

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
April 10, 2013 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Bob DeMars
Councilperson Jay Duke
Councilperson Steve Feasel

Absent:

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer
2. Present: Gary Glassing, Angela Hansen, Roger Anderson, Lloyd Myers, Rick Anderson, Lorie Beckstead, Karen Dolan, Lincoln Litchfield, R. Jeff Williams

Pledge of Allegiance

I. Review, discussion and possible approval of a request from Karen Dolan of the Elko Special Olympics for use of certain City facilities during the next Special Olympics in February 2014, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund reported he and Vice Mayor Donnetta Skinner met with Karen Nolan and Lorie Beckstead and discussed their plans.
2. Lorie Beckstead explained she is the local program coordinator for the Special Olympics in the area, noting the Polar Plunge is one of their major fundraisers throughout the year. She stated they would like to bring that to Carlin as they have a school challenge. She stated if a school raised more than \$2,500, they would get 15% back. She noted the fact that Carlin is centrally located for all the counties and they believe they could get participants from those counties. She expressed an interest in using the Chinese Gardens and having the plungers jump into the body of water. She stated they leave the area as good or better than they found it.
3. Mayor Cliff Eklund stated Councilperson Steve Feasel helped build Chinese Gardens and noted they have held historical events there and have welcomed anything good for the community be done out there.
4. Councilperson Steve Feasel stated he believed it was a good idea. He noted the water is constantly at 45°. He stated his biggest concern is that they were going to put a sign up to keep people from swimming, such as "Don't feed the leeches". He stated in the past there were lots of leeches.
5. Lorie Beckstead stated she has researched other bodies of water and this was a good location.
6. Councilperson Steve Feasel stated the NDOW adds fish every so often and is only informing them, but agrees it is a good idea.
7. Lorie Beckstead stated she would like to see a special celebrity category, which you all would qualify for.
8. Vice Mayor Donnetta Skinner inquired how many fishhooks there might be in the water.
9. Councilperson Steve Feasel stated the deepest part was 8'. He stated he would suggest they warn everyone not to just stand in the water.
10. Councilperson Bob DeMars inquired how many people they would expect.

11. Lorie Beckstead replied, "20" and she would like to triple the number this year. She stated Winnemucca was coming and challenges are going to be issued to the surrounding counties. She noted this would be the 3rd year.
12. Councilperson Bob DeMars suggested they have one of their crew jump in there and make sure this is what they need.
13. Councilperson Jay Duke inquired what problems they have had in the past.
14. Lorie Beckstead stated they have never had it in an actual water supply, but it has been held at Lake Tahoe for many years.
15. Councilperson Jay Duke inquired if this would create a problem for Carlin in advertising that it is okay to swim in there.
16. Chief William Bauer stated he would not think so, as this is an organized function.
17. Lorie Beckstead stated she would prefer the Carlin Police be their law enforcement liaison.
18. **Councilperson Bob DeMars moved for approval of request from Karen Dolan of the Elko Special Olympics for use of certain City facilities during the next Special Olympics in February 2014, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

II. Presentation by CTA Architectural regarding their capabilities to assist the Planning Commission with the Master Plan update and possible of approval of authorization for the City Manager to negotiate an agreement regarding scope of work and pricing to be presented to City Council prior to work on the Master Plan, and all related matters. (Possible Action Item)

