

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
July 25, 2012, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Steve Feasel
Councilperson Lee Griswold
Councilperson Lincoln Litchfield

Absent:

1. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson, Public Works Director Carlos Esparza, Chief of Police William Bauer
2. Present: Rick Anderson, Lloyd Myers, Roger Anderson, Diana Nichols, Isabella Bender, Charles R. Kendrick, Ellen Meshefski, Jeanette M. Hammons, Russ Hammons, Karla Jones, Jon Gift, Rose Gift

Pledge of Allegiance

I. Review discussion and possible approval of Resolution 2012 – 11, recognizing the efforts of the volunteers who have contributed to the successful completion of the new Carlin Branch of the Elko County Library and naming of space within the library to memorialize those efforts, and all related matters. (Action Item)

1. Mayor Cliff Eklund reported the Resolution was changed after he spoke with Jeanette Hammons. He read Resolution NO 2012-11 into the record: *A Resolution Recognizing the Contribution of Ellen Meshefski to the Realization of the New Carlin Branch of the Elko County Library and Naming the Building the “Ellen Meshefski Building”*. WHEREAS, the Carlin City Council recognizes the completion of the new Carlin Branch of the Elko County Library has been a on-term process, spanning decades and has involved the efforts of many people’ and WHEREAS, the Carlin City Council also recognizes that as an organizer and leader of the Carlin Friends of the Library, Ellen Meshefski has been a primary driving force in maintaining progress and in developing the concept, design, funding and implementation of the new library; and WHEREAS, it is appropriate for the Carlin City Council to recognize the efforts of all those involved in the new Library Project, and, in particular, the sustained leadership and efforts of Ellen Meshefski; NOW THEREFORE, The City Carlin Council formally offers, through this resolution, its gratitude and appreciation to Ellen Meshefski and all those who have volunteered countless hours and dedicated efforts to the successful completion of the new Library Project. IT IS FURTHER RESOLVED THAT, the new building located at 330 Memory Lane, Carlin, Nevada, housing the Carlin Branch Library, shall be named the “Ellen Meshefski Building”. The foregoing Resolution 2012-11 was introduced in written form and read aloud on July 25, 2012 at which time the Motion to Approve was made by Vice Mayor Donnetta Skinner, seconded by Councilperson Lincoln Litchfield and approved. He stated Ellen Meshefski has been a great citizen for this community since she was a young girl. She has contributed more to this community than just the massive efforts that she contributed in getting this library built. She has worked with our young children, organized skate nights, and several different events, including the Spook Walk and headed up many different athletic events and I think it is not more than appropriate that we name this the “Ellen Meshefski Building”. He stated, “If passed, this would be

- known as the Carlin City Library located at the Ellen Meshefski Building”.
2. Councilperson Steve Feasel stated, “I think it is great”.
 3. Councilperson Lincoln Litchfield stated, “I think the Resolution says it all”.
 4. Vice Mayor Donnetta Skinner stated, “I am all for it of course”.
 5. Jeanette Hammons stated, “I think you have all stated it very well; the wording is perfect recognizing the continued leadership and her efforts put forward. I think Carlin is going to really benefit from this great new building.
 6. Mayor Cliff Eklund stated, “We benefit from more than the building; we benefit from citizens like Ellen Meshefski”.
 7. City Manager Glenn Trust stated he has worked with Ellen Meshefski for four (4) years or so and “If everybody that we work with in town, Ellen Meshefski is always enjoyable, pleasant and hard working”.
 8. Vice Mayor Donnetta Skinner stated, “We had a lot of people help us with this and wonderful volunteers have worked long hours to get this done, but Ellen has always been at the hub to make sure we are all going in the right direction. I think this is a good thing we are doing”.
 9. Mayor Cliff Eklund reported there will be a bronze plaque on the inside of the building recognizing the major contributors to the library and the volunteers that have dedicated the enormous time that has been dedicated to it, such as Job Gift, Joe Gillespie and too many to name, but there were a lot of them who worked on it to make it happen, not only this year, for several years.
 10. Karla Jones stated, “I have no qualms whatsoever; when I think library, I think Ellen and a majority of people do. However, I know from past experience, looking back through the minutes, there will be a question on who Jeanette is”.
 11. Jeanette Hammons stated she is the Director of the Elko County Library system.
 12. **Vice Mayor Donnetta Skinner amended the motion and moved for approval of Resolution on 2012 – 11, recognizing the efforts of Ellen Meshefski who contributed to the successful completion of the new Carlin Branch of the Elko County Library and naming of library building, “The Ellen Meshefski Building” to memorialize those efforts, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried unanimously.**
 13. There were no public comments.
 14. Ellen Meshefski stated, “It is a real honor to get this. I don’t do this to get this. I have lots of friends and people in this town that step up in this town to help with everything and we couldn’t do it without everybody. We will need one big plaque to put all those names on because there are a lot of people in the town who have helped and it has been 21 years. Thank you for this honor”.
 15. Mayor Cliff Eklund stated, “I want to mention that this was not just a City Council idea; this has been brought up to him several times over the past 3-4 months by many different citizens within the community. It is more than the Council that feels this is well deserved and it is the community as a whole and this is a Resolution by the Community”.

II. Review, discussion and possible approval of Isabella Bender as a member of the Carlin Planning Commission, and all related matters. (Action Item)

1. Councilperson Lincoln Litchfield reported the Planning Commission, Mrs. Bender presented a letter to us and asked to be part of the Commission. He stated it is a good thing for her to be part of the Board; this approval will make the Planning Commission a full Board again. This is the first time I have seen it full in the past 7-8 years and I think it speaks volumes for the people in the community that they wasn’t to step forward and want to be part of the planning Carlin’s growth. Isabella Bender has been here for a year now, her husband works at the mines and she brings a lot of knowledge from past boards.
2. Councilperson Steve Feasel stated he thinks it is “great”.
3. **Councilperson Steve Feasel moved for approval of Isabella Bender as a member of the**

Carlin Planning Commission, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried unanimously

III. Review, discussion and possible approval of a recommendation to reclassify the position of the incumbent Fire Department Operations Coordinator, Karla Jones, to Firefighter / Emergency Medical Technician (EMT) and approval of the associated Firefighter / EMT job description, and all related matters. (Action Item)

1. Mayor Cliff Eklund reported Vice Chairperson Karla Jones fits the description; she is an EMT, on the Ambulance Crew, on the Fire Department fighting fires, as well as in the office in case of emergencies answering the phone. He added she has been a loyal employee.
2. Councilperson Lincoln Litchfield stated this is a good idea and she does a lot of things behind the scenes that the community does not know about. "I think it is well deserved and a long time coming".
3. Vice Mayor Donnetta Skinner stated she does a good job, "she is the first one there every day and I am all for it".
4. Councilperson Lee Griswold stated, "She has earned it".
5. Councilperson Steve Feasel stated, "It sounds good to me".
6. **Councilperson Lincoln Litchfield moved for approval of a recommendation to reclassify the position of the incumbent Fire Department Operations Coordinator, Karla Jones, to Firefighter/Emergency Medical Technician (EMT) and approval of the associated Firefighter/EMT job description, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried unanimously.**
7. There were no public comments.

IV. Review, discussion and possible approval of the City of Carlin's 2012 Indebtedness Report, Five Year Capital Improvement Plan, Debt Management Policy and Information on the Chief Financial Officer, and all related matters. (Action Item)

1. Mayor Cliff Eklund explained he sits on the Debt Management Board and this has to be done on an annual basis and is filed with the state and City Manager Glenn Trust has to come before the Council to present it for Council approval.
2. City Manager Glenn Trust stated this is a statutorily required report, noting the City's total debt is \$388,025. He explained the allowed indebtedness by statute is 20% of the assessed value. He stated the intent is to continue to reduce the debt. He stated many of the capital projects are ones that the City saved for, such as the library, police vehicles and a number of others, which have been accomplished without going in to debt. He stated if there is a reason in the future to add some increased debt through bonds. He noted, "Virtually all of our allowed debt is out there, which we could incur, but we would not; noting the current debt is \$33,000 and will be decreasing for the next few years and represents 7% of the allowable debt amount and 3% of the assessed values. He reported the debt payments are figured into the budget, funded with budgetary restrictions and are factored into everything the City does. He stated the \$388,000 debt includes three (3) debts: UNR waterline extension to the Fire Science Academy was originally a 40-year bonded note and it should be paid off by 2018; the Senior Center has a note that will end in 2032, a 30-year note, which they may wish to accelerate at some point; and a new backhoe, two (2) police vehicles in 2008. He stated all of their policies and procedures are in line.
3. Councilperson Lincoln Litchfield commented, "Very good as usual".
4. **Councilperson Lincoln Litchfield moved for approval of the City of Carlin's 2012 Indebtedness Report, Five Year Capital Improvement Plan, Debt Management Policy and Information on the Chief Financial Officer, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried unanimously.**

V. Possible approval of the minutes for the Regular Meeting of the Carlin City Council on

June 13, 2012, and all related matters. (Action Item)

1. Councilperson Lincoln Litchfield pointed out Councilperson Steve Feasel and Councilperson Lee Griswold were not present at the meeting and would abstain.
2. **Vice Mayor Donnetta Skinner moved for approval of the minutes as corrected for the Regular Meeting of the Carlin City Council on June 13, 2012, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**
3. There were no public comments.

VI. Review, discussion and possible approval of payments for the period 7/12/2012 to 7/25/2012, and all related matters. (Action Item)

- a. **Vice Mayor Donnetta Skinner moved for approval of payments for the period 7/12/2012 to 7/25/2012, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried unanimously.**

VII. City Council Members Report. (Non-Action Item)

1. Councilperson Lee Griswold had no report.
2. Vice Mayor Donnetta Skinner reported the Senior Center, cemetery and Library are all good.
3. Councilperson Steve Feasel reported he attended the ECEDA meeting, which is now Northeastern Nevada Regional Development Authority because it was required by the state. He stated the name change cost a lot of money and includes Lander, White Pine, and Eureka Counties, as well as Winnemucca. He stated the counties are not happy about being in the same group as Elko. He noted there is a lot of development and he discussed the development in Carlin. He stated he met Dr. Mark Curtis, new President of Great Basin College.
4. Councilperson Lincoln Litchfield expressed his appreciation to Public Works for Cedar Street and keeping the streets clean. He stated there is a dirt moving on the road going to Newmont and drains are being put into the Ahern property. He stated that is encouraging because the next move would be putting foundations in. He reported Pinnacle came before the Planning Board for the next phase that would begin on the east side of Maggie Creek and that means that is the first step going forward for construction of homes and commercial property. He stated his appreciation to Isabella Bender for coming forward to be on the Planning Commission and is happy about this Board being full. He sees this as a very positive step forward and the next step for the Commission is to rezone the city.
5. Mayor Cliff Eklund stated the Nevada Mayor's Conference and he felt it was important that Carlin attend. He noted the Southern Mayors are proposing taxes and redefining new taxes on housing, rentals, sales tax on rentals, construction, mining, equipment, and agriculture. He explained this would be "devastating" to the economy State of Nevada. He noted he would bring this at a later date to received Council guidance. He noted with tourism and gaming are down, as well as others and if they add a service tax equivalent at 8.2% and this would result in less tourism and construction coming into the state and it could add the same 8.2% to the cost of mining. He stated he is very much opposed to this and reported City Manager Glenn Trust was also opposed after attending the meeting. He reported the arena events with the team branding on August 4 with 20 teams; the barrel race on August 8, August 17 and 18 the Ranch Hand Rodeo, as well as the car show. He reported he met with a representative of the TS Ranch concerning the cattle running lose in the Industrial Park and they are going to move their watering tanks. He stated he is meeting with Poleline Construction for drilling the holes for the lights.

VIII. City Clerk's Report (Non-Action Item)

1. City Clerk LaDawn Lawson had no report.

IX. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust reported a candidates forum is scheduled for September 8th at 7:00

p.m. He stated the animal control officer is going to be advertised and the job description will be brought to the next Council meeting. He started the contractors on the library project and it should be completed by the last of August.

X. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Jon Gift inquired about the reader board on 10th Street.
2. City Manager Glenn Trust stated NDOT denied it and will not approve it. He stated there are a couple of options in front of the Senior Center or on the Barrick parking lot property after they are moved.
3. Jon Gift stated during the movie nights in the summer, they fight the wind and wondered about having a block wall built on the basketball courts, which could also be used for raquetball. He thanked the employees in the City Park.
4. Mayor Cliff Eklund stated he wanted to thank Administration and City Clerk LaDawn Lawson for the work they do with all the events that are held in the City. He stated without them, the events could not be done and they go above and beyond the call of duty. He stated his appreciation to Diana Nichols, Heather Trujillo and City Clerk LaDawn Lawson and City Manager Glenn Trust. He stated he would be leaving tomorrow as his great nephew and his wife were killed in Wyoming.

XI. Adjournment. (Action Item)
Vice Mayor Donnetta Skinner moved for adjournment with Councilperson Lincoln Litchfield seconding the motion. The motion carried. The meeting was adjourned at 7:40 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON