

CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN CITY HALL  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA  
January 8, 2014, 7:00 p.m.

**Call to Order and Roll Call:**

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund  
Vice Mayor Donnetta Skinner  
Councilperson Bob DeMars  
Councilperson Jay Duke  
Councilperson Lincoln Litchfield

Absent:

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson
2. Present: Quinton Eklund-Overholser, Howard Wright, Joshua Gallegos.

**Pledge of Allegiance**

**I. Discussion and possible approval of a memorial for Councilperson Steven Feasel, to be located at the Chinese Gardens and authorization for staff to prepare design and cost proposals for the City Council's approval, and all related matters. (Possible Action Item)**

1. Mayor Cliff Eklund reported that both City Manager Glenn Trust and he received a phone call today on this matter, advising us that there were a lot of people involved with that and they were not opposed, but they wanted to ensure that the City knew there were a lot of people involved. He noted that Steve Feasel had been the biggest advocate for the Chinese Gardens and was very protective of the site. He stated he thinks it is appropriate to do this and suggested that this be done by committee, headed by City Manager Glenn Trust to design a plaque that includes all of those who worked on this.
2. Vice Mayor Donnetta Skinner stated, "If you forget someone, that would be a problem and someone would be really offended. I do think he did work diligently to ensure that it was not destroyed."
3. Councilperson Jay Duke stated his agreement, noting the key word is "instrumental and he did lead the effort to preserve and through his historian outlook attempt to enhance it".
4. Mayor Cliff Eklund stated there were many people involved.
5. Councilperson Jay Duke stated they should not list the people, but put something to include everyone who was involved.
6. Mayor Cliff Eklund suggested that City Manager Glenn Trust appoint a committee and get those people who were involved to make the decision.
7. Councilperson Bob DeMars stated Steve Feasel was his teacher and he was well versed in the history of the California Trail and there is no dedication there. He stated everything he knew about the California Trail or the Chinese Gardens, he learned from Steve Feasel. He agreed they need to do something.
8. Mayor Cliff Eklund inquired about a study by a committee and bringing that back and determine what they are willing to spend.
9. Councilperson Lincoln Litchfield stated they should let the Committee decide and leave the decisions to them.
10. Discussion was held on the idea of a plaque, if others might be added later, and the cost and the site where the memorial would be placed. Discussion was also held on the financial aspect of a memorial. Discussion was held on the possibility of a pavilion, trails, benches and other such

ideas.

11. City Manager Glenn Trust stated if the Council would authorize a memorial, a committee could be appointed to report to the council on options they have discussed.
12. City Manager Glenn Trust stated the person honored by a memorial is not the only person who might have worked on a project; it is just a way of remembering their contribution to the community. He stated he does not see a big conflict.
13. Fred Montes de Oca suggested if they come up with a reasonable idea, others may donate.
14. City Manager Glenn Trust stated if they appoint a committee through City Manager Glenn Trust, they would have to abide by the Open Meeting Laws and have each meeting agendaed.
15. **Councilperson Jay Duke moved for approval of authorize City staff to investigate, define and propose a memorial for Councilperson Steven Feasel, to be located at the Chinese Gardens and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**
16. There were no public comments.

**II. Review, discussion and possible renewal of a Special Use Permit for Howard Wright for his property at 1123 Fir Street, Carlin, Nevada for an office trailer to be located on the property, and all related matters. (Possible Action Item)**

1. City Manager Glenn Trust noted Howard Wright was not familiar with Sundance Corporation and neither was he. He stated that should be struck from the application.
2. Howard Wright stated Q & D would pay the water, sewer and garbage.
4. **Councilperson Bob DeMars moved to approve the renewal of a Special Use Permit for Howard Wright for his property at 1123 Fir Street, Carlin, Nevada for an office trailer to be located on the property, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

**III. Discussion and possible approval of a request to revise the City Code 5-4-3, 5-1-4 and 5-1-5, which currently require City Council approval of all business licenses, and all related matters. (Possible Action Item)**

1. Councilperson Lincoln Litchfield inquired if members are allowed to vote on this is they own a business in Carlin.
2. City Manager Glenn Trust stated that there is no financial interest involved therefore it would be okay. He noted the City Clerk discovered that the City ordinance states that all business licenses come before Council for approval or denial. He noted that would be tedious, cumbersome and not in the best interest of serving the public. He stated this is from 1976. He stated it is not common practice in any city. He stated it is typical that the City Clerk's office issues business licenses, countersigned by the Mayor as long as the applicants meet all requirements and comply with all laws. He is recommending that the Council allow the City Attorney to amend this portion of the ordinance as they have been conducting business thisway.
3. **Councilperson Lincoln Litchfield moved for approval of a request to revise the City Code 5-4-3, 5-1-4 and 5-1-5, which currently requires City Council approval of all business licenses, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion died due to an error in the number.**
4. **Councilperson Lincoln Litchfield moved for approval of a request to revise the City Code 5-1-3, 5-1-4 and 5-1-5, which currently requires City Council approval of all business licenses, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried with Mayor Cliff Eklund voting in favor.**

