

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
August 28, 2013, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Jay Duke
Absent: Councilperson Steve Feasel
Councilperson Bob DeMars

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Public Works Director Carlos Esparza
2. Present: Lincoln Litchfield, Thad S. Ballard, Fred Montes de Oca, Tonya Roland and Jose Uribe

Pledge of Allegiance

I. Review discussion and possible approval of a contract with Sierra Nevada Construction, LLC for street improvements in the amount of \$297,500.00, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund explained this item was discussed in general at a previous meeting, noting there is money in the budget for this.
2. Councilperson Jay Duke inquired if the City is ready for this.
3. Public Works Director Carlos Esparza agreed.
4. City Manager Glenn Trust explained the amount is under that budgeted.
5. Fred Montes de Oca stated he got a notice today, but they did not put down the street and this was very little notice for him to get the vehicles moved.
6. Public Works Director Carlos Esparza stated they give a stand 24-hour notice and they will be cleaning tomorrow.
7. Fred Montes de Oca again stated that notice is not enough time.
8. Discussion was held on how long it would be before they could drive on it.
9. Public Works Director Carlos Esparza stated it would only be until the end of the day.
10. **Vice Mayor Donnetta Skinner moved for approval of a contract with Sierra Nevada Construction, LLC for street improvements in the amount of \$297,500.00, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried with Mayor Cliff Eklund voting in favor.**

II. Review, discussion and possible approval of Resolution 2013 – 07 revising and increasing the water and sewer Capital Improvement Fees in the City of Carlin, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund inquired about the current fees.
2. City Manager Glenn Trust stated \$5,500 for connection.
3. Mayor Cliff Eklund confirmed they are raising this from \$2,160 and inquired about a fee for a meter box.
4. City Clerk LaDawn Lawson stated \$1000.00.
5. Mayor Cliff Eklund stated that would be a total fee of \$5,500 for new construction.
6. Councilperson Jay Duke stated under this agenda item the change is from \$2,500 to \$6,000.
7. City Clerk LaDawn Lawson stated this was changed in 2007 or 2008.

8. Mayor Cliff Eklund stated this might discourage people from moving to Carlin.
9. City Manager Glenn Trust explained the costs were based on assumptions of growth and factors in a new well and the water reserve capital improvement fund and sewer capital improvement reserve are by charter. He noted that neither of these are big enough to support the current system even if they were to multiply five times. He stated the City Engineer prepared the analysis. He explained the cost per resident is \$1,935 for new well, and other needs. He stated the storage capacity in the City is based on 750 gallons a day. He further explained the other improvements being sought that would support the growth of the City.
10. Councilperson Jay Duke inquired if the fire water is included.
11. City Manager Glenn Trust stated it is part of the storage capacity.
12. Councilperson Jay Duke stated it would be for 500 residents.
13. City Manager Glenn Trust agreed, stating the assumption is that we earn for current businesses.
14. Public Works Director Carlos Esparza inquired about the cost to sink a well and install a septic system in a rural area.
15. Councilperson Jay Duke stated it would have been \$18,000 with use of a contractor and by doing it himself, it was about \$12,500.
16. Mayor Cliff Eklund stated he priced it at \$40.00 a foot recently.
17. Councilperson Jay Duke stated typical wells in Carlin are between \$150- \$250 for the City and noted they want Carlin to grow and increase the revenue.
18. Mayor Cliff Eklund stated the developers are making up a significant amount of the need for this and much of the increase in water and sewer should be the responsibility of the developers. He stated they are working out a formula and determining how much of a responsibility the City has. He stated he has no objection to the raise and thinks it is overdue. He stated the current fee for residential is \$1000, noting the figure being discussed for water is \$4,220 and \$1745 for sewer. He suggested they leave the sewer fee at \$1745. And reduce the other to \$2,100, which would be a total of \$3855 in capital improvement fees.
19. Discussion was held on the fees both current and past and the potential changes.
20. City Manager Glenn Trust stated they have provided figures based on rational numbers and noted the Council will have to decide.
21. Discussion was held on raising the fees.
22. Councilperson Jay Duke stated he agrees, is reluctant, but would like to come back later and revisit this.
23. Fred Montes de Oca stated he believed that the new developer was going to put in the new water tank.
24. City Manager Glenn Trust stated the developer is responsible for his tank.
25. Councilperson Jay Duke stated there is a problem if they set a fee now and then try to raise it again.
26. Mayor Cliff Eklund stated he is concerned that the fees are too high.
27. Discussion was held on the prospect of growth and diversifying the water sources. .
28. **Councilperson Jay Duke moved for approval of Resolution 2013 – 07 revising and increasing Capital Improvement Fees in the City of Carlin amending the water to \$2,110. and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion passed with Mayor Cliff Eklund voting in favor.**
29. Mayor Cliff Eklund read: This is **A RESOLUTION REVISING AND ESTABLISHING WATER AND SEWER CAPITAL IMPROVEMENT FEES FOR THE CITY OF CARLIN** **Whereas**, the Carlin City Council has determined that it is necessary for the City of Carlin’s Utility Fund to maintain sufficient revenues to offset utility infrastructure capital replacement costs; and **Whereas**, the Carlin City Code 9-4-25 and 10-3-26 requires that Utility Capital Improvement fees shall be set by Resolution of the City Council; and **Whereas**, the Carlin City Council has reviewed the water and sewer usage needs for expansion and development of the City and costs associated with maintaining and expanding

