

CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN CITY HALL  
101 S 8<sup>th</sup> Street  
Carlin, NV  
August 12, 2015, 7:00 p.m.

**Call to Order and Roll Call:**

Mayor Donnetta Skinner called the meeting of the City Council to order at 7:02 p.m.

Council Members Present: Mayor Donnetta Skinner  
Vice Mayor Lincoln Litchfield  
Councilperson Jay Duke  
Councilperson Pam Griswold

Absent: Councilperson Bob DeMars

1. Administrative Staff: City Manager David Jones, City Clerk LaDawn Lawson, Public Works Director Carlos Esparza, City Engineer Tom Ballew, Police Chief Dennis Fobes
2. Present: Karla Jones, Doug Martin, Nancy Goeser, Linda Bingaman, Tom Bingaman, Mike Tangreen, Ashley Leahy, Marilou Tognarelli, Eule Pacini, Tom Burney, Anna Dean , Kathy Burney, Wes Henderson.

**Pledge of Allegiance**

**I. Comment by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. Doug Martin stated he was on his way to see Pam Griswold at Wells Rural driving down Chestnut Street through the school zone at 15 mph, as it is posted. "When I got to Wells Rural, I thought again that this time of year, the speed limit is a waste of time. There are 185 days of the year that people are wasting their time in that place from 7 a.m. to 4:30 p.m. It does not say school days. If there was a simple sign that said School Days, all of us would travel that area 185 days out of the year would not be wasting our time. I was told some time ago that if you have a CDL and you are caught speeding in the school zone, the points are catastrophic. I do not know if that is true or not. When I get into a school zone and it says 15 mph, I am wasting time." He requested that the Council consider putting a sign up to define it.
2. Discussion was held on a flashing light.
3. Tom Burney stated this is one of the state's streets and state signs, Bush Street has flashing red lights and we should request they fix it.
4. Doug Martin inquired about 6<sup>th</sup> Street.
5. Tom Burney stated that would be the city's responsibility.
6. Councilperson Pam Griswold stated the sign flashes on Bush Street 24/7.
7. Doug Martin suggested they take the sign down when school is not in session.
8. Discussion was held on the enforcement of this issue.
9. Doug Martin stated the sign says 15mph 365 days of the year and a ticket would cost anyone with a CDL.
10. Mayor Donnetta Skinner suggested that City Manager David Jones check with the state.
11. Councilperson Pam Griswold stated it is a white zone and is therefore enforceable, if someone were going 25 mph, they could be pulled over.
12. Karla Jones noted the NRS 484B(363) governs this.

13. Chief Dennis Fobes reported on the stats for the Police Department for July 22-August 8: 293 calls for service, 109 traffic stops, 36 citations, 6 arrests, 10 reports generated, animal control and code enforcement: 11 warnings, 13 citations, 6 dogs picked up, 6 returned to owners, 1 dog adopted and 1 sent to rescue. He noted there is a rumor that the police were at the 24-hour tournament making a lot of traffic stops, but there were only 2 traffic stops in those 2 days, one was a DUI. To set the record straight, we were in the area watching for drunk drivers, but there was not a lot of traffic.
14. Eole Pacini stated they want the city to look nice, are the people being cited who are not taking care of their property.
15. Mayor Donnetta Skinner stated they are giving tickets.
16. Chief Fobes stated they usually try to work with them and stated the 1<sup>st</sup> offense is \$100 and the 3<sup>rd</sup> offense is \$500. We have actually picked up some people who are not paying those and they are still not cleaning up.
17. Discussion was held on some of the worst.
18. Councilperson Jay Duke stated there is a process in place for people to clean up their places.
19. Eole Pacini stated they should increase their fines and if they do not, take them to jail.
20. Chief Fobes stated they are taken to jail.
21. Councilperson Jay Duke stated the process is working, but not as fast as she might like it to.
22. Ashley Leahy, Community Clinic Interim Practice Manager for Carlin Clinic currently, reported the hours have recently changed to Monday as a closed date, and open from Tuesday through Friday, 7 a.m. to 6 p.m. and closed for lunch from noon -1:00 p.m. The new provider for Carlin is not official yet, but she is there on Thursdays and Fridays.
23. City Clerk LaDawn Lawson introduced the new Assistant City Clerk in Administration, Jana Moyes.

**II. Review, discussion and possible approval of allowing vendors / teams to camp in the park for the chili cook off, exceed 10 pm with a band on Saturday night, parking and all related matters. (Possible Action Item)**

1. Mayor Donnetta Skinner explained a few years ago they agreed that it is too difficult for the contestants to find a place to stay and allowed them to stay in the site. There is no problem; they do not trash the place.
2. Councilperson Jay Duke inquired if there have been complaints from the residents in the area.
3. Chief Fobes reported the first year there was karaoke and there were some issues, because they were cussing.
4. Councilperson Pam Griswold inquired if there have been issues with the band past 10 p.m.
5. Chief Fobes replied negatively. He noted they were still going at 1:00 a.m. that first year.
6. Mayor Donnetta Skinner inquired if anyone hears the noise.
7. Marilou Tognarelli, Carlin Fire Department, stated they want to block the street so that there is not a lot of through traffic going to B Street. They do not want a lot of general traffic going through there and wanted to slow the traffic down by placing cones.
8. Marilou Tognarelli stated she went to Mayor Donnetta Skinner who said it was okay, but others on the committee were worried that the rest of the council would not allow it.
9. Councilperson Jay Duke confirmed they are going to be responsible.
10. Mayor Donnetta Skinner stated they did this for the car show.
11. City Manager David Jones stated blocking the street is not on the agenda so they cannot vote on it.
12. Marilou Tognarelli stated Devon Meshefski is recruiting the bands and I told him I was coming to ask if they could play after 10 p.m. on Saturday. He is also getting a DJ and we do not want that to go past 10 p.m. on Friday.
13. Karla Jones stated that 11:00 would be time enough, because the teams would want to be ready for the next morning.

14. **Councilperson Jay Duke moved for approval of allowing vendors / teams to camp in the park for the chili cook off on 9/18/15, not to exceed 11 pm with a band on Saturday night, and allow them to cone off the appropriate streets and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried.**

**III. Review, discussion and possible approval on the legislative session and other League activities and all related matters. (Possible Action Item).**

1. Wes Henderson, NV League of Cities, thanked Carlin for its continued participation and support of the League. "We are your organization so whenever you want to, reach out to us". The League is allowed five (5) bill drafts each session of the Nevada Legislature and three (3) passed this year. SB 19 changes the requirements for when you have to hold a public hearing on the annual budget. There is now a window that begins May 1 to the end of May, so budget can be included in the Council meeting during that time. AB25 clarified that improvement to existing parks and facilities are authorized use of revenue derived from the residents construction tax, as long as that improvement is attributable to the new construction. SB22 eliminates the needs for certain businesses, such as wholesale beer, wine and liquor distributors, brew pubs, craft distilleries if the business is located within the city limits. Effective October 1, the Council has given their okay, then the Department of Taxation can give them their license, which will cut 60-120 days from the process. Two bills that were not successful were clarification of what government can charge for copies of public records and the other was to establish a state coordination for the Main Street program of the national Main Street Trust for the National Center of Historic Preservation. He stated this is a great program and is good for tourism, etc. Because there is not a state coordinating agency, the cities cannot be recognized. We had been asking for appropriation from the General Fund for this and it wasn't included in the governor's budget. The plan now is to work with the governor's office to get this included in the budget for the next biennium. They had the Director of the National Center testify, who reported that for every public dollar spent \$22.00 comes back. This would be an investment in Nevada. He noted they should have received the report on the legislative session, noting they would be happy to go over any of the information with the Council. He pointed out that the trigger for the payment of prevailing wages on public projects was increased from \$100,000 to \$250,000. If there is a public project under \$250,000, you do not have to pay the prevailing wage. The other bill dealt with collective bargaining that does away with the evergreen clause, so any collective bargaining agreement that has an expiration date, now expires on that date. A new agreement would have to be done. Hopefully that will bring the unions a little closer to the table on these agreements. Over the past year, the League has established a precedent that they are authorized under 29A of the Nevada Rules of Appellate Procedure to file an amicus brief without leaving the court. Rule 29A stated that municipalities cannot file amicus briefs when they want, but have to ask permission of the court to do so. Since the League is a organization that represents the cities, they can use that rule. They have a precedent now that they have filed the amicus brief in a previous case and that extends NACO and Association of School Boards. If there is now a case they think they should get involved in, the League can without permission. They have also become a state sponsored agency for the US Communities Program. This program was started in the 1990s by the NLC, NACO and NASB, a nationwide purchasing program, which does not cost Carlin anything to join. They negotiate contracts with various vendors who supply products and services that governments use on a daily basis. There are no user fees. The NLC annual conference is October 13-15 in West Wendover and stated they have some good programs for the cities. The education and general sessions are important, and the social ones allow member to interact with other city leaders. They are going to hold a 1940s USO-style show at the Air Force base, in which the service club is being refurbished. Prizes will be given for the best dressed. The Federal Remote Transactions Party Act HR2775 seeking to close the loophole on sales tax. He is requesting they support the bill, noting there is \$345 million a year in Nevada is owed sales tax that is uncollected. Nationwide it is \$23.2

billion. This would provide money to Carlin to provide the services for their communities. The national League of Cities conference will be in Nashville in November 4-7 and there is a link on their website.

2. Councilperson Pam Griswold inquired on the sales tax, has Nevada already committed that money. We have things that need to be taken care of.
3. Wes Henderson replied his understanding is that it would go into the Consolidated tax pool. The legislature passed a resolution this past session in support of this.
4. Thomas Burney stated the Governor on Friday wanted to earmark \$60 million for HDAD and on Monday they said \$73 million. Which is it?
5. Wes Henderson stated that leads to the study.

**IV. Review, discussion and possible approval of adopting the newest consanguinity / affinity chart for the City of Carlin and all related matters. (Possible Action Item)**

1. **Councilperson Jay Duke moved for approval of adopting the newest consanguinity / affinity chart for the City of Carlin and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. The motion carried.**

**V. Review, discussion and possible approval of the Indebtedness Report, Five (5) year Capital Improvement Plan, Debt Management Policy, and Information on the Chief Financial Officer and all related matters. (Non-Action Item)**

1. Vice Mayor Lincoln Litchfield inquired about the concession stand renovations, Park & Rec, \$90,000. Is there some discussion about not appropriating this toward renovation and possibly putting a new one to replace the concession stands.
2. City Manager David Jones stated there is discussion, but this has to reconcile with our budget. This is not to say that we cannot use the money for the example you just mentioned.
3. Vice Mayor Lincoln Litchfield inquired about the last page.
4. **Councilperson Pam Griswold moved for approval of the Indebtedness Report, Five (5) year Capital Improvement Plan, Debt Management Policy, and Information on the Chief Financial Officer and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. The motion carried.**

**VI. Review, discussion and possible approval of an Intrastate Interlocal Contract between Public Agencies the State of Nevada and City of Carlin for the use of a microwave channel from Mary's Mountain radio tower and CDAA (Central Dispatch Administrative Authority) for the Carlin Police Department and all related matters. (Possible Action Item)**

1. City Manager David Jones reported this is more follow-up from the agreement and we have agreed with as far as staff level.
2. Councilperson Pam Griswold inquired if the money is the same that was brought up during the budget discussions.
3. Chairperson David Jones replied affirmatively.
4. Councilperson Pam Griswold stated this is the same thing I asked Chief Fobes to go to Eureka to give me information on how many times on a monthly basis or yearly basis, how many times Eureka County uses the signal to ask Carlin Police and Fire to respond to the mine.
5. Chief Fobes stated that would be difficult. It works two ways, Eureka gets cell phone calls for our dispatch.
6. Councilperson Pam Griswold stated they are in a position in between Eureka and the mines so if something happens they are apt to call our ambulance. If we are paying \$4,000 for two stations and if we can get Eureka to help us.
7. Karla Jones stated that Eureka never calls them Central Dispatch sends them out.
8. Linda Bingaman stated actually when fire service or ambulance are called, both are on Elko County channels, not TV channels.

9. Thomas Burney stated that last meeting he explained that Carlin sends police to Eureka for backup.
10. Vice Mayor Lincoln Litchfield inquired about getting there, noting he has not been there, does not know the terrain, and it states if it becomes unattainable, etc.
11. Linda Bingaman stated lightning could hit the antennas, or lines, and the road could washout causing a lot of problems.
12. Councilperson Pam Griswold stated Mary's mountain has a lot of wind and lightning strikes.
13. Linda Bingaman stated there have been fires that burn close to the site.
14. **Councilperson Jay Duke moved for approval of an Intrastate Interlocal Contract between Public Agencies the State of Nevada and City of Carlin for the use of a microwave channel from Mary's Mountain radio tower and CDAA (Central Dispatch Administrative Authority) for the Carlin Police Department and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. The motion carried.**

**VII. Review, discussion and possible approval of the minutes from 1/5/2015 and all related matters. (Possible Action Item)**

1. Vice Mayor Lincoln Litchfield stated he was not vice Mayor at the time, page 6 22 and 34 ,7.
2. Mayor Donnetta Skinner stated page 6 of 6/10 had a correction.
3. **Vice Mayor Lincoln Litchfield moved for approval of the minutes as corrected from 1/15/2015 and 6/10/15 and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried.**

**VIII. Review, discussion and possible approval of the minutes from 6/10/2015, and all related matters. (Possible Action Item)**

1. **Vice Mayor Lincoln Litchfield moved for approval of the minutes as corrected from 1/15/2015 and 6/10/15 and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried.**

**IX. Review, Discussion and possible approval of payments for the periods 7/22/2015 to 8/12/2015, and all related matters. (Possible Action Item)**

1. Vice Mayor Lincoln Litchfield inquired on Page 2 about euthanasia training fees.
2. Chief Dennis Fobes noted that the Control Officer had not attended this yet.
3. Vice Mayor Lincoln Litchfield inquired about Page 5 Park respirators and chemicals.
4. Councilperson Pam Griswold inquired about Page 5 chemicals.
5. City Manager David Jones stated it was building maintenance for the bathrooms.
6. Vice Mayor Lincoln Litchfield stated these were all herbicides.
7. **Councilperson Jay Duke moved for approval payments for the periods 7/22/2015 to 8/12/2015 and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried. Vice Mayor Lincoln Litchfield recused himself.**

**X. City Council Members' Reports. (Non-Action Item)**

1. Councilperson Pam Griswold requested a P&L of July.
2. City Manager David Jones stated they have not closed out July yet.
3. Councilperson Pam Griswold stated Debbie Beck is doing a wonderful job at the Senior Center, turning some things around and making good changes. The garden is great and using it to make lunches. Park & Rec are planning the Car show with 19 vendors including 8 food vendors. Equestrian Center is putting things together for the rodeo.
4. City Clerk LaDawn Lawson stated there are two teams waiting and if someone drops out, they will be included.
5. Councilperson Pam Griswold reported everything has been contracted to Jess Jones and the city is taking the money from the gate. They would be charging \$10.00 for contestants in a car.
6. Vice Mayor Lincoln Litchfield reported the Planning Commission has completed everything in

Title 3 except for the chickens and kennels. They want to make the code enforcement very concise so it can be regulated. He attended the Fire Department meeting and discussed the need for volunteers for the Chili Cook-Off.

7. Councilperson Jay Duke reported there is a 17 minutes video on American Lands Council and if anyone would like to see it, he will forward it.
8. Mayor Donnetta Skinner reported she attended the ball tournament and they were having a good time. They had 8 teams and they need to see if they can get more teams involved. She is pleased with the clinic who had communicated with her quite a bit about what is happening. She talked about Rebecca Cailor who is the new doctor and who has bought a house in Carlin. The Park & Rec are working on the car show and expect cars from Salt Lake. She encouraged the members to attend. She would like to buy tables, at least 8 more so that there are enough tables for the car show. Two of them cost \$2,000.00.
9. Councilperson Pam Griswold stated the VFW Ladies Auxiliary visited her office today and they have flyers for a full day in September for Welcome Home to Veterans of Vietnam because there has not been anything done nationally to welcome these veterans home. This will cover Northeastern Nevada as far as Caliente. There will be a parade on Saturday, a dinner, and tickets can be purchased for the veterans. They are asking for stories from those who were there. If you want to be involved to contact her.
10. Thomas Burney asked to be on the agenda to talk about the alleys.
11. Mayor Donnetta Skinner read: *Tom and Kathy Burney. The plan we are considering would require building across a parcel boundary. If there is a city ordinance about expansion related to construction, we would really appreciate a written ordinance number at your earliest opportunity. You should get with the City Manager on this and he can help you.*
12. Eole Pacini stated “someone took the slush fund away from the Senior Citizens. We had a can for coffee donations, and the bingo money went into there and some people donated just to the seniors put money in the can and we paid the blackout bingo from this money. It was not just for coffee”.
13. Councilperson Pam Griswold stated, for years people have been using this as petty cash.
14. Eole Pacini stated it is used by Judy Bradshaw to buy little things. “There were a lot of different things that money was put in there for. On Monday, I won Blackout Bingo and there was no \$5.00 because the can was gone”.
15. Councilperson Pam Griswold stated the Senior Center Board has a petty cash fund that they have never tapped into because they had this fund. She will get this straightened out.
16. Eole Pacini reported on some of the things that have been purchased with the donations by the seniors into this can.
17. Councilperson Pam Griswold stated there is a \$50 petty cash fund that they should be using for that.
18. Councilperson Jay Duke stated they should not have a slush fund. There is no accountability for the money.
19. Karla Jones stated there have been 20 calls at the Fire Department this month and 1 involved extraction, 1 involved hazmat and of course the structure fire. Most of them have been medical.
20. Chief Fobes stated there has been \$1,300 donated for the dog’s medical costs from an accident.

**XI. City Clerk’s Report. (Non-Action Item)**

**XII. City Manager’s Report. (Non-Action Item)**

**XIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item).**

1. None.

- XIV. Adjournment. (Possible Action Item)**  
**Councilperson Pam Griswold moved for adjournment with Vice Mayor Lincoln Litchfield seconding the motion. The meeting was adjourned at 8:23 p.m.**

**APPROVED:**

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**DONNETTA SKINNER, MAYOR**

**ATTEST:**

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**CITY CLERK LADAWN LAWSON**