

PUBLIC MEETING NOTICE

The Carlin Park & Recreation Board , City of Carlin, State of Nevada, will meet in rescheduled session on **Tuesday, March 9, 2004**, at the Carlin Branch Library, 811 Main Street, Carlin, Nevada, beginning at **7:00 p.m.**

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify Beth Brown, City Clerk in writing at P. O. Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354.

Notice of the meeting was posted at the following Carlin locations:

Carlin City Hall, 101 South Eighth Street
Carlin Senior Citizen Center, 718 Cedar Street
Carlin Branch Library, 811 Main Street
Carlin Video Store, 612 Chestnut Street
Owen's Ace Hardware, 924 Bush Street
Scott's Foodtown, 522 Sixth Street
Wells Rural Electric Company, 1322 Chestnut Street
Nevada Bank & Trust 462 Sixth Street


Beth Brown, City Clerk

Dated the 4th day of **March, 2004**

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
RESCHEDULED MEETING
811 MAIN STREET - LIBRARY
CARLIN, NEVADA**

Tuesday - March 9, 2004 - 7:00 p.m.

**Note: The Chairman or Vice Chairman Reserves the Right to
Change the Order of the Agenda**

Call to Order and Roll Call.

1. **Approval of Minutes.** (Action Item)
February 12, 2004
2. **Approval of New Member** (Action Item)
3. **Discussion of Plans for the Second Annual Nick Gift Memorial Three -on-Three
Tournament in Conjunction with the Economic Development Business Show.**
(Action Item)
4. **Discussion and Possible Approval of Organizing the Car Show.** (Action Item)
5. **Discussion of Creating a Policy and Rules to Utilize the Park and Concession Stands**
(Non-Action Item)
6. **Members Reports** (Non-Action Item)
7. **Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted
to comments by the general public and discussion to those comments. No action
may be taken upon a matter raised under this item until the matter has been
included on a successive agenda and identified as an action item.**
8. **Adjournment.**

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
RESCHEDULED REGULAR MEETING
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

Thursday - March 9, 2004 - 7:00 p.m.

I Call to Order and Roll Call:

- a. The meeting was called to order at 7:08 p.m. by Chairman Dan Ferguson.
- b. Board Members Present: Dan Ferguson, Ellen Meshefski, Patty Pawelek, Tonya Roland, and Jon Gift. Absent: Gaylene Ferguson, Ronda Smith, and Danny Smith.
- c. Staff Members Present: Beth Brown, City Clerk
- d. Citizens Present: Tim Sirotek (City Council Liaison), Lance Ferguson Rose Gift, and Lonny Brown.

II Approval of Minutes. (Action Item)

February 12, 2004

- a. **Ellen Meshefski moved to accept the minutes of February 12, 2004. Patty Pawelek seconded the motion. Motion carried unanimously.**

III Approval of New Member. (Action Item)

- a. Chairman Dan Ferguson noted that the new member was not present and continued this item until the next meeting.

IV Discussion of Plans for the Second Annual Nick Gift Memorial Three-on-Three Tournament in Conjunction with the Economic Development Business Show. (Action Item)

- a. Chairman Dan Ferguson gave a status report on the following:
 1. Fliers are out.
 2. Dan Smith received seven official basketballs to give out to the winning teams with t-shirts.
 3. Concession stand will be handled by Tonya Roland and Jon Gift.
 4. Referees are set up.
 5. T-shirts need to be discussed.
 6. Chairman Ferguson brought samples of the key chains that could be given to all participants. Chairman Ferguson and Jon Gift questioned the quality of the key chains. Discussion followed regarding giving gift certificates from local businesses or t-shirts to the winners. Jon Gift said D & D Tire and Rimex may give donations towards the t-shirts which would be given as prizes. Discussion followed regarding buying 200 t-shirts at \$4.50 each through Donnelly's; buying more t-shirts to sell; leaving off the date on the t-shirts so the extras could be used

next year; sell the t-shirts to nonparticipants for \$12.50 each and give the t-shirts to the participants; the Booster Club may go in half for the t-shirts; and the Parks and Recreation will put in \$500 for 250 t-shirts for the Three On Three tournament, and if they can't come up with the rest of the money, they have the money in the fund for the difference.

Tonya Roland moved to buy the t-shirts for \$500. Patty Pawelek seconded the motion. Motion carried unanimously to pay \$500 for the t-shirts for the 3 on 3 tournament.

It was noted that the t-shirts should say "Annual Nick Gift Memorial Three On Three Tournament" with Carlin's colors red and black on the white t-shirt with 75% large sizes (50 medium, 100 large and 100 X-large).

Jon Gift said D & D Tire said they could donate a \$250 gift certificate for a raffle. Chairman Ferguson said a raffle would go better at the Car Show with the proceeds to go toward the Three on Three Tournament.

Discussion followed regarding awarding basketballs to each team or each member of the winning team or making trophies for every winner.

V Discussion and Possible Approval of Organizing the Car Show. (Action Item)

Chairman Dan Ferguson said they got the art work set up. Beth Brown said the car they chose is the same car that won at the Elko Car Show last year, and they probably should not be the same. Chairman Ferguson said they have a lot of time to decide, but it needs to go before the Council in April.

Tonya Roland said the estimates for the new banner are:

1. 4 x 2 single color is \$599;
2. 8 x 2 with two color \$825;
3. 4 x 3 single color is \$731;
4. 4 x 3 two color is \$985;
5. 4 x 4 single color is \$925;
6. 4 x 4 two color is \$1325;
7. Special custom jumbo banner is 3 x 4 with four colors one sided is \$1103 or two sided is \$1496.
8. The smaller ones will range from 50 to 175 lbs.

Beth Brown said she sent out 100 Art in the Park reminders to vendors, she is getting responses, and Mr. Scott gave her some materials to review and hi-light what they would like to have used for the poker run. Chairman Dan Ferguson said everyone should bring back their thoughts at the next meeting. Ellen Meshefski suggested that local sponsors be invited to the May meeting to discuss the Car Show events. Beth Brown noted that Friends of the Library will do an ad for the tournament on their booklet.

VII Discussion of Creating a Policy and Rules to Utilize the Park and Concession Stands. (Non-Action Item)

Council Liaison Tim Sirotek said the Committee hopes to finish the rules within ten days and review with the Park and Recreation Board; the Board has a copy of Elko's guidelines for their softball field, which is geared for a contractor coming in and renting the building to run the concessions.

Mr. Sirotek said the Committee is discussing the following rules:

1. Whoever uses concession stands must show proof of liability insurance.
2. They must agree, sign, and have notarized the concessions agreement.
3. Keys for the concessions access. A City representative will accompany the user to the concession stand to perform a visual walk through or inspection of all equipment to be used for the function. This will be done to review any training necessary for the operation of any of the equipment located at the facility.
4. The concession will be locked or will be unlocked at least one hour prior to the scheduled event or at a time agreeable between the City representative and the user.
5. After the concession has been stocked for the event, a secondary lock can or will be placed on the door to aid in prevention of intentional break in.
6. The City will not be held liable for any theft of the stock after the locks have been placed.
7. Within 24 hours after the function, a City representative or company user will perform post-use inspection. Any damaged equipment or uncleanness will be noted and the user will be charged at the going rate for replacement of equipment and/or cleaning. Note: It is the user's responsibility to perform any and all adequate clean up of the facilities after their use.
8. No one under the age of 18 will be allowed to work in any part of the concession stand. This will include the announcer's booth.
9. The user must provide a cellular telephone for emergency use.
10. The Little League will have priority of the baseball/softball complex concessions during their regular season or extended season. If anyone else seeks need of the concessions during this time, they must first get approval of a Little League representative.
11. The Co-Ed Softball League will have priority over the American League and concession located at Babe Ruth complex during regular or extended season. If anyone else seeks need of the concessions during this time, they must first get approval.

Mr. Sirotek said these rules are contingent on the City purchasing the gear or supplying like gear cooking and cold storage.

VIII Members Reports. (Non-Action Item)

Ellen Meshefski stated that Robert Jensen, American Legion, is asking for help with the 4th of July at the barbecue and games, and they are trying to get people back down to the

park; Friends of the Library does the cake walk in the morning. The Park and Recreation Board concurred to place on the next agenda the planning of an old-fashioned 4th of July. Discussion followed regarding hiring a band and ask the different businesses to contribute.

IX Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item.

Council Liaison Tim Sirotek encouraged the Park and Recreation Board to work on the 4th of July events.

VII Adjournment

Chairman Dan Ferguson adjourned the meeting at 7:58 p.m.

DAN FERGUSON, CHAIRMAN

Attest:

Beth Brown, City Clerk