- IV. Review, discussion and possible approval of the revised 2013 Population Estimates for the City of Carlin after appeal to the State Demographer, and all related matters. (Possible Action Item)**
1. Mayor Cliff Eklund explained that City Manager Glenn Trust appealed the estimates previously given and it resulted in a 19% increase in population.
  2. City Manager Glenn Trust state they had not been counting the long-term transient lodging, people living in RV, hotels, etc over 45 days. He noted the figure had increased from 2395 to 2851. He noted it is important as the Consolidated Tax is figured on this basis. He also reported that City Clerk LaDawn Lawson had ensured that the figures were reported.
  3. **Councilperson Lincoln Litchfield moved for approval of the revised 2013 Population Estimates for the City of Carlin after appeal to the State Demographer, and all related matters. Vice Mayor Donnatal Skinner seconded the motion. The motion carried.**
  4. Fred Montes de Oca requested confirmation of the figures.
- V. Review, discussion and possible approval of Resolution 2014 – 01, a resolution adopting the most current version of the United States General Services Administration personal vehicle, lodging and meal expense reimbursement rates for City employees traveling or conducting business on behalf of the City of Carlin, and all related matters. (Possible Action Item)**
1. Mayor Cliff Eklund stated the rates are based on a City-by-City basis with each one different having different rates.
  2. City Manager Glenn Trust reported that it is a familiar practice and this Resolution allows the City to adjust the rates to whatever the GSA allows so that it does not have to come to Council every year.
  3. **Councilperson Jay Duke moved for approval of Resolution 2014 – 01, a resolution adopting the most current version of the United States General Services Administration personal vehicle, lodging and meal expense reimbursement rates for City employees traveling or conducting business on behalf of the City of Carlin. Councilperson Lincoln Litchfield seconded the motion. The motion carried unanimously.**
- VI. Discussion and possible approval of a proposal to publicly auction the City Owned Property on Chestnut Street at Eighth Street (Old Barrick Parking Lot) for Development appropriate to its zoning and with requirements in the bid to develop within a specified time period after purchase or ownership reverts to the City, and all related matters. (Possible Action Item)**
1. City Manager Glenn Trust reported the reason this has been brought back to the Council, is that they originally brought two (2) parcels and the Council approved a public auction, but he suggested it is better to have the City Attorney design a bid and use the formula used in the Industrial Park area. He stated by auctioning this, they stand to get a better price.
  2. Councilperson Bob DeMars stated he has “different feelings” and this is a good location for a future recreation center for the City. He noted he would not like to lose it to an auction and noted that Wells has half the population of Carlin and has a recreation center.
  3. Mayor Cliff Eklund stated there is land up by the Senior Center that is designated for that purpose.
  4. Councilperson Lincoln Litchfield stated the land west of there has very rough terrain and will take a lot of work, whereas this land would not.
  5. Councilperson Jay Duke stated because it takes money to develop this for a recreation center and that is not available. He stated they need to continue to generate revenue and sale it.
  6. Mayor Cliff Eklund stated the recreation centers are privately owned in Elko.
  7. Discussion was held on selling it by auction and requiring the bidder to develop the land.
  8. Councilperson Jay Duke stated this is one of the few prime pieces of property for the city to develop and they do not want anyone buying it and “sitting on it”. He stated they would have “x” number of months to develop it or it would revert to the City.
  9. Discussion was held on the process.

