

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
February 12, 2014, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:01 p.m.

Council Members Present: Mayor Cliff Eklund
Councilperson Bob DeMars
Councilperson Jay Duke
Absent: Vice Mayor Donnetta Skinner
Councilperson Lincoln Litchfield

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Public Works Director Carlos Esparza, Police Chief Bill Bauer
2. Present: Benjamin Stanfill, Ryan Jefferson, Bob Heguy, Michel Belcher, Kyle Stanfill, Fred Montes de Oca, Joshua Gallagos.

Pledge of Allegiance

I. Discussion and possible approval of a Special Use Permit for Sonny Atkins and Ben Stanfill to operate an auto repair shop at 915 Chestnut Street, Carlin, Nevada, and all related matters. (Possible Action Item)

1. Councilperson Bob DeMars inquired how many mechanics are employed.
2. Ben Stanfill, Owner of Family Power Sports reported there are two, he and one other person.
3. Discussion was held on the insurance, which Mr. Stanfill has.
4. Councilperson Bob DeMars inquired if they have been inspected by the Fire Department.
5. Ben Stanfill replied everything is up to code.
6. Councilperson Jay Duke inquired how long they have been at that location and if there are any complaints.
7. Mayor Cliff Eklund inquired if there had been any complaints or issues called into the City.
8. City Manager Glenn Trust stated he has not heard of any.
9. Mayor Cliff Eklund stated they should encourage all businesses coming to Carlin.
10. **Councilperson Jay Duke moved for approval of a Special Use Permit for Sonny Atkins and Ben Stanfill to operate an auto repair shop at 915 Chestnut Street, Carlin, Nevada and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried with Mayor Cliff Eklund voting in favor.**
11. There were no public comments.
12. City Manager Glenn Trust stated he would be sending out a letter the next day.

II. Discussion and possible approval of a proposal to make no change to the property tax rate levied by the City of Carlin in fiscal year 2014 – 2015, maintaining the rate at 1.1481 percent, and all related matters. (Possible Action Item)

1. City Manager Glenn Trust reported the City is required to notify the state by February 20, 2014.
2. **Councilperson Bob DeMars moved for approval of a proposal to make no change to the property tax rate levied by the City of Carlin in fiscal year 2014 – 2015, maintaining the rate at 1.1481 percent, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

- III. Public Hearing for review, discussion and possible approval of the appraisal and market value of City-owned property at 603 Main Street, APN 002-183-002, and all related matters. (Possible Action Item)**
1. Mayor Cliff Eklund stated the Public Hearing was opened at 7:08 p.m.
 2. City Manager Glenn Trust reported the appraisal was performed by William Tessler for \$10,000.
 3. Councilperson Bob DeMars stated there is no structure on it.
 4. City Manager Glenn Trust stated this would allow the property to be put up for auction.
 5. Councilperson Jay Duke inquired if there is interest.
 6. Mayor Cliff Eklund stated Sonny Atkins has asked.
 7. **Councilperson Jay Duke moved for approval of the appraisal and market value of \$10,000 for the City-owned property at 603 Main Street, APN 002-183-002, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**
 8. The public hearing was closed at 7:10 p.m.
- IV. Public Hearing for review, discussion and possible approval of the appraisal and market value of \$2,500 for City-owned property, 523 Main Street, APN 002-182-006, and all related matters. (Possible Action Item)**
1. Mayor Cliff Eklund stated the Public Hearing was opened at 7:11 p.m.
 2. City Manager Glenn Trust reported the appraisal was performed by William Tessler for \$2,500.
 3. **Councilperson Bob DeMars moved for approval of the appraisal and market value of \$2,500 for the City-owned property at 523 Main Street, APN 002-183-006, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**
 4. The public hearing was closed at 7:12 p.m.
- V. Review, discussion and possible approval of Resolution 2014-03, authorizing the public auction and sale of City-owned land at 523 Main Street, Carlin, Nevada, and all related matters. (Possible Action Item)**
1. City Manager Glenn Trust stated they could not auction the land without a resolution.
 2. Councilperson Bob DeMars inquired if the auction would be at another meeting.
 3. Mayor Cliff Eklund stated affirmatively. He also stated the Council would combine Item V and Item VI for voting.
 4. Discussion was held on the previous use for the property.
 5. City Manager Glenn Trust stated 603 is commercial and 523 is intermediate residential.
 6. **Councilperson Bob DeMars moved for approval of Resolution 2014-03, authorizing the public auction and sale of City-owned land at 523 and 603 Main Street, Carlin, Nevada, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried with Mayor Cliff Eklund voting in favor.**
 7. There were no public comments.
- VI. Review, discussion and possible approval of Resolution 2014-03, authorizing the public auction and sale of City-owned land at 603 Main Street, Carlin, Nevada, and all related matters. (Possible Action Item)**
1. This item was combined and voted on with Item V.
- VII. Review, discussion and possible approval of a Proclamation by the Carlin City Council, ordering a general election for the City of Carlin on November 4, 2014 for election at-large of a Mayor and two City Councilpersons, to hold office for a period of four years, until the first Tuesday in November 2018 election and until their successors have qualified and entered upon the discharge of their respective duties upon the first Monday of January 2019, and all matters related thereto. (Possible Action Item)**

1. Councilperson Bob DeMars stated the window of registration is between the week of March 3 and March 14 2014.
2. **Councilperson Jay Duke moved for approval of a Proclamation by the Carlin City Council, ordering a general election for the City of Carlin on November 4, 2014 for election at-large of a Mayor and two City Councilpersons, to hold office for a period of four years, until the first Tuesday in November 2018 election and until their successors have qualified and entered upon the discharge of their respective duties upon the first Monday of January 2019, and all matters related thereto. Councilperson Bob DeMars seconded the motion. The motion carried.**

VIII. Review Discussion and possible approval of Resolution 2014-04, authorizing the City Clerk to cooperate with the County Clerk in all matters pertaining to the election and to have all printing done, publications made and ballots prepared as shall be proper and lawful and to reimburse the County Clerk for any of these acts performed on behalf of the City of Carlin, and all matters related thereto. (Possible Action Item)

1. Mayor Cliff Eklund explained this action was made when they agreed to move the election from June to November and avoid duplication. He stated the County has a primary and that accounts for the March dates, but the City does not have a primary.
2. City Clerk LaDawn Lawson stated the Secretary of State of the Election Division changed Carlin's charter in 2012, stating they would go by the NRS.
3. **Councilperson Bob DeMars moved for approval of Resolution 2014-04, authorizing the City Clerk to cooperate with the County Clerk in all matters pertaining to the election and to have all printing done, publications made and ballots prepared as shall be proper and lawful and to reimburse the County Clerk for any of these acts performed on behalf of the City of Carlin, and all matters related thereto. Councilperson Jay Duke seconded the motion. The motion carried.**

IX. Review Discussion and possible approval of Resolution 2014-05, authorizing the City Clerk to provide notice for candidates to file for candidacy for the Carlin City General Election on November 4, 2014 and establishing the filing period as beginning at 8:00 am on Monday March 3, 2014 and ending at 5:00 pm on Friday, March 14, 2014 and requiring a twenty-five dollar (\$25) filing fee from each candidate, and all related matters. (Possible Action Item)

1. **Councilperson Jay Duke moved for approval of Resolution 2014-05, authorizing the City Clerk to provide notice for candidates to file for candidacy for the Carlin City General Election on November 4, 2014 and establishing the filing period as beginning at 8:00 am on Monday March 3, 2014 and ending at 5:00 pm on Friday, March 14, 2014 and requiring a twenty-five dollar (\$25) filing fee from each candidate, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

X. Discussion and possible approval of a recommendation to reappoint Goicoechea, DiGrazia, Coyle & Stanton, Ltd. as City Attorneys for the City of Carlin, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund stated this law firm has several attorneys that address different situations with Bob Goicoechea as the main attorney and it gives them the opportunity to use their expertise. He recommends their approval.
2. **Councilperson Bob DeMars moved for approval of a recommendation to reappoint Goicoechea, DiGrazia, Coyle & Stanton, Ltd. as City Attorneys for the City of Carlin, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**
3. There were no public comments.

XI. Discussion and possible approval of a recommendation to reappoint High Desert Engineering and Mr. Thomas Ballew as City Engineers for the City of Carlin, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund stated they have changed the situation with High Desert as Bob Batcher is doing the permitting process and the City only uses High Desert for the engineering purposes and drawings. He stated this has reduced the cost and recommended approval.
2. **Councilperson Jay Duke moved for approval of a recommendation to reappoint High Desert Engineering and Mr. Thomas Ballew as City Engineers for the City of Carlin, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

XII. Discussion and possible approval of a recommendation to reappoint Kafoury, Armstrong & CO., Inc., as City Auditors for the City of Carlin, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund stated the auditors have served them for years and they have done a good job. He noted the time they spend has reduced the costs due to the knowledge by City Manager Glenn Trust and assistance of Department Heads. He recommended approval.
2. City Manager Glenn Trust stated Bob Heguy and Ryan Jefferson are present.
3. Bob Heguy introduced himself and noted Kafoury Armstrong first audited the City when it was founded. He explained the process and noted Ryan Jefferson is the manager and after the staff auditors do their work, he will review the audit. He stated they would then give assurance of a qualified audit. He stated the City makes an effort to make their records more efficient and sophisticated so they have to spend less time. He stated any council member could call them with questions.
4. Discussion was held on the time reduction and the purpose of an audit, as well as the billing and format.
5. **Councilperson Bob DeMars moved for approval of a recommendation to reappoint Kafoury, Armstrong & CO., Inc., as City Auditors for the City of Carlin and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

XIII. Discussion and possible approval of a recommendation to reappoint Mr. William Bauer as the Chief of Police of the City of Carlin, and all related matters. (Possible Action Item)

