

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
SPECIAL SESSION BUDGET HEARING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
May 29, 2015, 5:30 p.m.

Call to Order and Roll Call:

Mayor Donnetta Skinner called the meeting of the City Council to order at 5:32 p.m.

1. Council Members Present: Mayor Donnetta Skinner
Councilperson Bob DeMars
Councilperson Jay Duke (arrived 5:33 p.m.)
Councilperson Pam Griswold
Absent: Vice Mayor Lincoln Litchfield
2. Administrative Staff: City Manager David Jones, City Clerk LaDawn Lawson, Police Chief Dennis Fobes, Public Works Director Carlos Esparza
3. Public Present: Debbie Beck, County Commissioner Cliff Eklund

I. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. None.

II. Review, discussion and direction from the City Council regarding preparation of the City of Carlin's budget for fiscal year 2015-2016, and all related matters. (Non-Action Item)

1. City Manager David Jones reported depends on the Council for Capital Outlay for the City vehicles; right now we are negative \$207,571 including all the proposed changes from the previous meeting. We put money back in for one vehicle for an additional \$30,450. Right now it is set up at a negative \$177,121.
2. Mayor Donnetta Skinner stated she hates to have the budget this far off. The last few years we have tried to keep it in balance. I do not like it to be that far off.
3. Councilperson Pam Griswold stated, "We cut a lot of this. One good thing is that we have a motel starting up pretty soon and we should start getting some fees and room tax from that".
4. Mayor Donnetta Skinner stated, "We do not want to play with money we do not have because that money may not come in tomorrow".
5. Councilperson Jay Duke stated the room tax that we will get from that motel is to be used for Park & Rec.
6. City Clerk LaDawn Lawson stated it is reserved for certain things and the Code tells you.
7. City Manager David Jones stated it is a proprietary fund.
8. Councilperson Jay Duke stated the money we would have to spend on Park & Rec could be pulled from room tax. We do not want to play on those assumptions.
9. Mayor Donnetta Skinner stated years ago, Ely started at the point we are at right now.
10. Councilperson Jay Duke stated seven of the last 10 years the budget has not balanced. "You have to operate in the red sometimes."
11. Councilperson Bob DeMars inquired how much off it has been.
12. Councilperson Jay Duke stated. "\$150,000, he has checked the records and it is okay to be out of the norm".
13. Mayor Donnetta Skinner stated "I think we have to be as close as possible to the money we have.
14. Councilperson Jay Duke stated the money could be budgeted, but not spent.

15. County Commissioner Cliff Eklund stated the budgets did not always balance, but at the end of the year there was a carryover of anywhere from \$80,000 to \$120,000. It was about what was over budgeted.
16. Councilperson Jay Duke stated that City Manager David Jones is underestimating revenue funds.
17. City Manager David Jones stated he overestimated some of the costs and with the adjustment made at the last meeting; we took some of those down.
18. Mayor Donnetta Skinner stated if we could get the total down to \$50,000, she would like that.
19. Councilperson Pam Griswold stated you underestimate the income and overestimate expenses.
20. Councilperson Jay Duke inquired if any money was put in for public safety, as far as vehicles.
21. City Manager David Jones stated to note the information on Page 15. If you do not budget for it, you cannot spend it.
22. Councilperson Jay Duke inquired if Public Works Director Carlos Esparza tracks maintenance costs on vehicles.
23. Public Works Director Carlos Esparza stated they break it down by department.
24. Mayor Donnetta Skinner stated Chief Fobes gave numbers at the previous meeting for the cost of a new vehicle. We need to look at which is the most difficult or costliest to fix. Is it cheaper to fix it or is better to buy a newer vehicle.
25. Councilperson Bob DeMars stated that vehicle does not go away, it goes to another department; it is not being traded in.
26. County Commissioner Cliff Eklund stated if they are concerned about getting that number down and still buying a police car, one of the things you could look at is financing. Then the payments would be the only thing included in the budget.
27. Councilperson Bob DeMars stated if you were to do something like that, you would go for two.
28. Councilperson Jay Duke agreed.
29. City Manager David Jones stated that they are now sitting at \$207,571.
30. Mayor Donnetta Skinner noted she had gone over these figures and she cannot see where they can take any more off, but there is some that they might not have to use.
31. City Manager David Jones explained there are costs for City engineers, attorneys and things like that, but we might not expend that money.
32. Mayor Donnetta Skinner stated any holiday or weekend something happens and I had to call Public Works Director Carlos Esparza in Oregon to help me because the coolers were not working at the park and I needed to find someone to take care of it. All of the meat would have spoiled.
33. Councilperson Jay Duke inquired if there was a person on call.
34. Mayor Donnetta Skinner stated it was taken out of the budget.
35. Councilperson Jay Duke stated that has to be negotiated.
36. Public Works Director Carlos Esparza stated it is \$16,000 and labor costs and there are benefits.
37. City Manager David Jones stated it would have benefits attached. It would change each time with each individual for overtime and it would have PERS that has to be figured in.
38. Mayor Donnetta Skinner stated it is not if we have a problem, it is when.
39. Councilperson Pam Griswold stated she got a call because the restrooms were not open. They had people playing softball or something.
40. Mayor Donnetta Skinner stated they only need to call the police and they will open them.
41. Councilperson Pam Griswold stated she called Kristie Moffett and she was going to call the Mayor because evidently the Police Department got jammed up and they did not get it done. I called Karen Carr and she said Public Works got jammed up and it did not get done.
42. Chief Fobes stated they call the police and the police call Public Works if they are too busy.
43. Public Works Director Carlos Esparza stated he went down there and they were open.
44. Mayor Donnetta Skinner stated an on call person would cost \$16,000 or something like that.

45. Public Works Director Carlos Esparza stated by the contract, it would be \$2.00/hour for weekday and \$3/ hour on weekends, plus if they actually get called out, they get time and a half. The union negotiated this contract.
46. Councilperson Jay Duke is there an infringement if someone would volunteer his time.
47. Public Works Director Carlos Esparza stated he would not be comfortable with that, because how would you hold anyone accountable. I had been arguing with Glenn Trust since I started with Public Works.
48. Councilperson Jay Duke suggested they throw \$8000 in the budget for this purpose and they do not have to use it.
49. Discussion ensued about an on-call person.
50. County Commissioner Cliff Eklund stated they have to remember that “you do not always have to spend the money; sometimes we have overspent particularly the years when gas went from \$2 to \$4”.
51. Mayor Donnetta Skinner stated, “we cannot put our City in the red and we were there for years and we had a tough time with that. We cannot let that happen. I think we have a lot of money in the budget that we are not going to be able to come up with and it worries me”.
52. County Commissioner Cliff Eklund stated Elko County does not go buy the state, as the calculations are off.
53. City Manager David Jones stated I didn’t just do the Chief’s capital outlay, the fire department is at \$0. We just did not have the money. My thought is that this is not insured and if something happens, it is a dry building, but we are totally responsible for all of it so there were additions to the policy.
54. Mayor Donnetta Skinner stated there is \$14,000 under Administration.
55. City Clerk LaDawn Lawson stated she did not know what it was.
56. City Manager David Jones explained that 10-79-700 is the furnace for Public Works.
57. Public Works Director Carlos Esparza stated they would spend approximately \$20,000 in gas if they don’t change out the oiler burner heater.
58. City Manager David Jones stated they could look at financing.
59. Chief Fobes stated the 2008 vehicles are questionable. He wanted to make sure that the Police Forfeiture Fund is not mixed into the general fund.
60. City Clerk LaDawn Lawson stated it is earmarked for an expense.
61. City Manager David Jones stated there is \$188,985. in the Forfeiture Fund.
62. Councilperson Jay Duke stated he thinks that the Council has cut everything they could in fairness to the departments.
63. City Manager David Jones stated he told people to keep it simple and do not get extravagant and to the Department Heads’ credit, they did not.
64. Councilperson Jay Duke stated that when they want capital outlay come with figures that backup the request and they feel comfortable with the justification and request.
65. City Manager David Jones stated overtime for the police is set about 25.3 right now.
66. Chief Fobes stated it would be higher because he is short-staffed.
67. City Manager David Jones stated he suggested they leave the auto expense capital outlay as presented for the police department and they would do some research and bring it back to the Council.
68. Councilperson Bob DeMars stated he would approve going for two cars under a financing option.
69. Councilperson Jay Duke stated it would give them a starting point and if they do not go the financing route, they would still get one.
70. Mayor Donnetta Skinner stated there is not that much wrong with one of those vehicles.
71. Chief Fobes stated the 2008s are just up in age and can still be used. They are not that fast to catch people and having problems.
72. City Manager David Jones stated he was advised to put a cover letter explaining the problem.
73. County Commissioner Cliff Eklund stated if it makes them feel better, there are seven (7)

counties that have negative balances.

74. Mayor Donnetta Skinner stated they do not want to go there; we have to be careful.

75. **Councilperson Jay Duke moved for approval of the City of Carlin's budget with a negative \$207,571.00 balance for fiscal year 2015-2016, and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried.**

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1. None.

III. Adjournment. (Action Item)

Councilperson Jay Duke for adjournment with Councilperson Pam Griswold seconding the motion. The meeting was adjourned at 6:15 p.m.

APPROVED:

MAYOR DONNETTA SKINNER

ATTEST:

LADAWN LAWSON, CITY CLERK