10. Discussion was held on the Wells recreation center.
11. Councilperson Jay Duke stated this is the right thing to do to generate revenue for the City.
12. Howard Wright spoke about land that has been boarded for 4-5 years. He suggested they have a time limit stipulation to do something with the land.
13. Mayor Cliff Eklund stated there would be certain businesses the City would not want there due to the safety of the school children. He noted that is one of the reasons Barrick wanted "out of it".
14. Discussion was held on school land and the acreage does not meet the standards set by the state.
15. Mayor Cliff Eklund stated the mines have cut back considerably in what donations they are making.
16. **Councilperson Lincoln Litchfield moved for approval of a proposal to publicly auction the City Owned Property on Chestnut Street at Eighth Street (Old Barrick Parking Lot) for Development appropriate to its zoning and with requirements in the bid to develop within a specified time period after purchase or ownership reverts to the City, and all related matters.**
17. Vice Mayor Donnetta Skinner stated there are several ideas of what to do with the property and the Council needs to find out what all of those ideas are. She noted there are many people against business going in that location. She noted it is not a lot of room by the time a building is constructed.
18. Councilperson Bob DeMars stated the property is very easily developable. He noted it is a perfect place for a strip mall and pizza joint or shops. He noted the City could govern what happens with that land, which is prime property. He stated, "If we get rid of this property, the hopes and dreams of everyone in this town, there will never be a recreation center because there is no prime property."
19. Mayor Cliff Eklund stated if the recreation center is so popular, why don't more people try to do it.
20. Councilperson Bob DeMars stated he does not know where the money is for it or how much it would cost.
21. Vice Mayor Donnetta Skinner stated what the people want is places where their children can practice and play and this kind of building, maybe a place for boy and girl scouts. She noted the school does not let the City use the gym or buildings on the grounds.
22. Councilperson Bob DeMars stated he does not agree with an auction for this property.
23. Councilperson Jay Duke inquired if any reach was been done on funding or grants.
24. Mayor Cliff Eklund stated that would be a CDBG grant and Carlin's low to medium income is too high to qualify.
25. Councilperson Jay Duke stated if they can make this profitable it has to be a multiuse building and have they considered parceling this property.
26. Mayor Cliff Eklund stated the item is to auction or not to auction.
27. Councilperson Lincoln Litchfield stated this is only a proposal of whether to auction and see what interest there is. He noted they do not have to sell if it does not meet the requirements.
28. City Manager Glenn Trust stated if it is put out to public auction and then the Council decides to reject all bids and not do anything with the property. He stated he would rather not do anything with the property until the Council decides what they want done, so he recommends that they wait until there is a consensus.
29. **Councilperson Jay Duke moved to table approval of a proposal to publicly auction the City Owned Property on Chestnut Street at Eighth Street (Old Barrick Parking Lot) for Development appropriate to its zoning and with requirements in the bid to develop within a specified time period after purchase or ownership reverts to the City, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

**VII. Review and possible approval of payments for the periods 12/12/2013 to 01/08/2014, and all related matters. (Possible Action Item)**

1. **Vice Mayor Donnetta Skinner moved for approval of payments for the periods 12/12/2013 to 01/08/2014, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

**VIII. City Council Members' Reports. City Council Members report on issues, concerns and events regarding Public Safety, Public Works, Planning Commission, Parks & Recreation, Senior Center, Cemetery and other matters of interest (Non-Action Item)**

1. Councilperson Lincoln Litchfield reported the Planning Commission would meet next Wednesday to discuss the proposed Master Plan. He noted he would not be able to attend.
2. Councilperson Jay Duke reported the NNRDA meeting was cancelled for December and will meet the last Wednesday of January and they gave Carlin a thank you note for their input. He requested any suggestions be given to him to take to that board.
3. Councilperson Bob DeMars had no report.
4. Vice Mayor Donnetta Skinner had no report.
5. Councilperson Jay Duke stated the ECVA publishes an events calendar and inquired if Carlin should be doing an events calendar for their activities.
6. Mayor Cliff Eklund stated the school use to promote one.
7. City Manager Glenn Trust stated Carlin submits its activities to the Elko Convention & Visitors Authority calendar that has wide exposure.
8. Vice Mayor Donnetta Skinner stated Tom Lester plans to bring some copies.

**IX. City Clerk's Report. (Non – Action Item)**

1. City Clerk LaDawn Lawson stated if they have not filed their reports they need to get them in.

**X. City Manager's Report (Non-Action Item)**

1. City Manager Glenn Trust had no report.

**XI. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. Fred Montes de Oca stated that Ellen Meshefski put out one.
2. Councilperson Bob DeMars inquired if the police checks the rifle range, noting it is awful.
3. Chief Bauer stated, "not for a long time".
4. Mayor Cliff Eklund stated people complained about the rifle range all last year and he called several people to help clean it up. He stated it ended up being he and Dan Ferguson who went out to clean. He noted three property owners come together there, BLM, City of Carlin and TS Ranch. He stated they took out a pickup load and the City went out and took off several truckloads.
5. Councilperson Bob DeMars stated there were four (4) people from Elko when he took his son out. He noted that every target they used they left.
6. Mayor Cliff Eklund stated they filled a dumpster last year.
7. Councilperson Jay Duke stated that signs be posted.
8. Vice Mayor Donnetta Skinner stated they shot the posted signs.

**XVI. Adjournment. (Action Item)**

**Vice Mayor Donnetta Skinner moved for adjournment with Councilperson Jay Duke seconding the motion. The motion carried. The meeting was adjourned at 8:07 p.m.**

January 8, 2014

**APPROVED:**

---

**CLIFF EKLUND, MAYOR**

**ATTEST:**

---

**CITY CLERK LADAWN LAWSON**