1. Councilperson Jay Duke stated Chief Bauer does a great job and has a good team. He noted the process choosing those officers were admirable. He stated last year was challenging and this year has started that way again, but the Department has continued to do a good job.
2. Councilperson Bob DeMars agreed and noted he does a good job “keeping us safe here”.
3. Mayor Cliff Eklund complimented Chief Bauer, noting there were law suits against the City and those have tapered off.
4. Ben Stanfill stated he appreciates their efforts and the extra work they do.
5. Mayor Cliff Eklund stated he sees the Chief in uniform on patrol when they are shorthanded. He stated the major crime in Carlin last year and they partnered with the Sheriff in Elko. He noted Carlin took the lead and they had a professional resolution. He noted there were substantial compliments.
6. **Councilperson Jay Duke moved for approval of a recommendation to reappoint Mr. William Bauer as the Chief of Police of the City of Carlin, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

XIV. Discussion and possible approval of a recommendation to reappoint Mrs. LaDawn Lawson as Carlin City Clerk and Treasurer, and all related matters. (Possible Action Item)

1. Mayor Cliff Eklund stated City Clerk LaDawn Lawson goes beyond her duties and what is required of her position. He noted the Skate Park would not have been possible without her and her help with other events and promotions of Carlin. He stated she is a good ambassador for

Carlin and recommends approval.

2. Councilperson Jay Duke and Councilperson Bob DeMars agreed.
3. **Councilperson Bob DeMars moved for approval of a recommendation to reappoint Mrs. LaDawn Lawson as Carlin City Clerk and Treasurer, and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

XV. Discussion and possible approval of the minutes of the regular meeting of the Carlin City Council on January 8, 2014,, and all related matters. (Possible Action Item)

1. **Councilperson Jay Duke moved for approval of the minutes of the regular meeting of the Carlin City Council on January 8, 2014, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried.**

XVI. Review Discussion and possible approval of payments for the period 01/23/2014 to 02/12/2014 and all related matters. (Possible Action Item)

1. **Councilperson Bob DeMars moved for approval of payments for the period 01/23/2014 to 02/12/2014 and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

XVII. City Council Members' Reports.

**City Council Members report on issues, concerns and events regarding Public Safety, Public Works, Planning Commission, Parks & Recreation, Senior Center, Cemetery and other matters of interest
(Non-Action Item)**

1. Councilperson Jay Duke had no report.
2. Councilperson Bob DeMars inquired if there was a liaison with the school.
3. Mayor Cliff Eklund stated they do not have an official one.
4. Councilperson Bob DeMars stated he did not know if there was any communication with the school.
5. Mayor Cliff Eklund stated he talks to the superintendent when attending other meetings, but there has never been anything in the charter for that. He stated it might be a good idea.
6. City Manager Glenn Trust stated it is not common for at-large members in Cities. He noted if an issue is raised, they communicate with them.
7. Mayor Cliff Eklund reported he had communication with Representative Mark Amodei's office and he read the email from Brian Buluta, Communication Director: *A historic package of Northern Nevada lands bills – six introduced by Rep. Mark Amodei. Nevada 2nd District and one by Rep. Steven Horsford, Nevada District 4, today passed the House Natural Resources Committee 29 to 14 with bipartisan support. The Northern Nevada Land Conservation and Economic Development Act will benefit communities across the region. "I want to thank Chairman Hastings and Rep. Horsford for their efforts to move the ball forward on what is as comprehensive a package of Nevada lands legislation as has ever been advanced, said Amodei. This is a key victory for Nevada's fight for self-determination and the ability of our middle class to earn a living'. Amodei took issue with comments made by Rep. DeFazio Oregon 4th District and some of his colleagues during today's markup, which seemed to be informed by an outside environmental special interests rather than consideration for the facts. That this legislation features 71,000 acres of wilderness versus 23,154 acres of economic development is a Major compromise for the House majority that as been characterized as obstructionist by some, said Amodei. I find it incredible that outside groups with no on-the-ground knowledge of these measures and some members of the minority from other states would choose to ignore the spirit of compromise and presume to tell Nevadans what to do with Nevada's land. Some of the language the minority took issue with has been included in similar measures they have supported that passed the committee or even the House Floor. With this successful vote behind us, I now look forward to an informed discussion to bring the legislation to the House floor for*

a vote. He stated he talked to Rep. Amodei Friday evening and he has assured him that Mr. Heller and Mr. Reid are both going to support this legislation when it hits the Senate floor. He stated this would increase the availability of land in the City of Carlin by 1400 acres and will greatly help us. He noted an email from Rep. Amodei's office stated this would save the federal government \$1 million dollars over the next 5 years. He also reported he spoke to Dean Heller.

XVIII. City Clerk's Report. (Non – Action Item)

1. City Clerk LaDawn Lawson had no report.

XIX. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust requested some input on the budget workshops. He stated they are tentatively planning three different workshops to break up the process.
2. Councilperson Jay Duke stated he would prefer it be early.
3. City Manager Glenn Trust suggested they hold a budget workshop prior to the next meeting, 2/26/14 for an hour to hour and a half.

XX. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. None.

XXI. Adjournment. (Action Item)

Councilperson Bob DeMars moved for adjournment with Councilperson Jay Duke seconding the motion. The motion carried. The meeting was adjourned at 7:52 p.m.

APPROVED:

CLIFF EKLUND, MAYOR

ATTEST:

CITY CLERK LADAWN LAWSON