

CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN CITY HALL  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA  
August 22, 2012, 7:00 p.m.

**Call to Order and Roll Call:**

Vice Mayor Donnetta Skinner called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Vice Mayor Donnetta Skinner  
Councilperson Steve Feasel  
Councilperson Lee Griswold  
Councilperson Lincoln Litchfield

Absent: Mayor Cliff Eklund

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer, Public Works Director Carlos Esparza
2. Present: Lloyd Myers, Roger Anderson, Rick Anderson, Doug Hixson

**Pledge of Allegiance**

- I. **Review discussion and possible approval of a request from Pinnacle Capital Partners of Nevada to rezone a portion of Assessor Parcel number 002-220-006, described as 82 +/- acres east of Maggie Creek lying South of Interstate 80 and north of Chestnut Street with actual boundaries detailed in the survey prepared by Ryan G. Cook, Surveyor for Summit Engineering, from Rural Residence and Farming to Intermediate Residential, and all related matters. (Action Item)**
  1. Doug Hixson explained this is for the residential up to the overpass.
  2. Councilperson Lincoln Litchfield stated the Planning Commission reviewed it and are pleased. He inquired about the other property.
  3. Doug Hixson stated it will close in 30 days and they are working on the financing right now.
  4. Councilperson Lincoln Litchfield inquired about the Ecogrid.
  5. Doug Hixson stated they would be using that and he has heard from Germany who will send it as soon as it is paid. He stated the City has been "great to work with".
  6. Councilperson Lincoln Litchfield inquired about the timeframe.
  7. Doug Hixson stated as soon as they get the ground work in and the lift station and two mains. He stated they are hoping it will be going in the Spring. He stated there is interest, but they have to get this done first.
  8. Councilperson Lincoln Litchfield inquired about the wetlands being defined and who would control it.
  9. Doug Hixson replied affirmatively and stated that Newmont would retain control and they are talking to people who deal with conservancy, who might take it over to manage it. He stated it has been surveyed and they will not be near it.
  10. Councilperson Steve Feasel stated there are no water rights.
  11. Doug Hixson stated the Army Corps of Engineers deal with displacement of wetlands upstream and they would take care of that. He stated he does not know much about that aspect of the property.
  12. **Councilperson Lincoln Litchfield moved for approval of a request from Pinnacle Capital Partners of Nevada to rezone a portion of Assessor Parcel number 002-220-006, described as 82 +/- acres east of Maggie Creek lying South of Interstate 80 and north of Chestnut Street with actual boundaries detailed in the survey prepared by Ryan G. Cook, Surveyor for Summit Engineering, from Rural Residence and Farming to Intermediate Residential, and all related matters. Councilperson Lee Griswold seconded**

**the motion. The motion carried unanimously.**

**II. Review, discussion and possible approval of the City of Carlin's Financial Report for July 2012, and all related matters. (Action Item)**

1. City Manager Glenn Trust stated the City is doing fine staying within expenses and revenues are up in some areas, such as licenses and permits, which are over \$50,000 but budgeted for \$20,000. He expressed appreciation to Bob Bratcher and Bill Miller of Aherns and Family Dollar Store. He stated property taxes come in around the first of the year and he has not received governmental revenue, since they come in later.
2. Councilperson Lincoln Litchfield stated the permits have actually gone up since they received their packets and that is very encouraging.
3. Councilperson Lincoln Litchfield stated when the Animal Control Officer is hired, they should see the "numbers go up".
4. Chief Bill Bauer replied affirmatively.
5. City Manager Glenn Trust cautioned the fees will taper off when the citizens realize there is someone in the position. He discussed the leases and there have been no financing sources. He stated the expenses are where they should be and he stated he failed to divide the 10-79-520, which should be \$35,000 that they pay once a year in July. He stated Accounting Fees are split between this fund and the Utility Fund and will begin to go up.
6. Discussion was held on the fuel expenses.
7. City Manager Glenn Trust explained the \$400,000 grant from Brownfields, which has \$200,000 budgeted for extending over three (3) years. He stated they have already paid \$13,000 to Converse and he has had difficulty getting the reimbursement because they have changed the system. He explained the Park & Recreation Fund figures for the events. He discussed the \$40,000 transfer that could be used for a pavilion and they will determine later how to spend that. He explained the Equestrian Park had \$25,000 budgeted and they took in \$44,000 including the grant money and they have spent \$25,000. He stated there would be expenses that have to be taken out, but the fund will be fine. He discussed the Meter Fund and noted it is a liability. He stated the Park & Recreation Fund has about \$90,000 projected as revenue and discussed the transfers to come out. He noted Capital Projects has \$29,000 for the Police Department for radio and computer upgrades and the shelter.
8. Councilperson Lincoln Litchfield confirmed they would be compliant with the Radios by January 1.
9. City Manager Glenn Trust stated the equipment has been ordered. He noted \$15,000 had been budgeted for water sales and they have taken in \$47,894 due to Ahern, noting they have paved the entire area even though they were only to pave part of it. He discussed 50-71-700 under capital outlay for a bulk water station and they are not doing anything with that street until they are able to do that without tearing the street up twice. He noted all of the funds are in balance.
- 10. Councilperson Lincoln Litchfield moved for approval of the City of Carlin's Financial Report for July 2012, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried unanimously**

**III. Review, discussion and possible approval of the minutes for the Regular Meetings of the Carlin City Council on June 27, 2012, July 11, 2012 and July 25, 2012, and all related matters. (Action Item)**

1. **Councilperson Lincoln Litchfield moved for approval of minutes for the Regular Meetings of the Carlin City Council on June 27, 2012, July 11, 2012 and July 25, 2012, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried unanimously.**

**IV. Review, discussion and possible approval of payments for the period 8/8/2012 to 8/22/2012, and all related matters. (Action Item)**

1. Discussion was held on a payment to Skyline Construction.

2. **Councilperson Lincoln Litchfield moved for approval of payments for the period 8/8/2012 to 8/22/2012, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried unanimously.**

**V. City Council Members Report. (Non-Action Item)**

1. Councilperson Lee Griswold had no report.
2. Councilperson Steve Feasel reported he attended the meeting for the newly named Economic Development and they did a survey for Elko County. He discussed the top ideas compiled in this survey, noting the highest priority was water supply, child abuse and water quality.
3. Councilperson Lincoln Litchfield reported the presentation for Citizens of the Year and Life Achievement Awards went well, noting Ellen Meshefski's family has sacrificed a lot for all she does for the community.
4. Vice Mayor Donnetta Skinner stated some people did not come to the car show this year as people had trouble with their cars, the rodeo went very well, but is not sure what they raised. She stated the Wine Walk went well and she issued a thank you to the Public Works and Police Officers.
5. Councilperson Steve Feasel stated the weather was so hot for the events and maybe the rodeo could be scheduled in the spring.

**VI. City Clerk's Report (Non-Action Item)**

1. City Clerk LaDawn Lawson had no report.

**VII. City Manager's Report (Non-Action Item)**

1. City Manager Glenn Trust reported the deadline for early registration is September 9 for League of Cities Meeting and noted the Skyline expense was for the curb and gutter for the Hyatts at 619 Cedar Street.

**VIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**

1. None.

**IX. Adjournment. (Action Item)**

**Councilperson Lincoln Litchfield moved for adjournment with Councilperson Lee Griswold seconding the motion. The motion carried. The meeting was adjourned at 7:42 p.m.**

**APPROVED:**

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VICE MAYOR DONNETTA SKINNER**

**ATTEST:**

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CITY CLERK LADAWN LAWSON**