

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 S 8th Street
Carlin, NV
March 9, 2016, 7:00 p.m.

Call to Order and Roll Call:

Mayor Donnetta Skinner called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Donnetta Skinner
Vice Mayor Lincoln Litchfield
Councilperson Jay Duke
Councilperson Pam Griswold

Absent: Councilperson Bob DeMars

1. Administrative Staff: City Manager David Jones, City Clerk LaDawn Lawson, Public Works Director Carlos Esparza, Police Chief Dennis Fobes
2. Present: Doug Martin, Robert Jess, Anna Dean, Trent Hustead, Floyd Davey, Lila Sexton, LeeAnn Johnny.

Pledge of Allegiance

- I. Comment by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
 1. None.
- II. Review, discussion and possible approval of a request by Doug Martin to waive the building permit requirement for the installation of curb gutter and sidewalk on his property located at APN # 002-230-004 also known as 202 SR 278 and all related matters. (Possible Action Item)**
 1. Doug Martin explained he would answer any questions.
 2. Councilperson Jay Duke inquired how much he paid for the permit.
 3. Doug Martin stated it was \$50.00.
 4. Vice Mayor Lincoln Litchfield inquired about the ingress and egress being cleared by NDOT.
 5. Doug Martin stated he had not cleared it with anyone, as it is an established approach for the past 30 years.
 6. Vice Mayor Lincoln Litchfield stated he has no problem with this as it is a single residence, but if he decided to subdivide it would change it.
 7. **Councilperson Jay Duke moved for approval of a request by Doug Martin to waive the building permit requirement for the installation of curb gutter and sidewalk on his property located at APN # 002-230-004 also known as 202 SR 278 and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried with Mayor Donnetta Skinner voting in favor.**
- III. Review Budget workshop regarding preliminary revenue estimates for Fiscal Year 2016-2017 and possible discussion and direction to staff regarding budget preparation and all related matters. (Possible Action Item)**
 1. City Manager David Jones reported there would a 1.7% increase of revenues and the state is never really accurate so he is comfortable budgeting \$150,000 per month or \$1.8 million, which is a low figure. He is more comfortable because of the Long Canyon Project and consolidated

taxes will increase because of it. He stated the consolidated tax had adjusted itself during the last year trending with increases. The tax rate is up about 5%. Proprietary funds are about 5% off where the City should be, and he suggested he will decrease that to accommodate the change. He stated he would be working on this. He inquired if the members were okay with the \$150,000 amount.

2. Councilperson Jay Duke stated Carlin only benefits from the Long Canyon Project until Phase I is completed.
3. City Manager David Jones agreed. He stated there is a meeting coming and he will attend to learn more from Newmont. He expects good feedback from that and does not want to overestimate figures.
4. Councilperson Jay Duke inquired if they have conducted cross calculations because he is going to meet with John Ellison to see if there is anything we can do.
5. City Manager David Jones stated last year's numbers were approximately \$42,000 – 50,000 a month higher than this year.
6. City Clerk LaDawn Lawson stated it was running approximately \$189,000.
7. City Manager David Jones stated they have not discussed expenditures because it was not agendized.
8. Robert Jess, Fire Department, stated they would like to be involved with the budgeting process again this year. "Linda Bingaman has not given him the letter that the council asked for a couple of months ago. Where she is part-time and I am full time, it would be easy for me to attend the budget meetings. I know she was notified that you were going over part of it tonight. Are you considering budgeting the second firefighter position?"
9. City Manager David Jones stated that is not agendized for this meeting.
10. Robert Jess stated he has been working with "1 volunteer each day and he is going back to BLM, so our call times are going to go back to 50 minute responses. For some of the calls we go on, that is not acceptable. I just wanted to make my case for that and I do have a gentleman here with me who has been working with me on training for aspects of my job and firefighter EMT and he is interested in the position".
11. Discussion centered on the agendas for budget hearings and postings.

IV. Review, discussion and possible approval of City expenditures for the periods 2/19/2016 to 3/4/2016 and all related matters. (Possible Action Item).

1. Vice Mayor Lincoln Litchfield recused himself.
2. **Councilperson Pam Griswold moved for approval of City expenditures for the periods 2/19/2016 to 3/4/2016 and all related matters. Councilperson Jay Duke seconded the motion. The motion carried.**

V. Review, discussion and possible approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on January 27, 2016, and all related matters. (Possible Action Item)

1. **Vice Mayor Lincoln Litchfield moved for approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on January 27, 2016 and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried with Mayor Donnetta Skinner voting in favor**

VI. City Council Members' Reports. (Non-Action Item)

1. Councilperson Jay Duke reported he attended a GAC meeting at 850 Elm Street, a new venue with a presentation by a lobbyist from Las Vegas on the commerce tax.
2. Councilperson Pam Griswold stated they are getting more volunteers at the Senior Center and a vehicle was donated to them by Fred Montes de Oca, which is being set up for homebound meals. She noted board volunteer hours are 104.75 and regular volunteer hours are 106.5. Movies would be shown on Mondays and Fridays. Park & Recreation held a meeting last night

and are preparing for Sho‘N Shine. There will be 1 more tournament here than last year. Easter Egg Hunt will be March 25.

3. Vice Mayor Lincoln Litchfield reported the Planning Commission put the “finishing touches on Title 3” and they are checking it for any further spelling or punctuation marks. He stated because of the length of work on this “it has gone from word 3.1 to 10. right now”, along with secretary changes, etc. He stated it is a complicated job to correct.
4. Mayor Donnetta Skinner stated Alex Hose wanted to meet with the members individually next week. She attended the County Park & Rec meeting. She discussed some summer projects for the members to consider after they talk to Mr. Hose.

VII. City Clerk’s Report. (Non-Action Item)

1. City Clerk LaDawn Lawson had no report.

VIII. City Manager’s Report. (Non-Action Item)

1. City Manager David Jones reported the budget meetings are about due to begin.
2. Discussion was held on the dates.

IX. Carlin Police Department Report. (Non-Action Item)

1. Officer Floyd Davey reported he did not have the numbers, as he has asked to step down from presenting the stats. He will continue to help, but will not be at the meetings.

X. Carlin Fire Department Report. (Non-Action Item)

1. Robert Jess reported 90 calls so far in 2016: February total of 28. March: 0. Fire 0. Ambulance 8, Public Service 0, total 8. Three students certified for EVOC in March. Students took CPR in February. The application for the SERC grant was accepted by LEPC for \$13,095 new equipment. This includes 2 new air monitors and 10 new Hazmat suits. Wendover’s live burn trailer is on site for training. Home Depot donated wood for their props this year. 11 students still in the EMT class that is halfway over. 949 has returned to service and there is still some cosmetic damage to the box, which should be done by the insurance. Discussion was held on the brake lights.

XI. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item).

1. None.

XII. Adjournment. (Possible Action Item)

Councilperson Pam Griswold moved for adjournment with Vice Mayor Lincoln Litchfield seconding the motion. The meeting was adjourned at 7:30 p.m.

APPROVED:

DONNETTA SKINNER, MAYOR

ATTEST:

CITY CLERK LADAWN LAWSON