

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
August 8, 2012, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Steve Feasel
Councilperson Lee Griswold
Councilperson Lincoln Litchfield

Absent:

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Chief of Police William Bauer
2. Present: Bill Bender, Gary Nichols, Diana Nichols, Skip Canfield, Charles R. Kendrick, Roni Waddell

Pledge of Allegiance

- I. Review discussion and possible approval of a Special Events Liquor License for Ellen Meshefski, dba Carlin Friends of the Library, and all related matters. (Action Item)**
 1. Mayor Cliff Eklund explained this was for the Softball Tournament.
 1. **Councilperson Lincoln Litchfield moved for approval of a Special Events Liquor License for Ellen Meshefski, dba Carlin Friends of the Library, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried unanimously.**
- II. Review, discussion and possible approval of a Special Events Liquor License for Ellen Meshefski, dba Carlin Parks and Recreation Board, and all related matters. (Action Item)**
 1. Mayor Cliff Eklund explained this was for the Car Show.
 2. **Vice Mayor Donnetta Skinner moved for approval of a Special Events Liquor License for Ellen Meshefski, dba Carlin Parks and Recreation Board, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried unanimously**
- III. Review, discussion and possible approval of a Position Description for the Carlin Animal Control and Code Compliance Officer setting forth the position's duties, functions and requirements, and all related matters. (Action Item)**
 1. Mayor Cliff Eklund reported the position was approved during the budget process.
 2. Vice Mayor Donnetta Skinner stated the job description is "tough".
 3. City Manager Glenn Trust stated that Chief Bauer wrote the job description.
 4. Roni Waddell inquired if they would be enforcing all codes or just dogcatcher codes. She inquired if hoarders would be enforced.
 5. Mayor Cliff Eklund stated if it is a health issue, it would be enforced.
 6. Chief Bill Bauer stated the description is broken into two sections, animal control and code compliance. He stated the others are basically public nuisance ordinances such as garbage and cars and some of the health and sanitation issues.
 7. **Councilperson Lincoln Litchfield moved for approval of a Position Description for the Carlin Animal Control and Code Compliance Officer setting forth the position's duties, functions and requirements, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried unanimously.**

8. There were no further public comments.

IV. Review, discussion and possible approval of a letter to Skip Canfield, Nevada State Land Use Planning Agency, requesting the participation and assistance of that department in the review and updating of the City's Master Plan, and all related matters. (Action Item)

1. Councilperson Lincoln Litchfield explained the Planning Commission is currently in the process of working on the Master Plan and rezoning. He noted Mr. Canfield would be used for "bouncing ideas off of him". He stated they are asking that the City approve the association with him.
2. Skip Canfield stated he is a one-man shop as the Land Use Planning Agency, but he is happy to work with city planners for free to facilitate the process. He stated he worked with Carlin 13 years ago.
3. City Clerk LaDawn Lawson explained Councilperson Lincoln Litchfield and Councilperson Steve Feasel are the Council liaisons for the Planning Commission.
4. **Vice Mayor Donnetta Skinner moved for approval of a letter to Skip Canfield, Nevada State Land Use Planning Agency, requesting the participation and assistance of that department in the review and updating of the City's Master Plan, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried unanimously.**

V. Review, discussion and possible approval of payments for the period 7/26/2012 to 8/8/2012, and all related matters. (Action Item)

1. **Councilperson Lincoln Litchfield moved for approval of payments for the period 7/26/2012 to 8/8/2012, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried unanimously.**

VI. City Council Members Report. (Non-Action Item)

1. Councilperson Lee Griswold had no report.
2. Councilperson Steve Feasel reported he has talked with the Barrick person in charge of the parking lot, who informed him the lot is now Carlin's. He suggested they could now get the fence down and post signage that it is commercial property for sale.
3. Councilperson Lincoln Litchfield reported the Planning Commission would be mapping out the City.
4. Vice Mayor Donnetta Skinner inquired if it is the citizen's responsibility to clean up the alleys in town.
5. City Manager Glenn Trust stated they are responsible for their portion of the alleys.
6. Vice Mayor Donnetta Skinner stated some of the alleys are full of thistles and Elko Sanitation workers were complaining to her about people throwing stuff in the alleyways and they are having a difficult time getting through.
7. City Manager Glenn Trust stated at present they do not have the manpower to do it and it is up to the citizens.
8. Vice Mayor Donnetta Skinner stated they should be reminded to clean up their alley portions. She stated Gary Konakis has been good about fixing the van and does not charge the Seniors. She requested they send a thank you from the City. She reported the library carpeting is down and they are almost to the point of moving into the building. She reported the branding was held with 35 teams and it was successful. She stated the Equestrian Park has been getting good comments and more involvement by the public. She stated the cemetery has also had good comments. She noted the Senior Center would be involved with the car show and Chili Cook-Off.
9. Mayor Cliff Eklund reported the lights are going in the arena and Ellison Electric and Pole Line Construction put in the poles at a big discount. She stated the Citizen of the Year would be awarded at the Car Show at 1:00 p.m. on August 18. He noted the branding was a success and the Ranch Hand Rodeo is scheduled for August 17 and 18 with evening events; the car

show at the same time during the day. He thanked Charlie Kendricks for his help with the events.

VII. City Clerk's Report (Non-Action Item)

1. City Clerk LaDawn Lawson had no report.

VIII. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust reported the League of Cities Meeting will be in September and registration is required. He stated it is in Elko this year and will save expenses. Mayor Cliff Eklund suggested this is very educational for those on the Councils.

XI. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Ellen Meshefski reported the tournament has only eight (8) teams this year, but Elko Co-Ed has not started yet and they have four (4) teams and it might expand as it gets closer. She thanked everyone who helps. She stated the Friends of the Library would also be acknowledging the Citizens of the Year. She discussed the car show.
2. Mayor Cliff Eklund stated the Citizen of the Year will receive an award and they are also giving Lifetime Achievement Awards to Ellen Meshefski and Lew Eklund.

X. Adjournment. (Action Item)

Councilperson Lee Griswold moved for adjournment with Councilperson Steve Feasel seconding the motion. The motion carried. The meeting was adjourned at 7:25 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON