

CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN CITY HALL  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA  
May 8, 2013, 7:00 p.m.

**Call to Order and Roll Call:**

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund  
Vice Mayor Donnetta Skinner  
Councilperson Bob DeMars  
Councilperson Jay Duke  
Councilperson Steve Feasel

Absent:

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer
2. Present: Gary Glassing, Angela Hansen, Roger Anderson, Rick Anderson, Lloyd Meyers, Margaret Johnston, Kris Wright, Tammy Harrison, Kayla Eklund, Brian Poplin

**Pledge of Allegiance**

**I. Review discussion and possible approval of a proposal and agreement with CTA Architects Engineers to update the City of Carlin's Mater Plan, and all related matters. (Possible Action Item)**

1. Mayor Cliff Eklund explained this item was discussed at the last meeting, noting there are statements that have to be included in the Master Plan or the PUC will control the right-of-ways. He stated he is pleased the City is considering hiring a professional.
2. Councilperson Bob DeMars agreed and noted the 1999 needs to be updated.
3. Vice Mayor Donnetta Skinner stated she liked the proposal.
4. Councilperson Jay Duke inquired how they arrived at the financial figure they would charge.
5. Angela Hansen explained they divided the cost over the time period based on the schedule attached to the fee proposal based on three (3) tasks.
6. Councilperson Steve Feasel stated he is pleased they would have professional help.
7. Mayor Cliff Eklund inquired if CTA is aware of the statement governing utilities.
8. Angela Hansen replied affirmatively.
9. Mayor Cliff Eklund stated the League of Cities is drafting a statement that any City could use. He noted this is before the Legislature currently.
10. Councilperson Jay Duke inquired what portion of this timeline does "this take in".
11. Mayor Cliff Eklund stated they could insert the statement in the current Master Plan to cover the City presently. He noted Councilperson Steve Feasel has been adamant that they hire a professional to assist with the Master Plan and he agrees, because the Planning Commission has been very diligent and hard working and it is nice to have someone from the outside to assist.
12. Councilperson Jay Duke inquired who would be assigned from CTA.
13. Angela Hansen noted she would be.
14. Mayor Cliff Eklund stated he has checked with some relatives who live in Billings and they reported the firm does "good work".
15. **Councilperson Jay Duke moved for approval of a proposal and agreement with CTA Architects Engineers to update the City of Carlin's Mater Plan, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried unanimously.**

**II. Introduction of Kris Wright, Site Manager for Elko Sanitation and direction from the City Council regarding possible renewal and extension of the current franchise agreement with Elko Sanitation, and all related matters. (Possible Action Item)**

1. Kris Wright stated he is the site manager for Elko Sanitation, reported he has 20 years of experience in the business, having moved to Elko recently. He stated he would like to continue the partnership with the City of Carlin. He noted the agreement expires in November 2013.
2. Mayor Cliff Eklund reported Elko Sanitation has donated dumpsters for events around town as well as some permanently, inquiring if that policy would continue and if there would be a rate increase.
3. Kris Wright replied affirmatively. He stated there has not been a rate increase since 2003 and in 2008 when the contract was extended there was a 5% surcharge for any time diesel was over \$3.75 a gallon. He stated there has not been an increased to cover expenses since 2008. He noted basic service is \$9.19 per resident and has not been raised in the past 13-14 years. He stated he did not bring any numbers as he just expected to introduce himself.
4. City Manager Glenn Trust stated this was scheduled as a “meet and greet” for Mr. Wright and they would discuss the particulars and bring that back to the Council for discussion at a later date. He noted he did not ask him to bring numbers tonight.
5. Councilperson Jay Duke inquired if he would be a “hands-on” person for Carlin.
6. Kris Wright agreed he would be, noting Josh Brown left big shoes to fill.
7. Councilperson Bob DeMars inquired if there would be recycling services.
8. Kris Wright stated they would like to expand that service to the City of Carlin and there could be a possible drop site.
9. Mayor Cliff Eklund stated they received a quote from High Desert Disposal and that is an option, but they have had a longterm relationship with Elko Sanitation.
10. Vice Mayor Donnetta Skinner stated Josh Brown was a grandson of the Carlin community and treated Carlin well.
- 11. Vice Mayor Donnetta Skinner moved to allow the City of Carlin to enter into discussion regarding possible renewal and extension of the current franchise agreement with Elko Sanitation, and bring their findings back to the Council. Councilperson Steve Feasel seconded the motion. The motion carried.**

**III. Review, discussion and possible ratification of a letter from the Northeastern Nevada Regional Development Authority to the Nevada State Legislature opposing SJR15 and SB400, bills proposing additional taxes on mining, and all related matters. (Possible Action Item)**

1. Mayor Cliff Eklund explained the bills are in front of the Legislature and suggested the Council issue the letter opposing SJR15 and SB400.
2. Councilperson Steve Feasel stated NNRDA showed him this letter and he signed it.
3. City Manager Glenn Trust reported that the Council has to vote on it to make it an official ratification that he signed the letter.
- 4. Councilperson Jay Duke moved for approval of ratification of a letter from the Northeastern Nevada Regional Development Authority to the Nevada State Legislature opposing SJR15 and SB400, bills proposing additional taxes on mining, all related matters. Vice Mayor Donnetta Skinner seconded. The motion carried unanimously.**

**IV. Discussion and possible approval of a Special Events Liquor License for the Carlin Volunteer Fire Department under the name of Karla Jones, and all related matters. (Possible Action Item)**

1. Mayor Cliff Eklund stated this is an annual request.

2. **Vice Mayor Donnetta Skinner moved for approval of a Special Events Liquor License for the Carlin Volunteer Fire Department under the name of Karla Jones, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**
- V. **Discussion and possible approval of a Special Events Liquor License for the Carlin Equestrian Park under the names of Ron Johnson and Cliff Eklund, and all related matters. (Possible Action Item)**
1. Mayor Cliff Eklund stated he would abstain on this license for the annual events held at the Equestrian Park.
  2. **Councilperson Bob DeMars moved for approval of a Special Events Liquor License for the Carlin Equestrian Park under the names of Ron Johnson and Cliff Eklund, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried. Mayor Cliff Eklund abstained.**
- VI. **Discussion and possible approval of a Special Events Liquor License for Carlin Coed Softball under the name of Kayla Ann Eklund, and all related matters. (Possible Action Item)**
1. Mayor Cliff Eklund reported this is an annual license for the Coed Softball and he would abstain.
  2. **Vice Mayor Donnetta Skinner moved for approval of a Special Events Liquor License for Carlin Coed Softball under the name of Kayla Ann Eklund, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried. Mayor Cliff Eklund abstained.**
- VII. **Review discussion and possible approval of Resolution 2013 – 03 revising and establishing the water deposit fees for water service in the City of Carlin, and all related matters. (Possible Action Item)**
1. City Clerk LaDawn Lawson reported currently the water bill is \$74.25 and the Code states the City is not allowed to shut off service until the bill is 2 months delinquent and there are also two (2) penalties of \$15.00 and that puts the bill up to \$163.50 before the City cuts them off. She noted the current water deposit is \$159.00, which does not cover the delinquent bill. She stated in July it would be going up 3% because there is a resolution in effect through 2014. She stated as of August 2013, the water bill will be \$76.48 and with the two months and penalties, the cost would rise to \$182.96. She stated due to that they need to increase the water deposit to cover this and they would ask to increase residential Service deposit to \$200.00 and Commercial, Industrial, Agricultural and Metered Service to \$350.00. She noted they have never set an Industrial deposit, that they have always paid the \$159.00, but the City is growing and it needs to be included in the resolution with the other high users.
  2. City Manager Glenn Trust stated they took an average two months cost on the industrial, commercial, agricultural etc. plus two month late fees. He stated this would be for new hookups only. He stated this deposit is returned to them in a year's time.
  3. City Clerk LaDawn Lawson stated she contacted other cities and found that the two months was a standard.
  4. Discussion was held on the procedure and process in dealing with delinquencies.
  5. City Clerk LaDawn Lawson noted the reconnect fees are \$15.00 for the first, \$25.00 for the second and \$50.00 a third time which is for one year and begins at \$15.00 the next year.
  6. **Councilperson Bob DeMars moved for approval of Resolution 2013 – 03 revising and establishing the water deposit fees for water service in the City of Carlin, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

**VIII. Review discussion and possible approval of Resolution 2013 – 04 revising and establishing fees for Plat Maps, Vacations of Right of Way and Easements, Parcel Maps and Boundary Line Adjustments, and all related matters. (Possible Action Item)**

1. City Manager Glenn Trust stated the fees have been in place for sometime, but have never been officially set and approved. He stated there is one (1) addition is the Council previously approved a Tentative Subdivision Plat Map, but not a Final Subdivision Plat Map fee. He stated the fees were done in conjunction with the City Engineer and are in line with cities their size. He stated there was also a change under Parcel Map approval for Parcel Review per lot of \$25.00 based on his time.
2. City Clerk LaDawn Lawson explained the fees that were in place and that she could not find where the City Council had actually approved them. She noted the new fees were adjusted by discussing them with the City Engineer and getting these fees all approved at the same time.
3. City Manager Glenn Trust stated this allows documentation of these fees going ahead.
4. City Clerk LaDawn Lawson stated these fees cover the costs that the City was paying in some instances we were not being reimbursed.
5. Councilperson Steve Feasel inquired if they would charge \$500 again for a final subdivision Plat Map.
6. Councilperson Jay Duke stated these require engineering and research.
7. City Manager Glenn Trust stated these maps, etc. are governed by the NRS.
8. **Councilperson Steve Feasel moved for approval of Resolution 2013 – 04 revising and establishing fees for Plat Maps, Vacations of Right of Way and Easements, Parcel Maps and Boundary Line Adjustments, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried with Mayor Cliff Eklund voting in favor.**
9. Public Comment: Roger Anderson inquired about a right of way his son was involved with.

**IX. Review discussion and possible approval of minutes for the regular meetings of the Carlin City Council on March 13, 2013 and March 27, 2013, and all related matters. (Possible Action Item)**

1. **Councilperson Bob DeMars moved for approval of minutes for the regular meetings of the Carlin City Council on March 13, 2013 and March 27, 2013, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**
2. Councilperson Steve Feasel reported he recused himself from the 3/27/2013 vote concerning the Municipal Court and that he abstained. This is reported as a matter of record.

**X. Review Discussion and possible approval of payments for the periods 04/25/2013 to 05/08/2013, and all related matters. (Possible Action Item)**

1. **Vice Mayor Donnetta Skinner moved for approval of payments for the periods 04/25/2013 to 05/08/2013, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**

**1. City Council Members' Reports. City Council Members report on issues, concerns and events regarding Public Safety, Public Works, Planning Commission, Parks & Recreation, Senior Center, Cemetery and other matters of interest (Non-Action Item)**

1. Councilperson Bob DeMars reported that Gold Rush Motocross is now qualified as a regional qualifier for the Oklahoma Grand National Championships on May 19 and 18. He stated this is a big step.
2. Vice Mayor Donnetta Skinner reported the Department of Aging sent reports and their inspections have been done well with a few minor infractions. She noted the cons were helpful on the clean-up and the clean-up went well. She praised the young men and hoped that they could start their lives over again. She noted Dorothy at Scott's Market donated \$467.00 in meat to feed the volunteers. She noted they really cleaned up some places that needed a great deal of work. She noted Margaret Johnston was one of the volunteers who

- heard the comments from other residents. She stated there are two (2) more days of clean-up.
3. Chief Bauer reported on the two finalists for the two positions. He is hoping that one will be ready to go to work soon.
  4. Councilperson Steve Feasel had no report.
  5. Councilperson Bob DeMars stated there is a May 18 and 19 National Motorcycle Association and there is a qualifier in Honey Lake California and the top 10 qualifiers would then compete in Oklahoma.
  6. Mayor Cliff Eklund reported May 16 is the first event of the Equestrian Park schedule, as series of barrel races between Elko, Carlin, Wells, and Battle Mountain. He stated they would be running twice for points toward a saddle and accumulated points for the National Barrel Racing Association, sanctioned events. He noted the schedule of all the events is on the entry. He reported he and Congressman Amodei went to the County Commission meeting where he presented the Carlin Lands Bill and the Commission voted to approve a letter of support be sent to the Congress. He noted, "Clean-up Week is going great". He stated there were 11 trailer loads hauled from one person's yard. He stated the Con Crew has been an asset and they deserve appreciation from the City for their time. Margaret Johnston has requested by letter to be placed on the Equestrian Park Board and they are getting more volunteers than they have had in the past. He reported that Ron Johnson could not contribute this year as he has been diagnosed with lung cancer and is currently in Salt Lake City at the Huntsman Center. He stated the food was great at the Clean Up.
2. **City Clerk's Report. (Non – Action Item)**
    1. There was no report.
  3. **City Manager's Report (Non-Action Item)**
    1. There was no report.
  4. **Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
    1. Roger Anderson inquired about the truck stop.
    2. Mayor Cliff Eklund stated they are to start this week with the dirt work.
    3. Margaret Johnston stated Darla Baldwin has done a great job at the Senior Center.
    4. Councilperson Bob DeMars inquired if there is an award for the best looking yard.
    5. Mayor Cliff Eklund stated they tried it a few years ago when the Lions Club formed.
    6. Vice Mayor Donnetta Skinner stated she thought it would be a "terrific idea" to have an award.
    7. Councilperson Bob DeMars stated Capurro has done a great job with their entrance into their business and are to be commended.
    8. Mayor Cliff Eklund stated he has heard positive comments on the improvements in Carlin.
    9. Margaret Johnston stated she would like to see some controlled burns going.
    10. Mayor Cliff Eklund stated he gets phone calls every time there is a controlled burn.
- IV. Adjournment. (Action Item)**  
**Councilperson Steve Feasel moved for adjournment with Councilperson Jay Duke seconding the motion. The motion carried. The meeting was adjourned at 8:05 p.m.**

**APPROVED:**

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**MAYOR CLIFF EKLUND**

**ATTEST:**

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**CITY CLERK LADAWN LAWSON**