the capacity of utility infrastructure; and **Whereas**, the Carlin City Council recognizes that Capital Improvement fees should be sufficient to offset the costs of necessary utility infrastructure maintenance and development and should be applied fairly and consistently to all new development within the city; **NOW THEREFORE THE CARLIN CITY COUNCIL DOES HEREBY RESOLVE THAT; 1. Water and Sewer Capital Improvement fees for all new development within the City shall be as follows; 1. Water capital improvement Fee per Residential Unit - \$2,110.00. 2. Sewer Capital Improvement Fee per Residential Unit - \$1,745.00 IT IS FURTHER RESOLVED, THAT THE CAPITAL IMPROVEMENT FEES WILL BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION OF THIS RESOLUTION BY THE CARLIN CITY COUNCIL.**

- III. Review, discussion and possible approval of the minutes of the Regular Meeting of the Carlin City Council on July 10, 2013, and all related matters. (Possible Action Item)**
1. Mayor Cliff Eklund noted a correction on Page 3, 3. Should read \$600,000 instead of \$6,000.
 2. **Vice Mayor Donnetta Skinner moved to table approval of the minutes of the Regular Meeting of the Carlin City Council on July 10, 2013, and all related matters. Councilperson Jay Duke seconded. The motion carried.**
- IV. Review, discussion and possible approval of payments for the periods 08/15/2013 to 08/28/2013, and all related matters. (Possible Action Item)**
1. **Vice Mayor Donnetta Skinner moved for approval of payments for the periods 08/15/2013 to 08/28/2013, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**
- V. City Council Members' Reports. City Council Members report on issues, concerns and events regarding Public Safety, Public Works, Planning Commission, Parks & Recreation, Senior Center, Cemetery and other matters of interest (Non-Action Item)**
1. Councilperson Jay Duke reported he was glad to be back.
 2. Vice Mayor Donnetta Skinner had no report.
 3. Mayor Cliff Eklund reported the Ranch Hand Rodeo went well at the Equestrian Park.
- VI. City Clerk's Report. (Non – Action Item)**
1. City Clerk LaDawn Lawson had no report.
- VII. City Manager's Report (Non-Action Item)**
1. City Manager Glenn Trust reported he had a special use permit he failed to get on the agenda. He noted Tonya Roland needs to expand her business and applied for a Special Use Permit for the new location and he failed to get it on this agenda and it will be on the next agenda.
 2. Mayor Cliff Eklund stated he saw no reason to deny this.
 3. Councilperson Jay Duke stated it is a good location and he has seen her plans and agrees with her expansion.
 4. Vice Mayor Donnetta Skinner agreed.
 5. Tonya Roland stated she purchased the property and has tried for 10 years to expand her business. She stated there have been roadblocks, but in talking to Mr. Utribe, she says it works for her and is in the right location. She noted she lives in Salt Lake and she wants her business to represent Carlin.
 6. Mayor Cliff Eklund stated it is a fairly new building and it makes sense.
- VIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. None.

XI. Adjournment. (Action Item)

Councilperson Jay Duke moved for adjournment with Vice Mayor Donnetta Skinner seconding the motion. The motion carried. The meeting was adjourned at 8:43 p.m.

APPROVED:

CLIFF EKLUND, MAYOR

ATTEST:

CITY CLERK LADAWN LAWSON