

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
June 26, 2013, 7:00 p.m.

Call to Order and Roll Call:

Vice Mayor Donnetta Skinner called the meeting of the City Council to order at 7:01 p.m.

Council Members Present: Vice Mayor Donnetta Skinner
Councilperson Steve Feasel
Councilperson Bob DeMars
Councilperson Jay Duke

Absent: Mayor Cliff Eklund

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer
2. Present: Lloyd Meyers, Roger Anderson,

Pledge of Allegiance

Chief Bill Bauer introduced two (2) new Police Officers, Keegan Baty, who came from the Elko Community Reserves and a Category 4 post academy and will complete more in July and Taylor Martin from Reno. He stated both of these would be going to post at the same time and they will be back in November.

Keegan Baty lives in Spring Creek currently and Taylor Martin lives in Carlin.

I. Review discussion and possible acceptance of the renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2013-2014 funds, and all related matters. (Possible Action Item)

1. Wayne Carlson stated there are 111 entities in the state's POOL/PACT. He reported Carlin has a \$500 deductible and they do require earthquake coverage, which is also \$500.00 no matter how many buildings. He noted that Wells earthquake cost \$5.5 million.
2. Discussion was held on some of the costs and requirements and the research done by POOL/PACT. Discussion was also held on flooding within the state.
3. Councilperson Bob DeMars inquired how many claims Carlin had.
4. Wayne Carlson replied, there were 7 claims in the past five years. He stated they have \$10 million on the liability side. He noted cyber coverage is included in the package for protection of a breach in the computer system where personal information is compromised, such as health information, social security numbers, driver licenses and credit card issues to name a few. He reviewed the provisions of the privacy response expense for a cyber security event. He stated there is upfront training for employees to teach them some security issues. He stated the hackers could determine a password in 3 seconds if common words are used.
5. Vice Mayor Donnetta Skinner stated she had gone to a seminar where the leader said he could get into a computer in 3 seconds.
6. Wayne Carlson gave a few examples of creating passwords for security reasons. He discussed some hackers. He noted the total program cost is \$70,991.27. He noted if the Council is sued individually or collectively, they have protection by POOL/PACT.
7. **Councilperson Steve Feasel moved for acceptance of the renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2013 -2014 funds, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

8. Wayne Carlson stated they do offer risk management grants, which are matching grants.

II. Review, discussion and possible approval of Resolution 2013 – 05, a resolution augmenting the General Fund budget of the City of Carlin for fiscal year 2012 – 2013, and all related matters. (Possible Action Item)

1. City Manager Glenn Trust explained this item and the following one are the two (2) Resolutions addressing the augmentation discussed last meeting. He reported all of the numbers are the same, none have changed and it has been noticed in the newspaper and advertised as required. He noted they are allowed to augment the budget on insofar as they have the resources. He read “total resources of the General Fund of the City of Carlin were budgeted to \$4,637,244 on July 1, 2012 and they found that there were \$5,410,684 which is net revenue from taxes fees, services permits and other financing sources greater than budgeted were \$10,000 greater than budgeted and the Opening Fund Balance was \$769,138 more than anticipated. He stated the Beginning Fund Balance would be \$3,303,591 with the augmented amount. He stated they are proposing a \$622,497.00 increase to the expenditures. He read: “Now therefore, it is hereby Resolved that the City of Carlin shall augment it 2012-2013 budget by appropriating \$622,497 of the addition available resources for use in the General Fund, thereby increasing the appropriations from \$2,226,400 to \$2,848,897.
2. Roger Anderson discussed some water problems in the City.
3. City Manager Glenn Trust stated there is \$425,000 set aside for streets and Cedar Street is one of those and there are 15 blocks of streets to be worked on. He stated is \$100,000 a block to do this right and they are going to use a slurry seal on the streets. He stated that is not going to fix a lot of the streets, but in the past we have suggested rate increases to offset the cost of the streets and that has not been done.
4. Vice Mayor Donnetta Skinner stated they have more money this year, than they have had for a long time.
5. City Manager Glenn Trust stated the problem occurred over a long time and it is going to take time to get them taken care of.
6. Roger Anderson inquired if they could get grants for the curb and gutter.
7. City Manager Glenn Trust stated there are no grants for those.
8. Roger Anderson expressed his dissatisfaction.
9. Councilperson Jay Duke stated he appreciates his concern and there is a balancing act within the City to try to maintain infrastructure at an acceptable level and revenues have to be generated for that. He stated it is better than it has ever been in the past five (5) years he has lived in Carlin.
10. **Councilperson Bob DeMars moved for approval of Resolution 2013 – 05, a resolution augmenting the General Fund budget of the City of Carlin for fiscal year 2012 – 2013, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

III. Review, discussion and possible approval of Resolution 2013 – 06, a resolution augmenting the budgets of the Grants, Park and Recreation #2, Equestrian Center, Capital Projects, Police Forfeiture, Administrative Assessments, Court Building, Perpetual Care Cemetery and Senior Citizen Center Funds of the City of Carlin for fiscal year 2012 – 2013, and all related matters. (Possible Action Item)

1. City Manager Glenn Trust explained the original Total Resources in the budget were \$1,126,945 and now \$1,723,769 in unanticipated resources, which includes unbudgeted grant awards of \$50,243, Park & Rec opening fund balance of \$22,962, Equestrian Center Revenue of \$77,257 and Capital Projects operating transfer of \$301,951, Police Forfeiture opening balance of \$97,446, Administrative Assessments opening balance larger than estimated of \$6,610, Court Building fund opening fund balance less than estimated \$89, perpetual care cemetery opening balance of \$702 and Senior Center with an opening balance of \$39,742,

- totaling \$596,824 of additional resources. He stated \$150,717 of these funds will be expended through grants, \$49,777, Park & Rec increased service and supplies of \$6,000, Equestrian Center capital outlay and event services and supplies of \$60,000, Administrative assessments of \$2,750, Court Building Fund decreased transfer of \$5,942, perpetual care cemetery transfer decreased of \$921, Police Forfeiture increased expense for enforcement supplies \$453, Senior Citizen Center increased capital outlay for new door and staff salaries \$38,600. He read: The city will augment its 2012-13 budget by appropriating \$150,717 of the additional available resources for use in the funds listed, there by increasing its appropriations for these funds from \$895,221 to \$1,045,938 and a detailed schedule for each fund's revenue and appropriation is attached and by reference is made part thereof. He noted this would be the budget that the auditors audit.
2. **Councilperson Jay Duke moved for approval of Resolution 2013 – 06, a resolution augmenting the budgets of the Grants, Park and Recreation #2, Equestrian Center, Capital Projects, Police Forfeiture, Administrative Assessments, Court Building, Perpetual Care Cemetery and Senior Citizen Center Funds of the City of Carlin for fiscal year 2012 – 2013, and all related matters. Councilperson Steve Feasel seconded. The motion carried unanimously.**
- IV. Discussion and possible approval of an amendment and renewal of the lease agreement with Capurro Trucking allowing them to lease City property for a truck parking lot, and all related matters. (Possible Action Item)**
1. City Manager Glenn Trust reported this is a renewal of the lease agreement.
 2. Councilperson Bob DeMars inquired how many acres.
 3. City Manager Glenn Trust stated he thought it is 10 acres.
 4. **Councilperson Bob DeMars moved for approval of an amendment and renewal of the lease agreement with Capurro Trucking allowing them to lease City property for a truck parking lot, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**
- V. Review, discussion and possible approval of the minutes of the Budget Workshop on March 27, 2013 and the Budget Hearing and Special Session on May 21, 2013, and all related matters. (Possible Action Item)**
1. **Councilperson Bob DeMars moved for approval of the minutes Budget Workshop on March 27, 2013 and the Budget Hearing and Special Session on May 21, 2013, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried unanimously.**
- VI. Review Discussion and possible approval of payments for the periods 06/13/2013 to 06/26/2013, and all related matters. (Possible Action Item)**
1. **Councilperson Bob DeMars moved for approval of payments for the periods 06/13/2013 to 06/26/2013, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**
- VII. City Council Members' Reports. City Council Members report on issues, concerns and events regarding Public Safety, Public Works, Planning Commission, Parks & Recreation, Senior Center, Cemetery and other matters of interest (Non-Action Item)**
1. Councilperson Jay Duke stated he is happy that the positions have been filled at the Police Department.
 2. Councilperson Steve Feasel had no report.
 3. Councilperson Bob DeMars stated that a Public Works grader needs a new pump, which costs \$6,000. He pointed out that the department heads do a great job as do the employees.

4. Vice Mayor Donnetta Skinner reported the equipment is getting old. She stated they got \$20,000 in grant money for the Senior Center, noting Darla Baldwin is good at writing the grants. She stated the collection of cans over the past 3 months they have had 1,100 lbs of cans. She stated she has increased the participation in the parade this year. She stated the cemetery is beautiful and she heard the grass at the park is not doing very well. She is proud of the library.

City Clerk's Report. (Non – Action Item)

1. Kayla Anthony and Shawna Parker are working in Administration during the summer and are doing a good job getting the retention files copied.
2. Vice Mayor Donnetta Skinner stated they are professional on the phone and complemented them.
3. Councilperson Jay Duke stated one of them is a student in college and the other a high school student.
4. Vice Mayor Donnetta Skinner stated there was another one for Public Works.
5. City Manager Glenn Trust stated there are a couple there.

City Manager's Report (Non-Action Item)

1. Q and D Construction is making an offer on some property in the Industrial Park and it will come before the Council for a rezone.

XIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. None.

IV. Adjournment. (Action Item)

Councilperson Jay Duke moved for adjournment with Councilperson Steve Feasel. seconding the motion. The motion carried. The meeting was adjourned at 8:01p.m.

APPROVED:

VICE MAYOR DONNETTA SKINNER

ATTEST:

CITY CLERK LADAWN LAWSON