

CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN CITY HALL  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA  
May 22, 2013, 7:00 p.m.

**Call to Order and Roll Call:**

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund  
Vice Mayor Donnetta Skinner  
Councilperson Steve Feasel

Absent: Councilperson Bob DeMars and Councilperson Jay Duke

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer
2. Present: Kathy Burney, Tom Burney

**Pledge of Allegiance**

**I. Review discussion and possible approval of request from Margaret Johnston to be appointed to serve on the Carlin Equestrian Center Board, and all related matters. (Possible Action Item)**

1. Mayor Cliff Eklund explained the Equestrian Park Committee is one (1) member short and one who does not show up often.
2. Discussion was held on Margaret Johnston's ranch.
3. **Vice Mayor Donnetta Skinner moved for approval of a request from Margaret Johnston to be appointed to serve on the Carlin Equestrian Center Board, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**

**II. Review, discussion and possible approval of design, engineering and cost estimate from J.D. Long, Architect for the new Carlin Firehouse, and all related matters. (Possible Action Item)**

1. J. D. Long discussed the plans as presented. He stated the designs are done according to the requirements for building to code. He described the floor layouts. He stated there is radiant heat for the apparatus section. He noted the duct work and water lines will be overhead.
2. Mayor Cliff Eklund inquired about the measurements.
3. J. D. Long replied 120' x 60'. He pointed out details of the metal stairway and the mechanical room.
4. Mayor Cliff Eklund inquired which street the building faced.
5. J.D. Long replied, Railroad Street. He stated the metal building would be very low maintenance. He also pointed out handicapped facilities.
6. Mayor Cliff Eklund inquired if the building would be free span.
7. J. D. Long replied affirmatively. He pointed out the schedules and explained the radiant heat, which is an efficient and effective system.
8. Discussion was held on using a gel for the radiant heat, which is not economical.
9. City Manager Glenn Trust requested Mr. Long give the cost analysis.
10. J. D. Long discussed Phases I (site preparation), II (metal building, windows and overhead doors) and III (2<sup>nd</sup> floor mechanical, plumbing, electrical, carpentry and finishing. He reported the building would be entirely weathered in. He discussed the bidding procedure and timeframe, which would come in for all three (3) Phases, but cost would be separated out

for all those Phases.

11. Mayor Cliff Eklund inquired about the 15% or \$120,270.00 in contingency.
12. J.D. Long noted he always puts a contingency in case there are unforeseen occurrences in the process.
13. Councilperson Steve Feasel stated he would like to see what the fire personnel had to say.
14. Linda Bingaman stated they went through the plans and made some changes a few months back and scaled it down.
15. City Manager Glenn Trust explained the cost per square foot was discussed when they went over the plans, noting the building is almost three times the size of the library.
16. Mayor Cliff Eklund inquired about the Phases.
17. City Manager Glenn Trust stated he would like to see this done by combining two phases as they did with the library. He noted they would be short about \$100,000 to get Phase II done, but they do underestimate the revenues and he is confident they can make the numbers work.
18. Discussion was held on money put aside.
19. City Manager Glenn Trust stated the money was budgeted in an expense line and that money is gone if it is not spent by the end of the year. He noted they have been putting money into a revenue line since then, a capital project fund, which stays as revenue until it is spent. He stated it therefore did not accumulate each year. He reported in the past 4 years, there has been an accumulation of approximately \$120,000 and there will be another like amount next year.
20. City Manager Glenn Trust stated he is confident that they will begin the fiscal year in July with several hundred thousand more than expected. He stated they are looking for approval of the design, building and engineering costs with this agenda item.
21. Mayor Cliff Eklund stated the \$118 cost per square foot is a reasonable cost.
22. City Manager Glenn Trust stated he would bring some options on payment for the building. He stated when the bids come back they can decide if they want to accept the cost or not.
23. Tom Burney inquired about inspection.
24. City Manager Glenn Trust stated Bob Bratcher would handle that.
25. Discussion was held on the time schedule.
26. Mayor Cliff Eklund stated Phase III would be in the 2014-2015 year. He inquired if Eureka County is still in the mix as far as contributing money.
27. Linda Bingaman replied affirmatively.
28. David Jones stated they gave \$10,000.
29. Mayor Cliff Eklund stated the Carlin crews do a lot of work in the Eureka area and it would be good to have them involved.
30. David Jones inquired about the Legacy Fund from Newmont.
31. J. D. Long stated he would work with City Manager Glenn Trust on any financial issues that might come up.
32. **Councilperson Steve Feasel moved to approval of design, engineering and cost estimate from J.D. Long, Architect for the new Carlin Firehouse, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

**III. Review, discussion and possible ratification of approval of a proposal to adjust the operating budget of the Police Department in fiscal year 2013-2014 to reflect the costs of cellular phones for police officers in lieu of computer upgrades, offsetting the expense by a reduction in capital outlay, and all related matters. (Possible Action Item)**

1. Chief Bill Bauer explained they put a considerable amount of money for computer upgrades in the current budget. He stated they were looking at notebooks for each officer to use, but they discovered that the wireless option would be too expensive and that the traditional options would not work.. He stated the broadband option with cellphones seems to be the best. He stated they are looking at Blackberrys because they are encrypted and the only

- technology that meets the requirements of the National Criminal Justice Information System. He stated this allows text messaging to other officers. He stated Verizon has been contacted who has a government program that would cost \$50.00 per month per phone, including 400 free minutes per phone. He explained the other options that have no cost and stated they could use the funds earmarked for laptops to offset the cost.
2. Mayor Cliff Eklund inquired on the number of phone needed.
  3. Chief Bauer reported 7-8.
  4. Mayor Cliff Eklund confirmed there would be a policy for the use of these phones.
  5. Chief Bauer responded affirmatively.
  6. Vice Mayor Donnetta Skinner stated this is a good idea and good plan.
  7. Councilperson Steve Feasel inquired if there might be a problem with a police officer talking on the phone while driving.
  8. Chief Bauer stated he does foresee some problems with that, but the police officers would be exempt. He noted seizure money is also available.
  9. Discussion was held on Bluetooth.
  10. Vice Mayor Donnetta Skinner stated they should check with Verizon to see if they would work with them on this acquisition.
  11. Tom Burney stated he has some issues with Verizon all over town. He discussed the cell tower.
  12. Mike Abrams stated the mines have already put up 7 cell towers in Eureka and Elko County for their cell service. He stated a 700 megahertz could be their own channel for emergency use. He stated the mine has already started using this system.
  13. **Councilperson Steve Feasel moved for approval of a proposal to adjust the operating budget of the Police Department in fiscal year 2013-2014 to reflect the costs of cellular phones for police officers in lieu of computer upgrades, offsetting the expense by a reduction in capital outlay, and all related matters. Vice Mayor Donnetta Skinner seconded. The motion carried unanimously.**

**IV. Review, discussion and possible renewal of a Special Use Permit for The Carlin C Store to operate a convenience store and gas station at 1014 Fir Street, Carlin, Nevada, APN 002-030-063, and all related matters. (Possible Action Item)**

1. Mayor Cliff Eklund stated this is an operating business for several years and he believes if this Permit were approved, they would not have to renew it unless ownership changes.
2. **Vice Mayor Donnetta Skinner moved for approval of a renewal of a Special Use Permit for The Carlin C Store to operate a convenience store and gas station at 1014 Fir Street, Carlin, Nevada, APN 002-030-063, that the permit will not have to come before the Council for approval for as long as the ownership does not change, the business does not change its operations or type of business and it continues to comply with all City, County, State, and Federal laws, rules and regulations, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**

**V. Discussion and possible approval of the Financial Report through April of 2013, and all related matters. (Possible Action Item)**

1. City Manager Glenn Trust stated there is \$539,519 surplus in revenue currently in the General Fund and \$280,366 in the Utility Fund. He stated the Opening Fund Balances would therefore also be greater than budgeted.
2. **Vice Mayor Donnetta Skinner moved for approval of the Financial Report through April of 2013, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**

**VI. Review discussion and possible approval of minutes of the Budget Workshop of the Carlin City Council on March 19, 2013, and all related matters. (Possible Action Item)**

1. **Councilperson Steve Feasel moved for approval of minutes for the Budget Workshop of the Carlin City Council on March 19, 2013, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**
  
- VII. Review Discussion and possible approval of payments for the periods 05/09/2013 to 05/22/2013, and all related matters. (Possible Action Item)**
  1. **Vice Mayor Donnetta Skinner moved for approval of payments for the periods 05/09/2013 to 05/22/2013, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**
  
- VIII. City Council Members' Reports. City Council Members report on issues, concerns and events regarding Public Safety, Public Works, Planning Commission, Parks & Recreation, Senior Center, Cemetery and other matters of interest (Non-Action Item)**
  1. Councilperson Steve Feasel reported he attended NRHA State Qualifying Motocross competition at the local track and he was impressed.
  2. Vice Mayor Donnetta Skinner reported there were several comments from the community expressing their appreciation for the help with the Clean Up. She noted she was disappointed in how many people turned up, but was glad to hear from the residents. She stated she has several promises of help for next year. She noted there is an article coming in the Wells Rural Magazine next month about the library.
  3. Mayor Cliff Eklund reported the barrel race last week had 60 races and it was successful. He also attended the motocross track and echoed Councilperson Steve Feasel comments.
  4. Chief Bill Bauer stated they are getting officers replaced. He stated he does not think the Elko Sheriff and Police will merge in Elko.
  5. Mayor Cliff Eklund stated they had a meeting a couple of years ago with a cost that was approximately double to accomplish that.
  1. **City Clerk's Report. (Non – Action Item)**
    1. There was no report.
  
  2. **City Manager's Report (Non-Action Item)**
    1. There was no report.
  
  3. **Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
    1. Tom Burney spoke about the website.
    2. Mayor Cliff Eklund stated Mr. Burney is trying to get Major Carlin's name on the National Guard facility, as the town was named for him.
    3. Tom Burney stated he plans to go to the Legion's next meeting to get a letter to the City and then the City and legion could go to the National Guard.
    4. Mayor Cliff Eklund stated the City is going to get 13 Chinese bodies in Carlin in September. He noted there are two (2) burial sites for them and they might need more. He stated one of them is over 5' tall and are currently at UNLV. He stated they had started to do a development and 13 bodies were found and the one mummy had artifacts buried with him.
    5. Councilperson Steve Feasel stated his is the only casket that did not break down and is still intact. He noted the caskets were redwood.
  
- IV. Adjournment. (Action Item)**

**Vice Mayor Donnetta Skinner moved for adjournment with Councilperson Steve Feasel seconding the motion. The motion carried. The meeting was adjourned at 8:10 p.m.**

**APPROVED:**

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MAYOR CLIFF EKLUND**

**ATTEST:**

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CITY CLERK LADAWN LAWSON**