

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 S 8th Street
Carlin, NV
April 13, 2016, 7:00 p.m.

Call to Order and Roll Call:

Mayor Donnetta Skinner called the meeting of the City Council to order at 7:02 p.m.

Council Members Present: Mayor Donnetta Skinner
Vice Mayor Lincoln Litchfield
Councilperson Bob DeMars
Councilperson Jay Duke
Councilperson Pam Griswold

Absent:

1. Administrative Staff: City Manager David Jones, City Clerk LaDawn Lawson, Police Chief Dennis Fobes, Public Works Director Carlos Esparza, Carlin Senior Center Director Debbie Beck, Carlin Volunteer Fire Chief Linda Bingaman, Carlin Volunteer Fire Assistant Chief Michael Abrams
2. Present: Anna Dean, Karla Jones, Tom Bingaman, Margaret Johnston, Rick Anderson, Roger Anderson, and County Commissioner Cliff Eklund

Pledge of Allegiance

I. Comment by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. County Commissioner Cliff Eklund reported the legislature handed down a bill to put a progressive gas tax on the ballot for next fall AB 191, which increases the tax every year by the CPI number. They are estimating the next 10 years to be 3% a year and it is 35% - 45% over 10 years because there is a multiplier on it every year. There is also a 24-cent/gallon diesel tax. They say that money comes back to the cities and counties for roadwork, but actually, it reads it comes back for state roadwork. Very little is for county and city use. This is going to be a county-by-county vote. Washoe and Clark County already have it, but the reason for this bill is to bring our taxes so that fuel prices are the same as theirs. Our taxes are less right now.
2. Carlin Volunteer Fire Chief Linda Bingaman reported that everyone is welcome to attend the annual fire fundraiser dinner this weekend at 4:30 with barbeque dinner at 6:00 on Saturday.
3. County Commissioner Cliff Eklund reported E911, an emergency communication project, passed by the County Commission last week may take 3-4 years to get the funding to start this. Elko County is going to commit and they would like to get about 15 counties. There are many private donations. Some communities auction off equipment that they do not need and that could possibly be a source of funds for this project. When they had a wreck of three young people, it took over 2 hours to find the vehicle because they called in and were close to the river and the police could not find them. They had to use a helicopter. This emergency communication tool would allow the departments to triangulate to resolve issues. Cities can track down a phone number to an address. Dispatch does not even have what we have in our phones, which is phone recognition.
4. Councilperson Bob DeMars inquired about the cost.
5. County Commissioner Cliff Eklund stated \$250,000 for Elko County. It would cost each taxpayer .25 per line on their bill. With that, it would take 2-3 years to buy the equipment and there is an urgency about getting this up and running earlier than that.

- II. Review, discussion and possible approval of a Special Events Liquor License for Linda Bingaman on behalf of the Carlin Volunteer Fire Department and all related matters. (Possible Action Item)**
1. Carlin Volunteer Fire Chief Linda Bingaman reported this is to serve alcohol at the Spring Fling fundraiser this weekend.
 2. **Vice Mayor Lincoln Litchfield moved for approval of a Special Events Liquor License for Linda Bingaman on behalf of the Carlin Volunteer Fire Department and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried.**
- III. Review, discussion and possible direction from Council to City Staff regarding goals and possible summer projects for FY 2016 and all matters related thereto. (Possible Action Item)**
1. City Manager David Jones stated this came after the Attorney suggested we should agenda this item in order to talk about it.
 2. Mayor Donnetta Skinner stated people are asking what we plan accomplish this summer and this is a way to get ideas from the members.
 3. Councilperson Bob DeMars stated this is a large topic. Street repairs or yard clean up. "I can see beautifying the City of Carlin by a nicest yard award". The City is looking pretty good. He would like to see more beautification of downtown when entering Carlin. There are cars that have been parked at a business for a long time. He is interested in a good first impression, but a few of the businesses you first see coming into town are not good.
 4. Councilperson Jay Duke stated it might be beneficial to encourage B&M and others to move to the Industrial Park to generate revenue. He noted they do not have the amenities for the youth, such as a swimming pool, etc. and they need to generate funds. We need to encourage businesses to work with Mary Gilbertsen with at Great Basin College who works with small businesses to come over and conduct classes for residents who are thinking of starting a business. As far as goals, we need to generate some revenue and focus on cleaning up the town. "We need to be realistic in what we charge for utilities".
 5. Vice Mayor Lincoln Litchfield stated they invested \$20,000 in a Master Plan two (2) years ago that had many of these things in it and right now, it is sitting on a shelf collecting dust again. We need to pull that open and read about the goals and see if they are the same and update the information. Curb appeal is vital to a community. Semis parking along the roads have made the roads worse and there is not money in the budget for that repair. Main Street needs to have some work and there were plans. This community has a lot of things going on during the summer and it keeps the community alive.
 6. Councilperson Pam Griswold stated it would be wise to take advantage of the Con Crews. Chestnut Street has garbage all along that street. It would be good to get the thistles out. Hats off to City Manager David Jones and Lila Sexton Code Enforcement Officer for getting the railroad cleaned up. TIC has been looking for a project to help with. Reno's idea is giving their residents 4 times a year to take things to the dump for no cost.
 7. Mayor Donnetta Skinner stated the businesses are the key to keeping the City clean and the parks and cemetery are looking good. People do see Carlin at face value.
 8. Vice Mayor Lincoln Litchfield stated they should make sure there is appreciation shown to the police, fire and public works. They keep up the infrastructure and take care of the residents and should be thanked in some way.
 9. Rick Anderson stated a few years ago pictures were taken of some of the properties, which made a difference in the clean-up, but now they again have to get the property owners to clean their yards. They need to be notified. Every time we talk about clean up there are good ideas, but every time we talk about it, nothing seems to be getting done. Do we have person going around to give warnings.
 10. Councilperson Pam Griswold stated Lila Sexton Code Enforcement Officer is constantly giving out citations and is doing a good job.

11. Rick Anderson stated even though it is talked about, it does not last and there are people's yards now that need work. Maybe they need to build a fence and hide it.
12. Councilperson Jay Duke stated he recycles plastic at his home, but he does not bring it up to the City because it does not get done.
13. Rick Anderson stated just drive around, he had contacted the city in the past, but it does not stay a priority. Maybe letters ought to be sent.
14. County Commissioner Cliff Eklund stated over the years they sent out "a million" letters and they do not really work unless there is enforcement behind it.
15. Chief Dennis Fobes stated the letters have not worked.
16. Margaret Johnston asked about the progress at the old gravel pit of hazardous material. She saw more people going out there the other day and that is a health hazard with those three (3) trailers with broken glass, etc., and it needs to be dealt with and it has gone on for at least 3 clean ups.
17. County Commissioner Cliff Eklund stated the shooting range is the same.
18. Roger Anderson expressed his thanks to the fast response of the young officer and the fire department.
19. Councilperson Bob DeMars stated it might help to get the reader board up.
20. **No formal action or decisions made.**

IV. Review, discussion and possible approval of City expenditures for the period's 3/19/2016 to 4/8/2016, and all related matters. (Possible Action Item)

1. Vice Mayor Lincoln Litchfield noted his conflict of interest and would not vote.
2. Councilperson Pam Griswold inquired about "never cleared checks".
3. City Clerk LaDawn Lawson stated she is required to void and reissue any checks not cashed within six (6) months and these are the checks for this time.
4. **Councilperson Pam Griswold moved approval of City expenditures for the period's 3/19/2016 to 4/8/2016, and all related matters. Councilperson Bob DeMars seconded the motion. The motion carried unanimously.**

V. Review, discussion and possible approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on February 24, 2016, and all related matters.

1. **Councilperson Bob DeMars moved for approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on February 24, 2016 and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried unanimously.**

VI. Review, discussion and possible approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on March 9, 2016, and all related matters. (Possible Action Item)

1. **Councilperson Pam Griswold moved for approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on March 9, 2016 and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. The motion carried unanimously.**

VII. Review, discussion and possible approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on March 23, 2016, and all related matters. (Possible Action Item)

1. **Vice Mayor Lincoln Litchfield moved for approval of the Regular Meeting Minutes for the City of Carlin, City Council Meeting on March 23, 2016 and all related matters. Councilperson Pam Griswold seconded the motion. The motion carried unanimously.**

VIII. City Council Members' Reports. (Non-Action Item)

1. Councilperson Pam Griswold reported they contacted WREC on the reader board at the Senior Center WERC is willing to cut the cost to \$600.00 and it could be installed in a day and she will contact the Senior Center Board to see if they will pay the bill. Park and Rec is very happy

with improvements Public Works has done in the concession stands. Jody Hensley and Brent Jacobson took the Safe food classes and scored high on the tests and they now have a manager license. She discussed the activity at the ball fields and Sho‘N Shine preparations are underway. They put a bouncy house, portable bleachers and a possible back wall on a carport at the park on their budget for 2016-2017. The back is a kit they can purchase and would allow them more storage.

2. Vice Mayor Lincoln Litchfield reported he attended the Senior Center meeting and he encouraged other council members to attend. The cemetery is looking very good. He has asked that letters were sent to everyone who worked on Title 3 to attend the meeting when it is approved. He noted this is a way to let them know their time on this project was appreciated.
3. Karla Jones stated the Planning Commission is working on Flood Plains at the time.
4. Public Works Director Carlos Esparza stated one of the Public Works priorities is to work on Chestnut Street to beautify curb appeal. Accountability is the only way to go other than babysit each person.
5. Councilperson Jay Duke stated this is a misdemeanor.
6. Public Works Director Carlos Esparza stated they are going to lose a lot of people to the new apartments in Elko and it is going to get worse here with vacancies. As a landlord, I can already feel the pressure. He said he does not usually say anything, but maybe they should print a page of shame in the newspaper on some of the people. A citizen volunteer could head that. This is very frustrating for Public Works and it costs more.
7. Councilperson Jay Duke stated they would have to make sure it was legal to do and they need to make sure they are talking to the right people and understand the levity of it. For E911 beside the 25 cents a line, there will be a \$2.50 cost for trunk line such as a hotel, which might have 8 trunk lines or more. There is a \$4 million cap on the commerce tax businesses, but there is nothing to say that the legislature could apply that to \$100,000 businesses too. GBC graduation is May 14. Business after Hours by the Chamber of Commerce is at Wilson Bates this month April 21 and a good networking avenue. He encouraged the members to attend.
8. Councilperson Bob DeMars stated his thanks to the City departments for all of their help to the people. He would like to see the City kept up too. They had a 3-day event and there is another at the end of May. A big thanks to the Police Department.
9. Mayor Donnetta Skinner stated she is pleased with the change in the assignments of the members and it gives them experience the other departments. We have a good City that we need to pay more attention to this.
10. Councilperson Pam Griswold stated she talked to Kristi Moffett at Public Works and they are going to do the same thing this year with refrigerators. We confirm that it is picked up and WREC gives them a check for \$50.00. During Clean-Up Week, Public Works will allow the refrigerators to be dropped off there. They are also taking lists of old cars. If there is a clear title, there is no charge.

IX. City Clerk’s Report. (Non-Action Item)

1. City Clerk LaDawn Lawson stated she had no report.

X. City Manager’s Report. (Non-Action Item)

1. City Manager David Jones reported he met with the PR person from Southern Pacific RR and drove around the community with him. Thanks to the department heads for their work on the budget. Hot mix plant will not open until end of May or perhaps June.

XI. Carlin Police Department Report. (Non - Action Item)

1. Chief Dennis Fobes reported one Officer will be graduating from POST, Officer Floyd Davey is getting his certification. “If we get aggressive on cleaning up and people come and talk to you, I would appreciate it if you would have our backs”.
2. All of the Council Members voiced their agreement.

XII. Carlin Fire Department Report. (Non - Action Item)

1. Carlin Volunteer Fire Chief Linda Bingaman reported the EMT class is being continued and there are 10 students completing it and new classes will follow-up this. They are preparing for the wild land season and are in the process of transferring to a new EMS system, which funnels the information into the state.

XIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item).

1. None.

XIV. Adjournment. (Possible Action Item)

Councilperson Jay Duke moved for adjournment with Vice Mayor Lincoln Litchfield seconding the motion. The meeting was adjourned at 8:05 p.m.

APPROVED:

DONNETTA SKINNER, MAYOR

ATTEST:

CITY CLERK LADAWN LAWSON