1. Angela Hansen reported CTA has been in business 75 years with master planning and prides itself in working with rural communities. She noted they are currently looking at Winnemucca on a Streetscape, working with groups and getting feedback. She pointed out some of the projects created and instituted by CTA from different venues with restructuring when changes occur such as mills shutting down or railroad changes. She noted they had developed 20-year plans and emphasized they look for input from the communities they are working with. She explained the 10 principles they use in planning. She stated some of the communities they have worked with are moving from agricultural to industrial based economies. She stated they look at everything during the planning process, including history, demographics, employment, housing life, downtown, community entertainment, etc.
2. Mayor Cliff Eklund stated he was familiar with some of the Montana projects.
3. Councilperson Bob DeMars noted he heard the presentation at the Planning Commission and found it very appealing. He thinks this is something they might look at in 2014. He inquired about the rate sheet.
4. Angela Hansen stated the project would be negotiated as a lump sum.
5. Councilperson Bob DeMars inquired how they do the estimates and whether they are free of charge.
6. Mayor Cliff Eklund inquired if CTA would be able to give a rough estimate tonight.
7. Angela Hansen replied affirmatively, stating it would be \$25,000 based on the previous master plan. She stated that would be analyzing everything in the community, mapping of facilities, etc.
8. Mayor Cliff Eklund confirmed they would provide Carlin with a finished product in writing.
9. Angela Hansen replied affirmatively.
10. Councilperson Jay Duke stated growth is their number one issue and he is in favor of developing a master plan, but he is concerned about value for their money. He inquired how they would approach growth.
11. Angela Hansen stated the first step would be developing a vision, which is part of the planning process. She stated after CTA looks at the infrastructure, land use and economic welfare, they start providing ideas to the City. She stated they gather feedback from public meetings and they help identify where funding can come from.

12. Councilperson Bob DeMars inquired if the firm is working with other areas in Nevada.
13. Angela Hansen stated they are working with Battle Mountain to pursue some projects.
14. Councilperson Steve Feasel referred to the Agenda which stated “capabilities to assist the Planning Commission with the Master Plan update and possible approval of authorization for the City Manager to negotiate an agreement regarding scope of work and pricing to be presented to the City Council prior to work on the Master Plan”. He noted his understanding of this is that the Council is on hand to approve that CTA go ahead with City Manager Glenn Trust and see what they can come up with and then present it to the council and at that point, the Council would determine what they could afford.
15. City Manager Glenn Trust explained he wanted to find out what the Planning Commission’s “appetite was” to CTAs proposal and if there was value they could budget it and then move forward with the scope of work and funding. He noted he appreciates having the ballpark figure. He stated he envisions that they would sit down and develop a solid scope of work, which the City would expect to have presented at the end of the developing stage and bring it back to Council for Council’s approval.
16. Councilperson Steve Feasel stated there is no fee charged until an agreement is signed, noting CTA came to them.
17. City Manager Glenn Trust explained that professional services cannot be negotiated until the council tells him to negotiate the contract.
18. Mayor Cliff Eklund stated they do need professional assistance in getting a master plan.
19. Vice Mayor Donnetta Skinner stated she has a relative living in Billings and family in Pocatello who checked on their projects and sent her pictures. She noted she is very impressed with the improvements CTA made. She noted it would be good for the community to have their expertise.
20. **Councilperson Steve Feasel moved for approval of authorization for the City Manager to negotiate an agreement with CTA Architectural regarding scope of work and pricing to be presented to City Council prior to work on the Master Plan, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

III. Review, discussion and possible approval of a request from Lincoln Litchfield to be appointed to the Carlin Planning Commission, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund stated there are two (2) openings on the Planning Commission at present and Lincoln was on that board prior and is familiar with the workings.
2. Lincoln Litchfield commented with the approval of the last item, he wanted the Council to be aware that there is a rezoning process being done by the Commission at present.
3. **Vice Mayor Donnetta Skinner moved for approval of a request from Lincoln Litchfield to be appointed to the Carlin Planning Commission, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

IV. Review discussion and possible approval of a boundary line adjustment between two parcels owned by Michael Tangreen, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund reported Mr. Tangreen was not present.
2. City Manager Glenn Trust reported this has been approved by the Planning Commission and that his application stated he has had a problem with wanting water taken to his property on Tuscarora Road. He noted the City has been clear that they would not extend the City water 1000 feet or so to his property, which has been confirmed by the City Engineer and City Attorney. He stated the code requires the City to provide water service, which they do, but if he wants it to his property, he has to run the line. He noted he addresses the water issue on Parcel 2, but the water issue should not have been included in his application as it is a boundary line. He noted if the council approves this, the motion should stipulate that there is no obligation of the City to extend the water line.

3. Lincoln Litchfield stated the Planning Commission did stipulate that this would be a boundary line adjustment and the City water was not included.
4. Mayor Cliff Eklund inquired if Mr. Tangreen runs a line, it would be served by City water. He inquired if Mr. Tangreen is asking them to run the water line.
5. City Manager Glenn Trust reported the Council has been asked by Mr. Tangreen on several occasions about the water issue. He stated it is unclear what Mr. Tangreen means. He stated the application is only for a boundary line adjustment and because he put that statement on the application, I would ask for clarification by putting a very clear statement in the motion that the boundary line adjustment is being approved, but the City will not be running a water line to that property.
6. Councilperson Bob DeMars inquired if they could ask Mr. Tangreen to come back to the Council. He noted if he wants to change his boundary lines that should be the only thing on the application.
7. City Manager Glenn Trust stated the Council will notice that the City Clerk who took the application wrote: *March 18, 2013, Accepted Mike Tangreen's application for a lot line adjustment with the stipulation that we do not provide water service to his property at this time. He stated on Line 3 that Parcel No 2 is to be served by the City of Carlin water system. That is incorrect. There is no service in this area. /s/Heather Trujillo, Assistant City Clerk.* He stated that there is no lawsuit, noting Mr. Tangreen's attorney contacted him and the City Attorney, advised him that the City Code does require us to provide water to any developer (they must connect to our water system at their expense and over the next 40 years they can recover up to 90% of that cost. He stated he talked to the City Engineer as Mr. Tangreen went to see him as well, who told him there were three (3) options, a) just say no, b) extend the line at his expense, and c) get his well recertified.
8. Mayor Cliff Eklund stated if he is putting in an application to change a boundary line and attaches the water line to it, He stated, "If we had to vote on it tonight based on the application, I would recommend we deny it, because we are dealing with two (2) different things".
9. Councilperson Jay Duke stated he does not see the dotted line for the boundary adjustment on the map accompanying the application. He stated it is an actual boundary line movement and inquired what his purpose was in doing this.
10. City Manager Glenn Trust replied Mr. Tangreen wishes to build a residence.
11. City Clerk LaDawn Lawson stated the well was on the other parcel.
12. City Manager Glenn Trust stated that is his only source of water out there.
13. Lincoln Litchfield explained the acreage needed.
14. Councilperson Steve Feasel stated all they are doing is "prolonging the agony".
15. City Clerk LaDawn Lawson stated if he wanted the water line extension he should first apply through Public Works.
16. Councilperson Steve Feasel stated he would like to deny the motion and have Mr. Tangreen come back with the appropriate paperwork to have his boundary line adjustment.
17. City Clerk LaDawn Lawson stated the \$200 could be waived by the Council. She noted this is the second time he has brought this to the Council.
18. City Manager Glenn Trust stated he would have to go through the entire month and a half long process.
19. Discussion was held on the application document itself.
20. Mayor Cliff Eklund stated there is nothing stated in the application for a boundary line adjustment.
21. City Manager Glenn Trust stated he does refer to the parcel map and that is really where the adjustment is made and he does have the survey coordinates in the Council's packet. He did provide you with the information on the adjustment, but there are other issues.
22. **Councilperson Steve Feasel moved for approval of a boundary line adjustment between**

two parcels owned by Michael Tangreen, stipulating no obligation or commitment on the part of the City of Carlin to extend the waterline to this parcel, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried unanimously.

V. Review and Possible Approval of the City of Carlin's Tentative Budget for fiscal year 2013 – 2014 to be submitted for review to the Department of Taxation, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund reported they have held three (3) meetings on the budget and this has to be submitted now.
2. City Manager Glenn Trust explained every Council member has to sign the Tentative Budget to be submitted. He stated the first page, a transmittal letter is required and points out there is 1 fund including Debt Service, requiring property tax revenues totaling \$325,48 and this budget contains 12 governmental fund types with estimated expenditures of \$3,400,321 and 1 proprietary fund (Utility) with estimated expenses of \$944,480. He stated 4 and 5 are the summary pages of individual funds.
3. Councilperson Jay Duke inquired about the forms used.
4. City Manager Glenn Trust replied he uses Excel. He recapped the Governmental fund types and expendable trust funds budget expenditures and revenues as discussed in the budget workshops. He noted the City has stayed within its projections and estimates a larger Ending Fund Balance again this year. He noted the Utility Fund has also increased every year.
5. Mayor Cliff Eklund inquired if there were any questions.
6. **Councilperson Jay Duke moved for Approval of the City of Carlin's Tentative Budget for fiscal year 2013 – 2014 to be submitted for review to the Department of Taxation, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**
7. **There were no public comments.**

V. Review, discussion and possible approval of payments for the period 03/28/2013 to 04/10/2013 and all related matters. (Action Item)

1. **Councilperson Bob DeMars moved for approval of payments for the period 03/28/2013 to 04/10/2013, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried unanimously.**

VI. City Council Members Report. (Non-Action Item)

1. Councilperson Bob DeMars reported they should watch for the street sweeper on two (2) main streets.
2. Vice Mayor Donnetta Skinner reported the Senior Center has been doing well and taking seniors to swimming exercises twice a week. She reported the Grand Opening of the new Library would be on Tuesday, the 18th at 2:00 p.m.
3. Councilperson Jay Duke inquired if the bus will take the seniors to the Library grand opening.
4. Vice Mayor Donnetta Skinner replied affirmatively, stating the Clean-up Week will be held on May 6-10. She stated the council members need to get behind Public Works Director Carlos Esparza and help with the clean up. She stated they need volunteers. She explained that the dogcatcher says there are several places to be cleaned up and possibly get the community involved in the clean up. She noted this started four (4) years ago and was a success, but they need to promote it and get it going as well again to take pride in the City.
5. Councilperson Jay Duke stated Main and Camp Street look good thanks to Public Works.
6. Councilperson Steve Feasel stated he attended the Elko County Regional Transportation meeting. He stated one of the things he was concerned with was the California Trail Center and they said they have \$34,000 budgeted through the Nature Conservancy to work on the backcountry signage. He noted someone suggested that American Flag stickers be put on the

signs and shooters would not shoot at them. He stated they are updating and classifying road systems. He stated they have \$17 million set aside to coordinate traffic lights and beautify Sundance to Silver St.

7. Jeff Williams stated that it would start next year and confirmed the \$17 million is for the entire project.
8. Councilperson Steve Feasel stated they also discussed area transit and he spoke with Abbey Wheeler who said there is \$30,000 a year set aside through the area transit for seniors in the area and possibly more could be added to allow some type of transit system.
9. Mayor Cliff Eklund stated he, Carlos Esparza and Bob Batcher met with the developers on 766 and they gave their conceptual plans, which are now sitting at Public Works and the grading plans are to be approved by Bob Blatcher and Tom Ballew and they assured him they would be available by April 22. He stated their drawings are very impressive and they talked to the Project Supervisor. He stated there would be a travel center, a motel, a casino, 50-unit apartment complex and a fast food shop by November as Phase 1 he reported he would be in Carson City next week for the League of Cities and the following week in Reno for a POPOL/PACT meeting.
10. Discussion was held on the water to the property.
11. Mayor Cliff Eklund stated they could look at the conceptual map at Public Works or at the Tom Ballew's office the City Engineer.

VII. City Clerk's Report (Non-Action Item)

1. City Clerk LaDawn Lawson had no report.

VIII. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust had no report.

IX. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Jeff Williams stated he is impressed with the Carlin Community and Council and looking at the cities and councils throughout the country that are failing and you have a great budget and a fine manner of running the city's expenses, he commended the City. He commended them for seeking grants and trying to do their planning in the proper way and making good decisions. He reminded them of the National Guard opening and the library opening.

X. Adjournment. (Action Item)

Vice Mayor Donnetta Skinner moved for adjournment with Councilperson Steve Feasel seconding the motion. The motion carried. The meeting was adjourned at 8:38 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON