

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
May 9, 2012, 7:00 p.m.

Call to Order and Roll Call:

Vice Mayor Donnetta Skinner called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Absent: Councilperson Steve Feasel
2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson,
3. Present: Karla Jones, Pam Borda, Howard Wright, Fred Montes de Oca, Bob DeMars, Angie DeMars, Paul Myers

Pledge of Allegiance

Mayor Cliff Eklund read a new public statement.

- I. **Review, discussion and possible approval of Resolution No. 2012 – 06, a resolution by the Carlin City Council providing for the renaming of the Elko County Economic Diversification Authority to the Northeastern Nevada Regional Development Authority via adoption of an amended inter-local cooperative agreement and authorizing continued membership by the City of Carlin, and all related matters. (Action Item)**
 1. Pam Borda, Executive Director of NNRDA reported the Resolution is a formality. She stated the Board met in Special Session to discuss the state's direction to move toward a regional development authority, noting the name was changed to the Northern Nevada Regional Development Authority. She explained they would be adopting a new logo and extend an invitation to the neighboring counties to join. She stated they would lose funding if they had not changed.
 2. Mayor Cliff Eklund stated there were several meetings held with the Authority Board voting in favor of the change.
 3. Councilperson Lincoln Litchfield inquired how this would impact Carlin with the addition of other counties.
 4. Pam Borda stated they had to do a RFP this year instead of a grant to fund another person for their office to handle the three counties. She noted she does not anticipate much change in the next year.
 5. Councilperson Lincoln Litchfield inquired if there is a similar authority in any of the counties.
 6. Pam Borda stated Lander does but no employees, Eureka has a county employee that works with economic development and White Pine has two fulltime positions. She stated Elko's is the only one currently organized to serve both private and public entities.
 7. Mayor Cliff Eklund stated concerns were addressed in the meetings about this merger.
 8. Pam Borda agreed, noting there are a lot of details that have to be worked out and the bottom line is they are subject to losing their funding from the state if they do not make the change. She noted they have been told they are already a regional development authority because they handle multiple entities. She speculated the organization would be more of a clearinghouse for the three counties.
 9. Vice Mayor Donnetta Skinner inquired about the purpose of the change.

10. Pam Borda explained AB449 was crafted due to what was happening in Las Vegas. She stated the philosophy is that there are many things that the counties should be collaborating on. She discussed the housing shortage in the northeastern counties and more can be done by working together.
11. Mayor Cliff Eklund stated currently they are working as a regional authority and there is no commitment from the other counties and they could form their own. He stated there is nothing mandated that they join this authority currently, but the fact is they would lose funding.
12. Pam Borda stated a little over a third of the funding would be gone and they would have to cut back on staff and economic development. She stated the only issue at hand is the change of name.
13. **Councilperson Lincoln Litchfield moved for approval of Resolution No. 2012 – 06, a resolution by the Carlin City Council providing for the renaming of the Elko County Economic Diversification Authority to the Northeastern Nevada Regional Development Authority via adoption of an amended inter-local cooperative agreement and authorizing continued membership by the City of Carlin, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**
14. There were no comments from the public.

II. Discussion and possible approval of an amendment to the property description contained in the City of Carlin's lease with Gold Rush MX Park to include an additional 38.923 +/- additional adjacent acres for a total of 60.708 +/- acres and authorization to construct a multipurpose motor sports track and venue, and all related matters. (Action Item)

1. Mayor Cliff Eklund reported he had been approached by a current Elko car club because their track is limited and those suggestions were given to Bob DeMars. He stated some people from Spring Creek requested Carlin put in a sand rail track and he agrees that it would be a great addition to Carlin tourism and exposure.
2. Bob DeMars stated he would like to stress the time and money put into the track and explained some of the races, their improvements and companies that have helped them.
3. Vice Mayor Donnetta Skinner inquired if they could handle the extra work.
4. Bob DeMars stated there are a lot of people who help.
5. Discussion was held on the current track and events.
6. Bob DeMars stated he is ready for the challenge.
7. Councilperson Lincoln Litchfield complimented him.
8. **Councilperson Lincoln Litchfield moved for approval of an amendment to the property description contained in the City of Carlin's lease with Gold Rush MX Park to include an additional 38.923 +/- additional adjacent acres for a total of 60.708 +/- acres and authorization to construct a multipurpose motor sports track and venue, and all related matters. Vice Mayor Donnetta Skinner seconded the motion.**
9. City Manager Glenn Trust the property description for the additional land was prepared by the City Engineer, 4/23/2012.
10. Paul Myer stated it is a great facility and supports the new events and track.
11. Mayor Cliff Eklund stated there have been volunteers from Elko and Spring Creek who have helped on some of Carlin's facilities, noting his appreciation.
12. **The motion carried unanimously.**

III. Discussion and possible approval of placement of curb, gutter and sidewalk being installed by Tim and Terri Wies at 101 Bush Street in a non-standard location, approximately eight feet closer to the edge of the street to allow for adequate sloping of the bank into the yard, and all related matters. (Action Item)

1. City Manager Glenn Trust explained they will do curb, gutter and sidewalk, but the issue arose when the City Engineer measured it, he marked the grade drops away from the street substantially. He noted by putting curb, gutter and sidewalk in a standard location, there

would be a very steep bank, which would be difficult to maintain. He explained the solution by Mr. Ballew was to slope it gradually, which would move it 8-10' closer to the street. He stated this would not affect the traffic, allowing a slope back into their yard that they could maintain. He explained Mr. and Mrs. Wies told him they would like to do the slope, which requires Council approval.

2. Mayor Cliff Eklund stated he sees no problem.
3. Councilperson Lincoln Litchfield inquired about the No Parking signs and the curb painting.
4. City Manager Glenn Trust stated it would be the City's responsibility.
5. **Councilperson Lee Griswold moved placement of curb, gutter and sidewalk being installed by Tim and Terri Wies at 101 Bush Street in a non-standard location, approximately eight feet closer to the edge of the street to allow for adequate sloping of the bank into the yard, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**
6. There were no public comments.

IV. Discussion and possible renewal of a Special Use Permit for Joseph and Melissa Thacker to operate a licensed daycare business at their residence located at 602 Elm Street, Carlin, Nevada, and all related matters. (Action Item)

1. City Manager Glenn Trust reported the item was tabled at the last meeting, after which they sent a registered, return receipt letter, which they received. He stated there has been no contact from them. He stated the recommendation from staff is that the permit be revoked.
2. **Councilperson Lincoln Litchfield moved for revocation of the Special Use Permit for Joseph and Melissa Thacker to operate a licensed daycare business at their residence located at 602 Elm Street, Carlin, Nevada, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried unanimously.**
3. There were no public comments.

V. Discussion and possible approval of a request from Cee Gees Saloon, 1015 Chestnut Street to have an outdoor band on two separate nights, one in June and one in September, and all related matters. (Action Item)

1. City Manager Glenn Trust stated Doug Harris called to say they would not be holding the band events.
2. **Vice Mayor Donnetta Skinner moved for removal of a request from Cee Gees Saloon, 1015 Chestnut Street to have an outdoor band on two separate nights, one in June and one in September, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

VI. Review, discussion and possible approval of a Carlin Ambulance Service agreement form to provide EMS and standby ambulance services for non-city events and a plan for distribution of fees charged, and all related matters. (Action Item)

1. Karla Jones reported the Fire Department put together a schedule of events and copied the agreement used by the City of Elko for standby charges for special events. She stated they would not charge as much as Elko, as they do not have as many vehicles. She noted the cost would be \$60.00 per hour with a 50-50 split for the Carlin Volunteer Fire Department and the City.
2. Mayor Cliff Eklund stated people are asking what the charges entail.
3. Karla Jones reported it would supplies, workman's comp injuries, malpractice insurance, fuel, equipment and discussed the 50% split.
4. City Manager Glenn Trust stated he agrees with the 50-50 split because the average rate for an EMT is \$15.00 an hour and the rest would help pay the City's cost. He stated they would write the check the Carlin Fire Department and they would decide how to use it.
5. Discussion was held on the volunteer time.
6. Bob DeMars stated he thinks he is only outside event, noting he has an insurance policy,

- which states he does not have to have an ambulance on site. He stated the cost to him was \$960.00. He stated he is against this.
7. Mayor Cliff Eklund discussed the ambulance, inquiring if Bob Demars had EMTs at the track would that meet his insurance.
 8. Bob DeMars stated he has to have two EMTs on site, a designated vehicle for injuries and the ambulance has to be within 10 miles.
 9. City Manager Glenn Trust stated he is required to have insurance through the lease of \$300,000 liability. He stated if it is a city employee/volunteer, Mr. DeMars' insurance does not cover the City. He explained they could come to the City with a suit.
 10. Mayor Cliff Eklund inquired if it has to be a City EMT.
 11. Bob DeMars stated there were 7 EMTs at the last race as well as the ambulance.
 12. Mayor Cliff Eklund inquired if the Fire Department was notified of an impending race, so they are sure there are standbys.
 13. Discussion was held on the ambulance at night.
 14. City Manager Glenn Trust stated Karla Jones is the only person available during the day.
 15. Karla Jones stated she would be out of town this weekend. She stated there is no signed agreement.
 16. Angie DeMars stated it was great to have the ambulance there and "it is great for you, but not for us". She stated if they have six races a year, it would cost them \$6,000. She noted she is taking a First Responder class and wants to take an EMT class so she could take the ambulance there.
 17. City Manager Glenn Trust stated Karla Jones is only a representative of the Fire Department and he agrees with charging for the ambulance as they do every place he's gone. He stated the issue tonight is whether they make an exception for the Gold Rush MX Park. He stated there are two options: one to approve the concept that we have a lease and the second is the City cannot make the volunteers go to the Park. He stated the ambulance be sent without EMTs. He stated the City would not always have enough people to go.
 18. Mayor Cliff Eklund inquired if the City has the right to impose the fee on a lessee.
 19. City Manager Glenn Trust stated he has to fulfill the requirements of his insurance policy.
 20. Bob DeMars stated he is not going to have an ambulance there this weekend.
 21. Karla Jones stated the agreement was not made particularly for Mr. DeMars, but the City does have to have an agreement, because there are other events they would cover. She stated Elko would charge more for their ambulance if needed.
 22. Mayor Cliff Eklund stated they have to consider the volunteers on the Fire Department.
 23. Discussion was held on school events.
 24. City Manager Glenn Trust stated the issue at hand is whether they want an agreement for the use of Carlin Ambulance service and EMTs. He stated the agenda item can be approved and they can hold a special discussion about the Park. He stated without an agreement as things grow, they would have to pursue it at some time.
 25. Discussion was held on 2-day events.
 26. Mayor Cliff Eklund stated the Council has to do something, but they do not want to deprive any business.
 27. Councilperson Lincoln Litchfield inquired about the carnival and the individual is charged, would that not be the same for the Park.
 28. Karla Jones stated they charge the individual if they are transported from the event. She stated they do not charge is only supplies were used and no transport.
 29. Mayor Cliff Eklund inquired about last week's event.
 30. Karla Jones stated, "We transported one with a broken arm".
 31. Mayor Cliff Eklund reported that an injury at the Elko Fairgrounds causes the event to be "shut down" until the ambulance returns.
 32. Karla Jones stated the ambulance was gone for 30 minutes and they could not accommodate a fast turnaround. She stated the football games cannot continue without an ambulance.
 33. Mayor Cliff Eklund stated there should be an agreement. He explained there were some

- complaints by citizens that there was a race without an ambulance, so Karla Jones brought it to the Council. He stated in talking to Bob DeMars that he did not have a problem having the ambulance up there. He stated there was an email from Angie DeMars with a proposal for paying for an ambulance. He reiterated that this is not solely for the DeMars, but the agreement would affect them.
34. Bob DeMars explained it would not stop the races, but it would slow it down. He requested a negotiation.
 35. Mayor Cliff Eklund stated they could approve the agreement as submitted with a negotiated clause.
 36. City Manager Glenn Trust suggested they add the words “with the ability of City Staff or Council to adjust fees for any event”.
 37. Discussion was held on not having an ambulance at the track and citizen’s comments.
 38. **Councilperson Lincoln Litchfield moved for approval of a Carlin Ambulance Service agreement form to provide EMS and standby ambulance services for non-city events and a plan for distribution of fees charged at a 50-50 split between the City of Carlin and the Carlin Volunteer Fire Department with the ability of City Staff or Council to adjust fees for any event, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**
 39. There were no public comments.

VII. Review, discussion and possible approval of the 2012-2013 Pay Schedule for City Employees, and all related matters. (Action Item)

1. City Manager Glenn Trust stated this is the Pay Schedule discussed during the budget hearings and all of the changes are reflected. He noted this was in the Tentative Budget that was approved by the Council effective on July 1, 2012.
2. **Vice Mayor Donnetta Skinner moved for approval of the 2012-2013 Pay Schedule for City Employees, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**
3. There were no public comments.

VIII. Possible approval of the minutes for the Regular Meeting of the Carlin City Council on March 14, 2012 and March 28, 2012 and the Budget Workshops on March 21, 2012, and all related matters. (Action Item)

1. **Councilperson Lincoln Litchfield moved for approval of the minutes for the Regular Meeting of the Carlin City Council on March 14, 2012 and the Budget Workshops on March 21, 2012, and all related matters. Councilperson Lee Griswold seconded the motion. Vice Mayor Donnetta Skinner abstained with Mayor Cliff Eklund voting in favor. The motion carried.**
2. **Councilperson Lincoln Litchfield moved for approval of the minutes for the Regular Meeting of the Carlin City Council on March 28, 2012, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried with Mayor Cliff Eklund voting in favor.**
3. There were no public comments.

IX. Review, discussion and possible approval of payments for the period 4/26/2012 to 5/09/2012, and all related matters. (Action Item)

1. **Vice Mayor Donnetta Skinner moved for approval of payments for the period 4/26/2012 to 5/09/2012, and all related matters. Councilperson Lee Griswold seconded the motion with Mayor Cliff Eklund voting in favor.**

X. City Council Members Report. (Non-Action Item)

1. Vice Mayor Donnetta Skinner reported she heard good comments on the park and the people were wonderful. She requested Bob DeMars put a float or cars into the 4th of July Parade.

She stated there are people who have moved to Carlin who want a place to store horses and requested if there is anyone in Carlin.

2. City Clerk LaDawn Lawson stated Margaret Johnson is considering a horse-boarding barn.
3. Mayor Cliff Eklund reported the liability insurance is astronomical.
4. Councilperson Lee Griswold had no report.
5. Councilperson Lincoln Litchfield stated the Methodist Church cleaned up many Carlin streets while the Clean Up Week was held in Elko. He noted they should be thanked. He noted there was a good turnout at the motocross. He issued a reminder about Memorial Day.
6. Mayor Cliff Eklund stated the Equestrian Park is booked for the entire month of August. He reported there are other inquiries about events during the summer. He noted he attended the meeting with Nevada mayors and he was disappointed by some of the proposals made by Clark and Washoe Counties, such as a sales tax on services. He stated they hired a consultant to work on this and they are proposing an 8% tax for this. He stated their other idea was to tax luxury items, such as Coca Cola, ice cream, candy and pharmaceuticals that are not a prescription. He noted they also discussed changing the formula on how tax should be distributed to the Counties-Tier 1 and Cities-Tier 2 would be changed, taking money from the Tier 2. He stated a survey showed that of 14 counties in the state, 12 were negative and the other 2 counties were 60% negative. He stated he did not like the fact that the Vice Mayor of Reno stated that Clark and Washoe should be commended.

IX. City Clerk's Report (Non-Action Item)

1. City Clerk LaDawn Lawson had no report.

X. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust noted May 15 is the mandatory date for the Final Budget Hearing and will be held at 5:30 p.m.

XI. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. None.

XII. Adjournment. (Action Item)

Councilperson Lincoln Litchfield moved for adjournment with Vice Mayor Donnetta Skinner seconding the motion. The motion carried with Mayor Cliff Eklund voting in favor. The meeting was adjourned at 8:34 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON