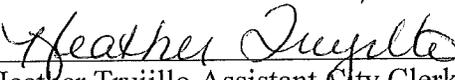


## PUBLIC MEETING NOTICE

The Carlin Park and Recreation Board, City of Carlin, State of Nevada, will meet on Tuesday, June 9, 2015 at the Carlin City Hall Meeting Room, 101 S. 8<sup>th</sup> Street, Carlin, Nevada, beginning at 7:00 p.m.

This Notice posted pursuant to N.R.S. 241.020 as amended by the 2005 Legislature. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please notify LaDawn Lawson, City Clerk, in writing at PO Box 787, Carlin, Nevada 89822 or by telephoning 775-754-6354. Notice of the meeting is posted at the following Carlin locations:

Carlin City Hall, 101 South Eighth Street  
Carlin Branch Library, 330 Memory Lane  
Carlin Senior Citizen Center, 320 Chestnut Street  
Owen's Ace Hardware, 924 Bush Street  
Scott's Foodtown, 522 Sixth Street  
Wells Rural Electric Company, 1322 Chestnut Street  
City of Carlin Public Works, 810 Oak Street

  
Heather Trujillo Assistant City Clerk

Dated the 4th of June, 2015

**CARLIN PARK & RECREATION BOARD  
CITY OF CARLIN, STATE OF NEVADA  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**Tuesday June 9, 2015 - 7:00 p.m.**

Note: The Chairman or Vice-Chairman Reserves the Right To Change the Order of the Agenda, Combine Two or More Agenda Items For Consideration, and May Remove an Item From the Agenda or Delay Discussions at any Time.

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The public may address the Commission on agenda items as they are being reviewed or during the time reviewed, or during the time reserved for comments by the General Public, after being recognized by the presiding officer. The public and all persons addressing the Commission must abide by the requirements of the Carlin Municipal Code 1-6-11, detailed at the end of the agenda.

Call to Order and Roll Call

1. Comments by the General Public - Pursuant to NRS 241.020(2C), this time is devoted to comments by the Public and discussion regarding those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)
2. Discussion and possible approval of Keith Fertig's letter of resignation from the Park & Recreation Board. (For Possible Action)
3. Discussion and possible appointment of a chairman for the Park & Recreation Board. (For Possible Action)
4. Discussion and possible appointment of a vice chairman for the Park & Recreation Board. (For Possible Action)
5. Discussion and possible approval of all matters related to the 2015 4<sup>th</sup> of July event. (For Possible Approval)
6. Discussion and possible approval of all matters related to the 2015 Sho 'N' Shine Event. (For Possible Action)
7. Discussion and possible approval of the minutes for January 13, 2015 and February 10, 2015, and March 10, 2015. (For Possible Action)
8. Members Reports. (Non-Action Item)

9. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

10. Adjournment

Carlin Municipal Code: 1-6-11: Manner of Addressing Commission; Time Limit: Each person addressing the Commission shall first give his name and address for the records, and unless further time is granted by the presiding officer shall limit his address to five (5) minutes. All remarks shall be addressed to the commission as a body and not to any member thereof. No person, other than the Chairperson, the member of the commission, and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the commission, without the permission of the presiding officer. No question shall be asked a commission member except through the presiding officer. (Ord. 81, 9-10-1975, eff 9-17-1975)

**CARLIN PARK & RECREATION BOARD  
CITY OF CARLIN  
STATE OF NEVADA  
REGULAR MEETING  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA  
June 9, 2015 7:00 p.m.**

**Call to Order and Roll Call:**

- a. The meeting was called to order by Member Ellen Meshefski at 7:07 p.m.
- b. Board Members Present:     Member Jody Hensley  
                                      Member Jon Gift  
                                      Member Brent Jacobson  
                                      Member Ellen Meshefski  
                                      Member Kris Robinson  
                                      Absent:     Chairman Keith Fertig  
  Member Angie Demars  
  Member Brandon Kitts
- c. Staff Present: City Manager David Jones, Heather Trujillo, Assistant City Clerk, Councilperson Pam Griswold, Vice Mayor Lincoln Litchfield
- d. Citizens Present: Robert Jensen, Launa Jensen, Joseph R. Smith

**I. Comments by the General Public - Pursuant to NRS 241.020(2C), this time is devoted to comments by the Public and discussion regarding those comments. No action may be taken upon a matter raised at this time until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

- 1. None.

**II. Discussion and possible approval of Keith Fertig’s letter of resignation from the Park & Recreation Board. (For Possible Action)**

- 1. The board discussed the rest of the items in order as agendized.
- 2. Member Ellen Meshefski read the note from Chairperson Keith Fertig: *I have been with Park & Rec from the start; I think it is time I leave. It has been fun, but it's time to leave s/Keith*
- 3. **Member Jody Hensley moved for approval of Keith Fertig’s letter of resignation from the Park & Recreation Board. Member Jon Gift seconded the motion. The motion carried.**
- 4. Member Jon Gift stated they should send something to him for his years of service.
- 5. Vice Mayor Lincoln Litchfield agreed.

**III. Discussion and possible appointment of a chairman for the Park & Recreation Board. (For Possible Action)**

- 1. Member Jon Gift stated he talked to Member Angie DeMars and she does not want to be chairman.
- 2. Member Jon Gift nominated Member Ellen Meshefski for Chairman.
- 3. There were no other candidates.
- 4. **Member Jon Gift moved to appoint Member Ellen Meshefski as Chairman. Member Jody Hensley seconded the motion. The motion carried unanimously.**

**IV. Discussion and possible appointment of a vice chairman for the Park & Recreation Board. (For Possible Action)**

1. Member Jody Hensley nominated Jon Gift for vice chairman.
2. Member Jon Gift declined, as he and Member Ellen Meshefski are on a lot of things together and he might not be present if Member Ellen Meshefski was not there.
3. Councilperson Pam Griswold spoke to Member Jody Hensley's qualifications.
4. Member Jon Gift nominated Member Jody Hensley for Vice Chairman.
5. **Member Jon Gift moved for approval of Member Jody Hensley for Vice Chairman. Member Brent Jacobson seconded the motion. The motion carried unanimously.**

**V. Discussion and possible approval of all matters related to the 2015 4<sup>th</sup> of July event. (For Possible Action)**

1. Member Ellen Meshefski stated they would discuss Item V first because the American Legion representatives are present. Discussion was opened on the theme for the event.
2. Robert Jensen had an idea of something that included all of the Carlin men who are in the service at present.
3. Vice Mayor Lincoln Litchfield suggested "United We Stand" because the youth coming in and taking the place of the seniors, we stand behind those people. He noted some of the military that are available could be in the parade.
4. Jon Gift inquired if they could find out all who are in the military from Carlin. He stated, "In honor of our Carlin Military Heroes"
5. Robert Jensen suggested they have a trailer for the Grand Marshal with a big board of photos of Carlin people in the service right now.
6. Member Jon Gift thought it was a great idea.
7. Member Ellen Meshefski inquired if they want to keep the same time at 10:00 a.m. with a line-up at 9:00 a.m. on Saturday.
8. Robert Jensen inquired if the prizes would be the same and agreed with keeping the awards the same as last year.
9. Member Ellen Meshefski stated the Poker Walk would be held at 7:00 a.m. with registration at 6:30 a.m.
10. Robert Jensen stated he was trying to figure out what to put in the middle of the poster and he wants to get it in this week, stating there was nothing about games last year.
11. Member Ellen Meshefski suggested games, cake walk, bingo, wrestlers will sell snow cones. They discussed doing something in honor of Mary Winter.
12. Member Jon Gift inquired about the fun house being set up.
13. Vice Mayor Lincoln Litchfield stated there would be no fireworks. He suggested they hold something in the park after 9:00 p.m.
14. Member Ellen Meshefski stated this weekend would be a three-day holiday with a lot of people going out of town.
15. Vice Mayor Lincoln Litchfield inquired about a movie and they might get more people.
16. Heather Trujillo stated the families might choose to go see the fireworks in Elko.
17. Robert Jensen suggested a possible street dance.
18. Vice Mayor Lincoln Litchfield stated there has to be 10 days notice to block a street off.
19. Member Jody Hensley stated her concerns for doing something that night is that they, as board members, are over-committing themselves.
20. Member Ellen Meshefski discussed setting fireworks off in the City Park.
21. Heather Trujillo stated it is illegal in the state.
22. Vice Mayor Lincoln Litchfield stated POOL/PACT would not let that happen.
23. Councilperson Pam Griswold inquired if they could hold the movie on Sunday.
24. Member Jon Gift stated that it would require clean up and work the next day.

25. Member Ellen Meshefski stated they would be starting the movies and Skate Nights on the next week.
26. Vice Mayor Lincoln Litchfield stated he would check with the Fire Department to see if they were scheduling anything.
27. Member Ellen Meshefski stated the beer and pop is sold by the American Legion. The Methodist Church does the food with different organizations doing other things.
28. Member Brent Jacobsen stated it should say "Carlin Heroes".
29. Discussion was held on "In Honor of Carlin Military Heroes" for the theme.
30. Member Ellen Meshefski stated there would not be help from the City as they are short-handed and noted they have to hold a department head meeting before the event. They will need to talk about garbage cans, trash, porta-potties and any other things. She stated they might have to set tents up on Friday evening. They have to ensure that the Methodist Church is aware of the health inspection rules. More tipper carts are brought.
31. Discussion was held on the bleach requirement for the water.
32. **Member Kris Robinson moved for approval of the theme "IN Honor of Carlin Military Heroes", Grand Marshal will be pictures of all of those serving on a board in a truck and honoring Mary Winter, as well as all other events from last year be will be same. Member Jon Gift seconded the motion. The motion carried.**

**VI. Discussion and possible approval of all matters related to the 2015 Sho 'N' Shine Event. (Possible Action Item)**

1. Member Brent Jacobson reported he has three (3) gold sponsors and a list of people that he gave to Heather Trujillo to help with. There are a lot of letters out for businesses right now. He noted he has gone to everyone in Carlin, except for Scott's and Ace Hardware. He thinks there is a fifth commitment for another \$300.00 too.
2. Councilperson Pam Griswold wants to talk to Mike Simons.
3. Vice Mayor Lincoln Litchfield inquired if they are still seeking donating for raffle prizes. Auto zone does not do cash, but they would do product.
4. Member Ellen Meshefski stated the Fire Department is not lending out tables.
5. Member Jody Hensley inquired if she had talked to City Manager David Jones.
6. Member Ellen Meshefski stated they need them for the 4<sup>th</sup>. She stated they need to look into the 3 tents.
7. Member Jody Hensley stated they need to buy the liquor license.
8. Heather Trujillo stated they got back \$1335.00 in advertising that they did last year for the car show and the Spook Walk got \$1010.00. She asked if they wanted her to set up any advertising. When the poster is done, she will use that. There is an ad out that included all of the Carlin ads with the car show on the front page of the web with links.
9. Discussion was held on bringing in more tipper carts this year.
10. Member Kris Robinson inquired about the parking for cars with picnic tables up.
11. Member Jon Gift stated that is not going to be a problem.
12. Councilperson Pam Griswold inquired if they advertise through the local TV channels.

**IV. Discussion and possible of approval of the minutes for January 13, 2015. February 10, 2015, and March10, 2015. (For Possible Action)**

1. **Member Jon Gift moved for approval of the minutes for January 13, 2015. February 10, 2015, and March10, 2015. Member Jody Hensley seconded the motion. The motion carried.**

**VII. Members Report (Non-Action Item)**

1. Member Kris Robinson had no report.

2. Member Brent Jacobson had no report.
3. Member Jon Gift had no report.
4. Member Jody Hensley reported that they buy flamingos for Mary Winter's celebration.
5. Member Ellen Meshefski stated the movies will begin next Friday and the Friends of the Library will sponsor them. The Wine and Beer Walks need to be taken to the City Council for approval. There were electrical problems with the concession stands and they should meet with Public Works Director Carlos Esparza about these issues. Member Jody Hensley is paying to use the concession stand.
6. Member Jody Hensley stated she has two contracts and each is worded differently, noting some of the charges and conditions. The city needs to bring these up to standard if they are going to take the position as landlord. If you lose freight or business, it specifically states the City would not be liable, but she did not know if the power goes out, "she is to run down there and check it out".
7. Member Jon Gift stated they need to have a meeting with the city to discuss some of these things to better understand. He stated they need to have an electrician at the meeting too.
8. Member Ellen Meshefski stated they need to have Little League in Carlin and if they cannot make money to keep it going, then it is going to be lost. The concession stand in the past has raised enough money to keep the league going. She stated, "if she is losing money and paying for the use of the building, the licensing and others..."
9. Member Jody Hensley stated everything has changed this year and "it is no longer \$20.00, it is \$1000.00. It is frustrating to be down there every day. Elko's fields are overbooked and they scheduled 20 here. We have had five (5) in the past. So I am here for the entire time. My checking account is down and I still have not paid the \$200.00 yet. I lost all of my ice cream freight, burgers and fries, again. It is frustrating that we have to pay so much for the licensing and having to buy different things. It is a burden for the City and for the Little League. Sadly, you are not going to get anybody to do this".
10. Discussion was held on 15 amp and 25 amp usage.
11. Councilperson Pam Griswold inquired if it would be worth someone talking to him about the wiring to fix it. She stated she needs to know what is going on so it can be explained and corrected. Since you are the ones dealing with it, you have a better idea of what is going on than I do. If one of you will get with me tomorrow, I can write the service order.
12. Member Jon Gift stated he talked to Ellison Electric who said it needed to be rewired.
13. Heather Trujillo stated that when Public Works Director Carlos Esparza was at the meeting with the Health people, we were told that Public Works Director Carlos Esparza would come up with a plan to bring the concession stands up to code. I assumed that he might want to do this as a Phase 1 II. We told the inspector that we were going to submit a plan to him so that he could see that we were working to get the concession stand fixed. That is why we did not get shut down this year. I had asked for a plan from Public Works Director Carlos Esparza who said he was not going to work on a plan until you told him how much money he was going to have. She inquired if they had seen a plan. City Manager David Jones told me he has not seen a plan either. This is a very old thing and the city has spent money for patches, but we still have continual problems.
14. Member Jon Gift stated that Public Works Director Carlos Esparza is short handed and we do not know what he has done. How much money goes to the City for rent?
15. Member Jody Hensley stated she has not figured that out yet.
16. Member Jon Gift stated it would be nice if they would waive the fee to the building this year because we all work together. If that some thing that the Council could consider.
17. Vice Mayor Lincoln Litchfield stated it would have to be presented.
18. Councilperson Pam Griswold stated there would not be a charge for them to look at it and give an estimate.

19. Member Ellen Meshefski stated they should address the bathrooms at the same time, because they are not being opened.
20. Councilperson Pam Griswold stated her understanding from the last council meeting that Public Works opens them in the morning during the week and Carlin PD is supposed to close it at night. On weekends, PD opens and closes them both. We will bring that up again at the meeting tomorrow night.
21. Member Jody Hensley stated the reason she ordered porta-potties for the tournament, because there were no bathrooms available.

V. **Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. Member Jon Gift inquired if there is a contingency plan for the Chili Cook-Off if the Volunteer Fire Department does not handle it.
2. Member Jody Hensley stated that event is not handled by Park & Rec.
3. Discussion was held on the Equestrian Park, that it is included with all of the parks.

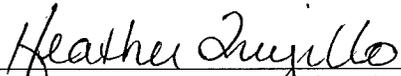
VI. **Adjournment.**

1. The meeting adjourned at 8:14 p.m. There was no motion.

APPROVED:

  
Ellen Meshefski, Acting Chairman

ATTEST:

  
Heather Trujillo, Assistant City Clerk

**Affidavit  
Certification of Public Posting**

The undersigned certifies that the public notice for the Carlin Park & Recreation Meeting to be held on Tuesday, June 9, 2015 at Carlin City Hall was posted on June 4, 2015 at the following locations within the City of Carlin:



- Carlin City Hall – 101 South Eighth Street**
- Carlin Senior Citizen Center – 320 Chestnut Street**
- Owen's Ace Hardware – 924 Bush Street**
- Scott's Market – 552 Sixth Street**
- Wells Rural Electric Company – 1322 Chestnut Street**
- Carlin Library – 320 Memory Lane**
- Carlin Public Works-810 Oak Street**

Toni Wright

[Signature]  
(Signature)

06/04/2015  
(Date)

Heather Trujillo  
Witness Name)

Heather Trujillo  
(Signature)

06/04/2015  
(Date)