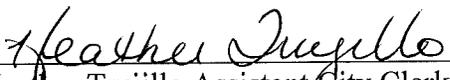


PUBLIC MEETING NOTICE

The Carlin Park and Recreation Board, City of Carlin, State of Nevada, will meet on Tuesday, April 14, 2015 at the Carlin City Hall Meeting Room, 101 S. 8th Street, Carlin, Nevada, beginning at 7:00 p.m.

This Notice posted pursuant to N.R.S. 241.020 as amended by the 2005 Legislature. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify LaDawn Lawson, City Clerk, in writing at PO Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354. Notice of the meeting is posted at the following Carlin locations:

Carlin City Hall, 101 South Eighth Street
Carlin Branch Library, 330 Memory Lane
Carlin Senior Citizen Center, 320 Chestnut Street
Owen's Ace Hardware, 924 Bush Street
Scott's Foodtown, 522 Sixth Street
Wells Rural Electric Company, 1322 Chestnut Street
City of Carlin Public Works, 810 Oak Street


Heather Trujillo Assistant City Clerk

Dated the 9th of April, 2015

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN, STATE OF NEVADA
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

Tuesday April 14, 2015 - 7:00 p.m.

Note: The Chairman or Vice-Chairman Reserves the Right To Change the Order of the Agenda, Combine Two or More Agenda Items For Consideration, and May Remove an Item From the Agenda or Delay Discussions at any Time.

The public may address the Commission on agenda items as they are being reviewed or during the time reviewed, or during the time reserved for comments by the General Public, after being recognized by the presiding officer. The public and all persons addressing the Commission must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the end of the agenda.

Call to Order and Roll Call

1. Comments by the General Public - Pursuant to NRS 241.020(2C), this time is devoted to comments by the Public and discussion regarding those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)
2. Discussion and possible approval of dedicating the 4th of July celebration to Mary Winter. (For Possible Approval)
3. Discussion and possible approval of all matters related to the 2015 Sho 'N' Shine Event. (For Possible Action)
4. Discussion and possible approval of the minutes for January 13, 2015. (For Possible Action)
5. Members Reports. (Non-Action Item)
6. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)
7. Adjournment

Carlin Municipal Code: 1-6-11: Manner of Addressing Commission: Time Limit: Each person addressing the Commission shall first give his name and address for the records, and unless further time is granted by the presiding officer shall limit his address to five (5) minutes. All remarks shall be addressed to the commission as a body and not to any member thereof. No person, other than the Chairperson, the member of the commission, and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the commission, without the permission of the presiding officer. No question shall be asked a commission member except through the presiding officer. (Ord. 81, 9-10-1975, eff 9-17-1975)

**CARLIN PARK & RECREATION BOARD
CITY OF CARLIN
STATE OF NEVADA
REGULAR MEETING
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
April 14, 2015 7:00 p.m.**

Call to Order and Roll Call:

- a. The meeting was called to order by Member Ellen Meshefski at 7:05 p.m.
- b. Board Members Present: Member Jody Hensley
 Member Angie Demars
 Member Brent Jacobson
 Member Ellen Meshefski
 Member Kris Robinson
 Member Jon Gift came in late.
 Absent: Chairman Keith Fertig
 Member Brandon Kitts
- c. Staff Present: Heather Trujillo, Assistant City Clerk, Councilperson Pam Griswold
- d. Citizens Present:

I. Comments by the General Public - Pursuant to NRS 241.020(2C), this time is devoted to comments by the Public and discussion regarding those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

- 1. Councilperson Pam Griswold reported that Wayne Carlson of POOL/PACT discussed a donated side-by-side and he is concerned about safety issues. Pool & Pact's response was that they could not understand why Park & Recreation wanted one. Should they return the donation? They want to make to sure there are seatbelts and that the drivers are trained and someone authorized to use it drives it.
- 2. Member Ellen Meshefski confirmed that the rules have not been done yet and stated she would contact David Jones to talk about being in on the rules.
- 3. Member Brent Jacobson stated they should be told that it is industrial, not recreational. It is not high speed and the 2nd gear is removed, does have seatbelts and a rollbar. It was a mine machine and does not even go 20 mph, but it has been modified for safety.

II. Discussion of items and possible approval of dedicating the 4th of July celebration to Mary Winter. (For Possible Action)

- 1. Member Ellen Meshefski explained the events would be advertised in her name. Her family is in Washington and she will let them know.
- 2. Member Angie DeMars suggested they present something to the family if they attended.
- 3. **Member Jody Hensley motioned to dedicate the 4th of July celebration to Mary Winter. Kris Robinson seconded the motion. The motion passed.**

III. Discussion and possible approval of all matters related to the 2015 Sho 'N' Shine Event. (Possible Action Item)

- 1. Member Angie DeMars reported she is using the figures for t-shirts ordered in the past and for 150 short sleeve, they would be \$1150; volunteer shirts \$196.00; long sleeve shirts

- \$262.00 at a total of \$1600.00. The 12” awards come with stands and she showed the logo. She obtained a quote for 60 of 12” at \$13.00 each or \$780.00. She stated that for t-shirts and awards, the overall cost would be around \$2500.00.
2. Member Ellen Meshefski stated they should do both the 12” and 8” because there should be a big difference between the 2 awards.
 3. Member Jody Hensley inquired how much they average on these items.
 4. Member Ellen Meshefski responded these are much cheaper doing it this way.
 5. Member Angie DeMars reported there is no set up fee, because it is incorporated into the design of the logo and possibly some cost for that artwork being done.
 6. Member Ellen Meshefski stated the set up fee last year was \$500.00.
 7. Member Angie DeMars reported they would need seven 12” awards (\$105.00) and 36 8” awards (\$396.00), which reduces the overall cost.
 8. Member Brent Jacobson inquired what the time frame is to have the sponsors.
 9. Member Angie DeMars stated if they had the list by the end of June that would give them a month for the t-shirts.
 10. Discussion was held on the sponsors’ checks.
 11. Member Jon Gift stated he has not talked to Bob DeMars about the car show or the drag race. He was going to look into Kingman Arizona to see who they did it. Since it is late, they should scratch the race.
 12. Further discussion was held on the drag race.
 13. Member Jon Gift stated it sounds like there are too many spectators at the race and that is in the insurance cost. They have to be so many feet away from the race and they do not have the setup available.
 14. Councilperson Pam Griswold stated Vice Mayor Lincoln Litchfield had offered some information.
 15. Member Jon Gift stated he believes it is getting too late to put this race together.
 16. Discussion was held on the pit stop, building or borrowing one.
 17. Member Jody Hensley reported that Truman Hensley did offer to build it for them.
 18. Member Brent Jacobson stated they could find a plan on the internet.
 19. Member Jon Gift stated they might get on the reader board by Frontier.
 20. Member Jody Hensley stated she was made aware that for wine walks, etc., the new requirements are that you are going to have to attend the bartenders course and have a bar card.
 21. Heather Trujillo stated Carlin does not require them and does not have bar cards.
 22. Member Jody Hensley stated all of the requirements are in her booklet.
 23. Member Brent Jacobson stated he has sponsors for gold and he has spoken to three people and sold two gold sponsorships, Interwest Supply and Shipps Cycle.
 24. Member Jon Gift has a sponsorship from Cope.
 25. Member Angie DeMars stated she does not need authorization on the purchases at this time.
 26. **Member Angie DeMars motioned to table this item and Jon Gift seconded the motion. This item was tabled.**

IV. **Discussion and possible of approval of the minutes for January 13, 2015. (For Possible Action)**

1. Heather Trujillo stated “on I. Mayor Donnetta Skinner stated Heather Trujillo could take the list to the Council”, which she cannot do.
2. Member Jon Gift stated I, 40 should say “no” instead of not; page 5, 69 “we” need to communicate more.
3. Member Angie DeMars stated page 5, 61 eliminate the “s” on want.

4. **Member Angie DeMars moved to table approval of the minutes for January 13, 2015 so they could read them. Member Kris Robinson seconded the motion. The motion carried.**

IV. Members Report (Non-Action Item)

1. Member Kris Robinson had no report.
2. Member Brent Jacobson reported if anyone sells a gold sponsorship, they need to communicate as there are only 7 left.
3. Member Jody Hensley stated this annual Dave Bell Tournament is on the 25th and help is appreciated. She stated half of the cooking staff will not be able to attend this year.
4. Member Angie DeMars stated she would be out of town that weekend.
5. Member Jon Gift reported he talked to Tom Lester, who gave him the name of Bill Pinkington Foundation, which is donating \$25 million to Northeastern Nevada for community projects. Elko already has money for their sports complex, so he suggested they investigate this and get a multi-purpose room. "The property where the Mile Post restaurant was is a perfect spot". He reported that Chairperson Keith Fertig is stepping down from the board.
6. Member Angie DeMars stated that she was informed that the budget wish list has not been presented to the Council. She does not know who gets it to the Council. She talked to City Manager David Jones, but the issue he had was that all he had was a list and no supporting documents. He stated they need to define what they need, what does it include, and specific information about what they want. They also discussed engineering. He stated that information had not been submitted. She proposes they agree on someone within their board to be a liaison with the Council. "If it was not brought to my attention, I would not have called him and we need one person to ensure that it has been submitted and is in contact. We might not have had a budget at all. David said that over the past few years, Park & Rec has lost quite a bit of money and they need to organize the events so they are profitable rather than in the hole every time we give one".
7. Councilperson Pam Griswold reported on her discussion with City Manager David Jones. She suggested the Board put together something before the next meeting and they can give it to her. She reported she is the one that is supposed to take these matters to the City.
8. Member Ellen Meshefski reported. "We have never done a budget, so we are in the dark, and when you said put this money to it, so we are in a learning process".
9. Councilperson Pam Griswold discussed the leadership of the Board and clarified those bills to be presented to the City for payment, should have as much information as possible.
10. Discussion revolved around reimbursements.
11. Councilperson Pam Griswold stated all of their wishes should be defined so the City can then know exactly what funds are needed prior to making their budget.
12. Member Angie DeMars stated she thought it was going to the council, but it was dropped. She was "lost on how it got from point A to B".
13. Councilperson Pam Griswold stated they can give it to her.
14. Heather Trujillo stated City Manager David Jones also noted that someone should attend the meeting from the Board. She explained he said it was not her place to be the liaison for the meetings.
15. Councilperson Pam Griswold requested that they give all the details of what they need for a specific item or event along with the submission sent to the City for payment.
16. Member Angie DeMars explained that City Manager David Jones noted if he came to them and asked for funds, but did not tell what the breakdown or need was, it would not be awarded. She noted the information that Heather Trujillo put together the information in the

packet and has all the details for bleachers. "We need to decide which jump house we want so we can attach that information".

17. Member Kris Robinson inquired about the events.
18. Heather Trujillo stated she gave a listing in a spreadsheet at the last meeting.
19. Member Ellen Meshefski stated soccer is starting with 4 teams, noting that Dan Ferguson brought it to Carlin years ago. The cooler is not working at the American Legion Field and she does not know who is responsible.
20. Member Jody Hensley explained that the "City of Carlin is the landlord and we are the tenants and the items that are in the concession stand belong to the City. They take care of them. I do not know that we can purchase a cooler without first contacting City Manager David Jones or Public Works Director Carlos Esparza. I think that is their responsibility".
21. Member Ellen Meshefski inquired "if they have money, is that not something they should be taking care of. Who is going to get the cooler for the concession stand".
22. Councilperson Pam Griswold stated, "I would start with Public Works Director Carlos Esparza".
23. Member Angie DeMars noted this is a fixed asset.
24. Councilperson Pam Griswold reiterated her thought of talking to Public Works Director Carlos Esparza.
25. Member Ellen Meshefski asked that Member Jon Gift look into it. There is no ice machine.
26. Member Jon Gift inquired if there is any information on those items.

V. **Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. None.

VI. **Adjournment.**

1. The meeting adjourned at 8:00 p.m. Member Jody Hensley moved to adjourn the meeting with Member Brent Jacobson seconding the motion.

APPROVED:


Ellen Meshefski, Acting Chairman

ATTEST:


Heather Trujillo, Assistant City Clerk

**Affidavit
Certification of Public Posting**

The undersigned certifies that the public notice for the Carlin Park & Recreation Meeting to be held on Tuesday, April 14, 2015 at Carlin City Hall was posted on April 9, 2015 at the following locations within the City of Carlin:

- **Carlin City Hall – 101 South Eighth Street**
- **Carlin Senior Citizen Center – 320 Chestnut Street**
- **Owen’s Ace Hardware – 924 Bush Street**
- **Scott’s Market – 552 Sixth Street**
- **Wells Rural Electric Company – 1322 Chestnut Street**
- **Carlin Library – 320 Memory Lane**
- **Carlin Public Works-810 Oak Street**

Heather Trujillo

Heather Trujillo
(Signature)

04/09/2015
(Date)

Heather Trujillo
(Witness Name)

Heather Trujillo
(Signature)

04/09/2015
(Date)