at the project and the map makes it difficult to determine what is going to be done. He explained he asked the secretary to point out the property for him and he did not know what the access is, but he took the power line road. He stated he is concerned because of an article in March 12 EDFP noted, "Potash Project rejected because of historic trail" and he noted they are dealing with the same type of project where they want to place their house.
4. Edwin Smutt stated they had researched this and it is not near the property as it is around the tunnels.
5. Councilperson Steve Feasel introduced a guidebook of California Trails along the Humboldt River with a section of trail known as the Greenhorn cut-off between the Trail Center and the Canyon and then turned and went over the top of the mountain and dropped down to Susie Creek, which brings it right down to the middle of this area that they are discussing.
6. Edwin Smutt stated the Trail runs west of the property and showed a map of the site and the house location.
7. There was a discussion of maps and the Greenhorn cutoff.
8. Mayor Cliff Eklund stated there seems to be a disagreement on the maps.

9. Councilperson Steve Feasel stated he hopes during the development, they will be cognizant of the Trail there. He stated they can see the trail coming into their property and he hopes there is no more degradation of the Trail.
10. Discussion was held on the access and the site of the house.
11. Councilperson Jay Duke inquired if they plan to incorporate the historical aspect into their property.
12. Edwin Smutt stated they could incorporate signage and he believes Mr. Miller would be in favor of signage for the historical site.
13. Ron Johnson stated Bill Miller is building a million dollar home in the area for he and his wife since they will be in the area every 3-4 weeks to watch the business. He noted Mr. Miller just spent \$11.5 million for a first class office. He stated these types of businesses benefit Carlin and he does not want to obstruct this opportunity. He stated the house is either going to be built in Carlin or in Elko and he would prefer it be in Carlin. He stated he believes Mr. Miller would protect the trail. He noted Mr. Miller has helped Carlin with many different things.
14. Councilperson Bob DeMars disclosed his wife works for Bill Miller, but this has nothing to do with his business, it has to do with building a home on his property. Councilperson Bob DeMars stated he and his wife have no financial gain from his decision as a Councilman and he would like to speak on the subject.
15. There was no opposition from the board.
16. Councilperson Bob DeMars stated he has seen drawings of the home and supports Mr. Miller's right to build his home. He also stated that his belief is that Mr. Miller did not know about the Greenhorn Turnoff and would have addressed it. He supports approval of building this home.
17. Mayor Cliff Eklund stated the property was sold as personal property to Mr. Miller by Meta Tantau and as we heard from his representative, they are willing to protect whatever trail is there, which is fortunate for Carlin. He also supports this home being built.
18. Vice Mayor Donnetta Skinner stated they have improved the property since they purchased it.
19. Councilperson Jay Duke stated the only issue of this discussion was to protect the trail and never to deny the building of a home. He expressed his appreciation of Mr. Smutt's good faith discussion of the trail.
20. Councilperson Steve Feasel stated he just wanted to make them aware of the trail on that property and he knows they will take measures to protect it.
21. Karla Jones expressed her opinion about everything that has been said and that Bill Miller has put so much money into the community, but the agenda issue on hand is rezoning from Industrial to Intermediate Residential and Farming. She stated the Planning Commission has worked diligently for the past 12 years to stop spot zoning. She fully agrees with the house on their property, but saying "we owe them to have it rezoned" is not a viable reason. She stated rezoning should be on the merit and within the laws and planning of the city and not create another problem down the road.
22. Vice Mayor Donnetta Skinner inquired about the Planning Commission's concern.
23. Karla Jones stated, "The 34 acres sold to a person and there are then 12 homes out there in the middle of an Industrial Park". She stated they did not like the 34 acres for one (1) home and if he ever sells and the new property owner would have the ability to put as many homes as he wants. She noted once it is rezoned, it is not rezoned for one (1) home; the rezoning would take in the entire property acreage.
24. Mayor Cliff Eklund discussed the zoning was Open up until the point where Bill Miller bought it.
25. Karla Jones stated before anything was built it was Light Industrial and it was rezoned even prior to that, but "it fell through the cracks 3 times".
26. Discussion was held on the zoning and past issues with this.

27. City Manager Glenn Trust explained he agrees with Karla Jones about spot zoning issues and he does not see this as being the same issue. He noted they have been very careful to pick a portion of their property that is right on the property line with the BLM property. He stated they have been working with Congressman Amodei to get the Carlin Lands Bill passed, which would include BLM property to the east of there. I would agree that once the Lands Bill goes through, the property adjacent to that property should in fact be rezoned into Residential property. He stated this is an ideal spot for a nice property with acreage to the east from that location. He noted this item tonight is a rezone and the stipulation is fair about protecting the history. He stated the Council needs to understand that this would be more spot zoning if it was dead center in the middle of the property surrounded on all sides by Light Industrial. He stated they have been very careful to put it to the edge of the property, put it where it is not going to be impacted by the Industrial around it and the City has the option to continue residential zoning off to the east.
28. Karla Jones stated she agrees with that, but the map looks like he is in the middle of the land and she noted he was not present for the Planning Commission. She inquired if they are parceling this out, as that would be a new issue.
29. City Manager Glenn Trust inquired about the parcel map.
30. Edwin Smutt stated they had not.
31. City Manager Glenn Trust stated the answer is that they will be required to create a parcel map.
32. Lincoln Litchfield inquired if it is parceled, where is the access if Mr. Miller decides to sell the property.
33. Ron Johnson stated he does not see him selling and the access is from his shop yard and right up to his house.
34. Lincoln Litchfield stated if he does sell it, there is no access and it is landlocked with no access.
35. Councilperson Jay Duke stated his agreement about spot zoning and his concern about emergency access if there are locked gates into this property.
36. Discussion was held on lock boxes on the property for fire and emergency. He stated there are gates in the front of the property itself, but not to the house.
37. Councilperson Bob DeMars stated if it were to sell, it would be up to the seller and buyer to provide access.
38. **Vice Mayor Donnetta Skinner moved for approval of an application from MLH, LLC, dba Bill Miller Equipment, to rezone 34.283 acres, a portion of Assessor Parcel 002-300-002 located on the easterly boundary of the parcel from light industrial to rural residence and farming with the stipulation that Bill Miller Equipment would make efforts to protect the portion of the California Trail passing through their property, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

II. Review, discussion and possible approval of an application to rezone City owned Assessor Parcel 002-200-014, 57.198 acres, from open area to rural residence and farming, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund explained that the property is on the north end of the Industrial Park next to the Equestrian Park and the racetrack and the City has been getting inquiries about people wanting to buy property in the Carlin area with some acreage. He stated this was proposed and passed by the Council and sent to the City Engineer for parceling and the Planning Commission for their input.
2. Councilperson Jay Duke inquired about the distance from the northern edge of the track.
3. City Manager Glenn Trust stated, "1000 feet".
4. Mayor Cliff Eklund stated Councilperson Bob DeMars went up to the spot to see how the noise was during a race and stated it was negligible.

5. Vice Mayor Donnetta Skinner stated that during the rodeo, the noise of racing was minimal.
6. Councilperson Jay Duke stated it is about the frequency of the racing, noise and dust.
7. Councilperson Bob DeMars stated they are one (1) weekend a month.
8. City Manager Glenn Trust stated they should point out that the Commission voted against this unanimously by those present and it would set a precedent, but that is a Council choice. He stated for the record they should be aware that four (4) members were present and all voted against the rezone.
9. Karla Jones reported the application stated it was 1-acre lots and zoning for rural Residential and Farming indicates they must be 2-acre lots and of course, it was back to the spot zoning. She discussed the rezone for RV parks and the other concern was how far the dump went and how important it would be to let homeowners know they were building on an old dump.
10. Councilperson Bob DeMars stated it is inside his fence.
11. Roger Anderson stated it is more toward the west.
12. Mayor Cliff Eklund confirmed that this zoning would require a minimum of 2 acres.
13. City Manager Glenn Trust explained the reason they went with Rural Residential and Farming in the Application was because Intermediate Residential is 7500 square feet and the only other zoning beyond that is Rural Residence Farming, which jumps to 2 acres. He stated the idea was to get it rezoned for a larger acre lot and if they have to come back to fix it with a variance or when they get the new Title 3 approved, they can rezone at that point.
14. Karla Jones stated they might need to add another zone category.
15. Mayor Cliff Eklund stated there are people who want to come from Spring Creek because they are closer to work at the mines in Carlin, but there is no place for them to work on their race cars or for horses, moving would take an hour or 1.5 hours off their day. He noted this is the only property that Carlin has where this could be done. He noted he has a letter from 3D Concrete: *Dear Sir or Madam: In regards to the proposed rezoning of parcel 002-200-012, as a property owner in that area, we would like to state that we are not opposed to the rezoning as long as some of the concerns that we have are addressed. He 3D Concrete Batch Plant on Griffin Street is in the proposed rezoning area and is currently zoned as heavy industrial use, which is what our usage would continue to be even after the rezoning of the surrounding area. ¶ We would like some type of assurance that if the rezoning is passed that any potential property owners in the newly rezoned area are fully aware that our zoning will remain heavy industrial and that our operation is quite noisy twenty four hours a day, seven days a week. Since the council is considering rezoning the surrounding area to Rural Residential and Farming, we would like to avoid any issues that may arise from someone moving into the newly rezoned area and then filing complaints regarding our operations. Sincerely s/Shane David, President, 3D Concrete.*
16. Councilperson Jay Duke corrected the number to 002-200-014. He stated it is about the frequency and Mr. Davis states that they can be a seven-day operation and the residents should be made aware.
17. Councilperson Steve Feasel stated it should be left as open zoning and he would like to leave it as it is right now.
18. Councilperson Bob DeMars stated he does not oppose the rezone and he sees more life in the Industrial area and residential zoning may most probably would impact the businesses. He stated they have to think about what they want in that area and plan for it.
19. Mayor Cliff Eklund stated there are businesses looking at Carlin and this should be considered, but it will have to be rezoned anyway. He stated there is property on the west end and there would need to be a road for development.
20. Vice Mayor Donnetta Skinner stated this was discussed before talking Amodei and there are no other options to put homes for acreage.
21. Mayor Cliff Eklund stated there is no guarantee that Rep. Amodei will get this through the Congress and it sounded like they were going to lump several towns together with the same problem.

22. Vice Mayor Donnetta Skinner stated Carlin is landlocked and no place to put the people.
23. Roger Anderson inquired about the property on the east side of Newmont highway.
24. Mayor Cliff Eklund stated they are starting in middle of April and the main thrust will be commercial at first with a casino, travel center and hotel/motel and 100-unit apartment building. He stated it did not sound like single-family housing would be in the initial phases.
25. Bill Bender, a citizen and homeowner in Carlin, stated Carlin has to expand and he does not want to see 2-acre parcels that look like Osino. He noted they have the ability to control and direct this and it will cost a lot of money for infrastructure and fire services. He stated he is concerned about having children and families out in that area that is dry in stick built homes.
26. Mayor Cliff Eklund stated with growth comes growing pains and the development on SR766 goes as planned, the City is going to have to expand. He stated the police, fire and public works would have to expand.
27. Karla Jones confirmed that they could leave it open zoning and as the property sells, to whatever industrial parceling. She noted the acreage with Rural Residential and Farming the setbacks are more stringent and there would only be about 12 homes up there. She does not know what would create more of a tax base.
28. City Manager Glenn Trust stated he is neutral on the discussion and does not have an opinion one way or the other. He stated 10 acres is lost to streets immediately.
29. Discussion was held on the correct number being 002-200-014.
30. Discussion was held on the buffer area between the light industrial and residential and alternate locations.
31. Councilperson Bob DeMars stated they should control it by requiring stick built homes, etc.
32. City Manager Glenn Trust explained before they can get an application, the City has to agree to sell the land and that sale would determine what they are going to use the land for. He stated the easier answer is to leave it open land and they can come back and revisit it. He stated he is almost sure it will fill up with light industrial.
33. Roger Anderson inquired if anyone has approached the school about the property they have, as he does not see them building a school.
34. Vice Mayor Donnetta Skinner stated they did and the school does not plan to give it up.
35. **Councilperson Jay Duke moved to deny approval of an application to rezone City owned Assessor Parcel 002-200-014, 57.198 acres, from open area to rural residence and farming, and all related matters. Councilperson Steve Feasel seconded. Vice Mayor Donnetta Skinner, Mayor Cliff Eklund, Councilperson Bob DeMars opposed the motion and it died.**
36. **Vice Mayor Donnetta Skinner moved for approval of an application to rezone City owned Assessor Parcel 002-200-014, 57.198 acres, from open area to rural residence and farming, and all related matters. Councilperson Bob DeMars seconded the motion. Councilperson Steve Feasel and Councilperson Jay Duke opposed the motion and the motion carried with Mayor Cliff Eklund voting in favor.**

III. Acceptance of the resignation of Donnetta Skinner from the Carlin Equestrian Committee, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund stated he is sorry to see Vice Mayor Donnetta Skinner resign from the Carlin Equestrian Park, as she has been a great asset.
2. Vice Mayor Donnetta Skinner stated she has done it for years and thinks younger people should get involved.
3. Mayor Cliff Eklund stated there would be proposed changes for the bylaws of the Equestrian Park to allow a different makeup of the Board.
4. **Councilperson Bob DeMars moved for Acceptance of the resignation of Donnetta Skinner from the Carlin Equestrian Committee, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried unanimously.**

IV. Review and possible approval of an amendment to Resolution 2005 – 08 changing the requirements for membership of the Carlin Equestrian Committee to require only that members be residents of the City of Carlin and appointed by the City Council, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund stated the Bylaws were originally set up to accommodate the Committee while building the Park. Mayor Cliff Eklund stated the priorities were set up to get a rodeo grounds and Dan Ferguson, assisted by Mayor Cliff Eklund, Vice Mayor Donnetta Skinner, and Darla Hoadley began the Board. He stated the Bylaws stated two (2) council members on the Board and that is the change as it gives two (2) votes to the Council. He stated this would change to residents of the City and appointed by the City Council.
2. Councilperson Steve Feasel stated the Park & Recreation and Equestrian Committee could be combined.
3. Mayor Cliff Eklund stated that has been discussed for five (5) years.
4. Vice Mayor Donnetta Skinner stated the Park & Recreation Board feels it is too much to do with manpower and volunteers. She stated there are fewer volunteers. She stated they have tried for several years, but park people and horse people are of different minds.
5. Mayor Cliff Eklund stated the Equestrian Park is putting on 5-6 events – branding, rodeo, chili cook-off, horse show and barrel races. He noted the Park & Recreation has the 4th of July, car show and spook walk. He explained that would be one committee doing 5-10 events and the time involved would be detrimental to any Board.
6. Vice Mayor Donnetta Skinner stated she had considered having more members on the Equestrian Committee, but that was not agreed.
7. City Clerk LaDawn Lawson stated the problem is the more members you have on a board, the more people are required to constitute the quorum, which is part of the Park & Recreation problem currently and they have not had a quorum since July.
8. Roger Anderson stated he attends the Park & Recreation meetings and the same people who do not show up do not show up for any other the events either. He stated there should be some rule if they do not show up so many times, they should be removed.
9. Mayor Cliff Eklund stated the biggest problem is to get people to volunteer.
10. **Councilperson Bob DeMars moved for approval of an amendment to Resolution 2005 – 08 changing the requirements for membership of the Carlin Equestrian Committee to require only that members be residents of the City of Carlin and appointed by the City Council, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. Councilperson Jay Duke voted against and Councilperson Steve Feasel and Mayor Cliff Eklund voted in favor. The motion passed.**

V. Budget workshop to review preliminary revenue estimates for Fiscal Year 2013-2014 and receive direction from the City Council regarding budget preparation, and all related matters. (Non-Action Item)

1. City Manager Glenn Trust suggested this item be moved behind Item VII.
2. Mayor Cliff Eklund opened the Budget Workshop after Agenda Items VI and VII had been acted upon.
3. City Manager Glenn Trust stated this is the first budget workshop and the budget is ultimately the Council's responsibility. He proposed that they do one workshop a week from "today" and the 3rd one would be at the City Council meeting in 2 weeks and possibly Tuesday, March 19 at 4:00 p.m. He stated they would be going over the revenue portion in this workshop. He stated the revenues come from three (3) basic sources: consolidated tax, ad valorem tax, Motor Vehicle Fuel tax and various services, fees, and miscellaneous revenue we bring in. He stated it is important that the Members grow the City and make decisions as a Council that bring economic development to the City because "our revenues into the City are tied directly to the population and the assessed value of all the property". He stated if that

- does not grow, there is no more revenue to do the upkeep on the City. He noted that since 2007, the county has grown by about 2.5% and Carlin has grown 3.5% and Elko 10%. He stated Wells would change when the mines open up in that area and they will begin to take some of the revenue that Carlin has been getting. He stated it is based on the percentage of the population that each city represents and if Wells for example rises to 5% and Carlin slips to 4% we lose revenue. He noted the importance of making decisions as a Council to understand the long-term effect. He stated Carlin currently represents 4.59% of the County. He stated the Carlin grew and then went down again to the 4.5% range. He noted Ad Valorem has increased every year since he has been in Carlin and are now \$29,076,028.00 and it grows a little bit every year and the final number will be in March. He stated there is an AD Valorem 5% constitutional cap limiting property tax in the state and there was another limit placed in 1999. He stated Carlin cannot increase their amount within that tax, but other entities in the state can. He stated the legislature is looking at this because the southern counties have gone down and Carlin's has stayed the same, so they would like to take back some of this revenue. He stated the Ad Valorem total for the county is \$2,145,506.00 according to the state. He stated that according to this revenue, the City of Carlin Ad Valorem revenue that they would be allowed to have is \$1,600,000.00. He stated he would "jump for joy if they got \$1.6 million of Ad Valorem into the City, because currently Carlin get \$300,000". He stated the state factors in a 6% growth factor each year. He stated they cannot tax at that rate. He noted a development such as Bill Miller has will "bump up their revenue" and if they could fill the Industrial Park with skyscrapers, Carlin might get the \$1.6 million.
4. Discussion was held on industrial versus residential.
 5. City Manager Glenn Trust reiterated that the \$300,000 is nowhere near the \$1.6 million. He stated MVFT (Motor Vehicle Fuel Tax) is complicated, as Carlin does not share in all of the taxes. He stated the ones they do are ones based on population a \$.01 fuel, assessed value 175% vehicle sales tax and road mileage, all of which relate back to growth, e.g more roads mean more taxes. He stated the \$50,000 Carlin gets has nothing to do where the fuel is sold, but rather the roads, streets, and population growth. He stated Carlin's projection for next year is \$1,975,704,82. He noted in 2007, Consolidated Tax Revenue was \$1.5 million, 2008 at \$1.4 million, 2009 \$1.39 million, 2010 \$1.27 million, and 2011 \$1.5 million. He stated 2012 was the biggest year at \$1.8 million and this year the projection is \$1.8+ estimated. He stated the final number is only a number plugged into the budget and the City may not get that amount. He stated the NV League of Cities has been pushing for a home rule legislation that would give more latitude to the cities raising their own revenues and determining how they would be spent. He stated the \$1.975 million is a long way from what is needed to fix Carlin's needs. He reported Carlin was given a base allocation credit of 5.25% in 2012. He stated the calculation is very complicated from the state's Department of Taxation. He stated the tax rate Carlin levies is 1.1482%. He stated this rate would be given to the City on March 25.
 6. Discussion was held on the fact that the Council levies the tax rate.
 7. City Manager Glenn Trust reported on the proposed revenue budget, which are underestimated figures and noting that Carlin is budgeting \$602,488 more in the 2013-14 year. He stated the budgeted – Ad Valorem \$300,000, Licenses and Permits \$98,500. He stated they adjust their expenditures as the revenues come in. He noted the budgeted amount for Consolidated Tax is \$1.7 million. MVFT is the same at \$50,000, Gamin Tax \$5,000 and Regional Streets and Highways is \$170,000, which is the amount they will have on July 1. He explained they are proposing to request this from the Regional Transportation Commission for resurfacing of streets. He also noted they would request \$300,000 in Street Improvement in the City next year as expenses, which includes a transfer of \$130,000 from the General Fund. He stated this decision is up to the Council. He reported on ambulance fees proposed at \$90,000 and Ambulance Supplies \$10,000. He stated the Forfeitures are

based on history at \$14,000. He stated Interest Income is proposed at \$8,000 and Leases and Contracts at \$15,000. He reported Other Financing Sources are not counted as revenue, but at the end as revenue sources, such as land sales, noting the \$912,000 is the sale of land in the Industrial Park during the year. He reported Mayor Cliff Eklund and City Clerk LaDawn Lawson have just signed the documents for the second part of the sale of \$611,000 and it is now with the City Attorney. He discussed the transfers this year and noted that next year there will only be \$5,000 proposed, which could change. He reported the total revenues proposed at \$2,470,500 (underestimated) added to the Opening Fund Balance totals \$5,602,213, which is deliberately set lower. He stated the expenditures next week will show them that even with the reduced figures of revenues, the budget is positive at \$110,000 even with the land sale money transfer of \$912,000 to the Capital Projects Fund. He complimented all of the departments for their cooperation and work on the budget.

- VI. Review discussion and possible approval of minutes for the regular meetings of the Carlin City Council on January 9, 2013, January 23, 2013 and February 13, 2013, and all related matters. (Possible Action Item)**
- 1. Councilperson Jay Duke moved for approval of minutes for the regular meetings of the Carlin City Council on January 9, 2013, January 23, 2013 and February 13, 2013, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. Mayor Cliff Eklund voted in favor of January 9 and January 23 and abstained on February 13, 2013. The motion carried.**
- VII. Review Discussion and possible approval of payments for the periods 02/28/2013 to 03/13/2013, and all related matters. (Possible Action Item)**
- 1. Vice Mayor Donnetta Skinner moved for approval of payments for the periods 02/28/2013 to 03/13/2013, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**
- VIII. City Council Members' Reports. City Council Members report on issues, concerns and events regarding Public Safety, Public Works, Planning Commission, Parks & Recreation, Senior Center, Cemetery and other matters of interest (Non-Action Item)**
- 1. Vice Mayor Donnetta Skinner requested that she report on one item under Council Members reports before they gen the budget meeting.**
 - 2. Mayor Cliff Eklund responded affirmatively.**
 - 3. Vice Mayor Donnetta Skinner reported the participants at the Senior Center are having the sitting room painted and they are paying for it. She stated their contribution was good for the Center.**
- IX. City Clerk's Report. (Non – Action Item)**
- 1. There was no report.**
- X. City Manager's Report (Non-Action Item)**
- 1. There was no report.**
- XI. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
- 1. None.**
- XII. Adjournment. (Action Item)**

Councilperson Jay Duke moved for adjournment with Councilperson Steve Feasel seconding the motion. The motion carried. The meeting was adjourned at 9:24 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON