

**Affidavit
Certification of Public Posting**

The undersigned certifies that the public notice for the Carlin Park & Recreation Meeting to be held on Tuesday, October 14, 2014 at Carlin City Hall was posted on October 9, 2014 at the following locations within the City of Carlin:

- Carlin City Hall – 101 South Eighth Street
- Carlin Senior Citizen Center – 320 Chestnut Street
- Owen’s Ace Hardware – 924 Bush Street
- Scott’s Market – 552 Sixth Street
- Wells Rural Electric Company – 1322 Chestnut Street
- Carlin Library – 320 Memory Lane
- Carlin Public Works-810 Oak Street

Toni Wight

[Signature]
(Signature)

10/09/14
(Date)

Heather Trujillo
(Witness Name)

Heather Trujillo
(Signature)

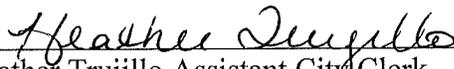
10/09/2014
(Date)

PUBLIC MEETING NOTICE

The Carlin Park and Recreation Board, City of Carlin, State of Nevada, will meet on **Tuesday October 14, 2014** at the Carlin City Hall Meeting Room, 101 S. 8th Street, Carlin, Nevada, beginning at **7:00 p.m.**

This Notice posted pursuant to N.R.S. 241.020 as amended by the 2005 Legislature. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify LaDawn Lawson, City Clerk, in writing at PO Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354. Notice of the meeting is posted at the following Carlin locations:

Carlin City Hall, 101 South Eighth Street
Carlin Branch Library, 330 Memory Lane
Carlin Senior Citizen Center, 320 Chestnut Street
Owen's Ace Hardware, 924 Bush Street
Scott's Foodtown, 522 Sixth Street
Wells Rural Electric Company, 1322 Chestnut Street



Heather Trujillo Assistant City Clerk

Dated the **9th** of **October, 2014**

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

Tuesday – October 14, 2014 - 7:00 p.m.

Note: The Chairman or Vice-Chairman Reserves the Right To Change the Order of the Agenda, Combine Two or More Agenda Items For Consideration, and May Remove an Item From the Agenda or Delay Discussions at any Time.

The public may address the Commission on agenda items as they are being reviewed or during the time reviewed, or during the time reserved for comments by the General Public, after being recognized by the presiding officer. The public and all persons addressing the Commission must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the end of the agenda.

Call to Order and Roll Call

1. Discussion and possible approval of appointing Brent Jacobson to the Board. (Possible Action Item)
2. Discussion and possible approval of all matters related to the 2014 Spook Walk. (Possible Action Item)
3. Discussion and possible approval of Minutes for May 13, 2014 and June 17, 2014. (Possible Action Item)
4. Members Reports. (Non-Action Item)
5. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)
6. Adjournment.

Carlin Municipal Code: 1-6-11: Manner of Addressing Commission; Time Limit: Each person addressing the Commission shall first give his name and address for the records, and unless further time is granted by the presiding officer shall limit his address to five (5) minutes. All remarks shall be addressed to the commission as a body and not to any member thereof. No person, other than the Chairperson, the member of the commission, and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the commission, without the permission of the presiding officer. No question shall be asked a commission member except through the presiding officer. (Ord. 81, 9-10-1975, eff 9-17-1975)

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN
STATE OF NEVADA
REGULAR MEETING
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
October 14, 2014 7:00 p.m.**

Call to Order and Roll Call:

- a. The meeting was called to order by Chairperson Keith Fertig at 7:06 p.m.
- b. Board Members Present: Chairman Keith Fertig
Member Angie Demars
Member Jon Gift
Member Ellen Meshefski
- Absent: Member Jody Hensley
Member Kris Robinson
Member Brandon Kitts
- c. Staff Present: Heather Trujillo, Assistant City Clerk, Vice Mayor Donnetta Skinner
- d. Citizens Present: Brent Jacobson, Vice Mayor Donnetta Skinner

I. Discussion and possible approval of appointing Brent Jacobson to the Board. (For Possible Approval)

- 1. Member Ellen Meshefski moved for approval of appointing Brent Jacobsen to the Board. Member Jon Gift seconded the motion. The motion carried.

II. Discussion and possible approval of all matters related to the 2014 Spook Walk. (Possible Action Item)

- 1. Member Ellen Meshefski reported there are 9 nine cubbies presently and not very many food booths, but there are people interested in getting involved. She stated with all the improvements made by Public Works, they could open up the area to the “whole walk this year”. She stated they put in a new culvert in the back. She reported Vice Mayor Donnetta Skinner got three light plants for them and the city will bring their light plant for the parking area. She stated they have not had the department meeting yet. She requested generators to run the lights and foggers. She stated the Walk is the 25th and noted they do have heaters, but if anyone has a propane tank, they would need those donated as well.
- 2. Member Jon Gift stated he had two he can bring, stating if they have a full tank it will “take them through the night”.
- 3. Member Ellen Meshefski reported she does not know if she would set up the fire pits and discussed the bales or straw or hay needed in the pumpkin patch, to take pictures, and other areas of seating. She stated the bales are always returned and they would contact Haycock for the fire extinguishers. She reported they bought plywood for signs.
- 4. Vice Mayor Donnetta Skinner suggested they contact Chairperson Keith Fertig’s grandson, Chase.
- 5. Member Jon Gift stated there was confusion last year on where the Walk began, so they need an entrance sign.
- 6. Member Ellen Meshefski stated they have spend all of their advertising funds through Tom Lester.

7. Member Angie DeMars stated she had heard the ads and was impressed.
8. Heather Trujillo stated it was on KELK because there is credit there.
9. Discussion was held on vendors and food.
10. Member Ellen Meshefski stated the Fire Department has not committed yet. She reported that the Methodist Church and AYSO does the pumpkin patch.
11. Vice Mayor Donnetta Skinner stated the bus can be used and she found out that Keith can drive it according to City Manager David Jones. She stated she will take the money and will have it set up at the Walk.
12. Member Ellen Meshefski stated they are going to start at 4:00 p.m. with the carving contest and the costume contest run by the Tomera family.
13. Discussion was held on the lighting.
14. Member Ellen Meshefski stated they would start setting up at 8:00 a.m.
15. Discussion was on the department head meeting possibly Thursday at 7:00 a.m.
16. Member Ellen Meshefski stated there are "pre-tickets this year", which will help by people not having to be in line if they have this ticket. She stated the kids working in the cubbies would again get a band.
17. Heather Trujillo stated they need those bands and she looked it up on the internet to get some new ones.
18. Discussion was held on some type of identification.
19. Member Ellen Meshefski stated there would be no guides this year.
20. Vice Mayor Donnetta Skinner stated they should ask for the city's 4-wheeler at the department meeting.
21. Member Ellen Meshefski stated the need to order porta-potties and the 4 large dumpsters. She stated anyone who has a fire pit could help by bringing it to the Walk. She noted the City would bring more tables out from the park and she will ask for their flatbed trailer for the carving contest.
22. Discussion was held on the light plants for the parking area and the cost of \$5.00 per person with 5 years and younger free if accompanied by a paying adult.
23. Discussion was held on chairs and on the fact that the cubbies are free.
24. Discussion reported on the repercussions if they charge, e.g. health certificates and sales tax issues.
25. Member Angie DeMars stated it is a lot of work to put the Walk together and not have any funds given to Park & Rec.
26. Heather Trujillo stated they would be spending \$400.00 on porta-potties.
27. Member Ellen Meshefski stated when they started this Walk; they planned to spend \$500 per event.
28. Discussion was held on the cost of the events.
29. **Member Jon Gift moved for approval of all matters related to the 2014 Spook Walk. Member Angie DeMars seconded the motion. The motion carried.**

III. Discussion and possible approval of Minutes for May 13, 2014 and June 17, 2014. (Possible Action Item)

1. **Member Ellen Meshefski moved for approval of Minutes for May 13, 2014. Member Jon Gift seconded the motion. The motion carried with Member Angie DeMars abstaining.**
2. **Member Angie DeMars moved for approval of Minutes for June 17, 2014. Member Jon Gift seconded the motion. The motion carried.**

IV. Members Report (Non-Action Item)

1. Member Angie DeMars had no report.

2. Member Jon Gift stated they need to order the tent pieces for the end of the tents.
3. Heather Trujillo stated she has the parts list.
4. Chairperson Keith Fertig stated he has parts for tents.
5. Member Ellen Meshefski stated the library function was good and they will do this again. She stated she received a check for \$1000.00 to pay for the spider electrical cords. She reported the tentative date for the Sugarplum Square is December 13.
6. Heather Trujillo stated the next meeting date is a holiday.
7. Member Ellen Meshefski stated they should have a meeting on November 18, which the members agreed was okay.

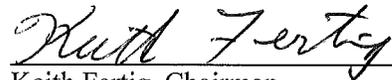
V. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. None.

VI. Adjournment.

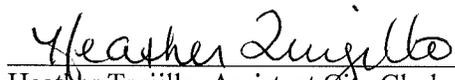
1. The meeting was adjourned at 8:00 p.m. **Member Jon Gift moved and Member Kris Robinson seconded the motion. The motion carried.**

APPROVED:



Keith Fertig, Chairman

ATTEST:



Heather Trujillo, Assistant City Clerk