

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**November 8, 2017
7:00 P.M.**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston
Councilperson Pam Griswold

Council Members Absent:

Councilperson Sabra Esparza

Staff:

David Jones, City Manager
LaDawn Lawson, City Clerk
Floyd Davey, Carlin Police Department
Lyndsie Whigham, Public Works Department

Public:

Karla M. Jones
Bob Wilcox
D'Anne Wright
Howard Wright
Gayle Zomar
Dale Storms, JOIN
Joanne Storms, JOIN
Logan Whigham
Fred Montes de Oca

Pledge of Allegiance

- 1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible**

discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non-Action Item).

There were no comments by the General Public.

2. City Council Members Reports (Non-Action Item):

- a. Mayor Dana Holbrook stated he is thinking about putting on the December or January agenda a proposal to have Department Heads update the City Manager weekly who would forward updates to the City Council. Holbrook stated such reports would include such things as projects that they have being worked on and progress of those projects. Holbrook stated he hopes this will increase communication between the City Council, City Manager, and individual departments.
- b. Vice Mayor Lincoln Litchfield stated he had hoped to have a rough draft of Title 3 for the Council but there were a couple little things that needed to be reviewed at the next Planning Commission meeting. Litchfield further stated he thinks it needs to go to the lawyer as well. Litchfield said he went to the Senior Center for the Veteran's Day Lunch and he had a good time. Litchfield stated Veteran's Day is on Saturday and all Veteran's are welcome at Pacini Hall. Litchfield thanked those Veterans at the meeting for their service.
- c. Councilperson Margaret Johnston stated other towns have councilperson packets when you start as a councilperson and she thinks it would greatly benefit new councilpersons. Johnston stated such packets have the last year's minutes and department descriptions with introductions of department heads and what each department does. Johnston stated it took her a long time to learn and get her feet under her and she would like to see that time reduced for others. Vice Mayor Lincoln Litchfield stated he thought it would be very beneficial and he is still learning things even after being on the Council for a long time.

3. Staff Reports (Non-Action Item):

- a. City Manager David Jones stated the State Inn building has finally been brought down after 3 years and they even had an archaeologist visit the site on Monday but nothing of significance was discovered. Jones stated a report will be created and will go through several stages. Jones stated the site is currently being backfilled. Jones asked Bob Wilcox to explain about the upcoming power outage. Wilcox explained there needed to be a loop put in so they could put in new meters and prevent future outages. Wilcox stated the outage is scheduled for 6 hours from 4 to 10 p.m. Councilperson Pam Griswold stated some research had been done and determined that particular time was the best time for the school. Griswold stated WREC would be sponsoring a drive-in movie with food the evening

of the outage. Griswold stated there would probably be another outage in December. Further discussion was held regarding the time chosen for the power outage. City Manager David Jones stated the audit is still continuing and he feels it is looking better this year than last year.

4. Department Reports (Non-Action Item):

No reports.

5. Board Reports (Non-Action Item):

No Reports.

6. Public Comment may be taken prior to any discussion Being Taken by the Council: Presentation offered by JOIN regarding programs available to residents and businesses for on the job training opportunities and all related matters. (Non Action Item).

- a. Joanne Storms with JOIN stated she is the regional manager of JOIN. Storms stated they offer tuition assistance to anyone who is 18 years or older, who is eligible and attending school. Storms stated she wants to remind everyone that they can help with books and tools. Storms further stated that JOIN can help reimburse an employer for the first 12 weeks of wages to help local businesses. Storms also stated work experience programs for 14 to 18 year olds had been previously used to get the City some additional help during the summer as well but the program is no longer in place.

7. Public Comment may be taken prior to any discussion Being Taken by the Council: Review, discuss, and possible approval of a parcel map located at APN 002-280-001, more commonly known as 1414 Huntley Street, and all related matters. (Possible Action Item).

- a. Vice Mayor Lincoln Litchfield stated the owners came before the Planning Commission and discussed separating the property into different parcels so they can have different addresses and the Planning Commission approved it. Councilperson Pam Griswold asked what they were going to do with the land. Vice Mayor Lincoln Litchfield stated they are separating them for mobile home lots.

Vice Mayor Lincoln Litchfield made a motion to approve a parcel map located at APN 002-280-001, more commonly known as 1414 Huntley Street, and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

8. Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval to accept a change order to abate the lead paint for \$36,685.00, to seal (weld) holes and 3 vents for

7,230.00, to install a new properly sized 24” vent for 5,260.00, install a new 12” overflow with / weir box and 12’ overflow for \$11,800.00, for the 1.2 million gallon water tank for a total of \$60,975.00, and all related matters. (Possible Action Item).

- a. Vice Mayor Lincoln Litchfield asked if it was a 12 inch or 12 foot flapgate. David Jones confirmed it was a 12 inch. Litchfield further stated he talked to David Jones about whether it was a foreseeable cost and was assured it was not known when the initial project costs were projected.
- b. Mayor Dana Holbrook stated it was needed to keep wildlife out of the tank and it was also proactive for possible upcoming regulations.
- c. David Jones stated he thinks the tank was installed in the 60’s or 70’s but it is likely that lead paint could possibly become a problem. Jones stated the additional steps are required to make sure the coating project is done correctly.
- d. Councilperson Pam Griswold asked if this should be put out to bid but David Jones said it was a change order and it was not necessary to go out to bid again.

Vice Mayor Lincoln Litchfield moved to accept a change order to abate the lead paint for \$36,685.00, to seal (weld) holes and 3 vents for 7,230.00, to install a new properly sized 24” vent for 5,260.00, install a new 12” overflow with / weir box and 12’ overflow for \$11,800.00, for the 1.2 million gallon water tank for a total of \$60,975.00, and all related matters. Councilperson Pam Griswold seconded the motion. The motion passed.

9. Public Comment will be taken prior to any Action Being Taken by the Council: City Managers opportunity to discuss his written summary of his performance evaluation with the Council, and all related matters. (Non Action Item).

- a. City Manager David Jones stated he would like to thank the City Council for the opportunity but he had no other comments.

10. Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval of City expenditures for the period of 10/21/2017 to 11/3/2017 and all related matters. (Possible Action Item).

- a. Councilperson Margaret Johnston stated she would abstain from voting since she was on the payables this time for her participation in the Spook Walk Event.
- b. Councilperson Pam Griswold had a couple questions regarding specific expenditures and they were answered to her satisfaction by LaDawn Lawson and David Jones.

Vice Mayor Lincoln Litchfield made a motion to approve the City expenditures for the period 10/21/2017 to 11/3/2017 and all related matters.

Councilperson Pam Griswold seconded the motion. Councilperson Margaret Johnston abstained from the vote. The motion passed.

11. Public Comment may be taken prior to any Discussion Being Taken by the Council: Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).

- a. Bob Wilcox asked for an update on the development of a grocery store.
- b. City Manager David Jones stated he had not spoken directly to Khoury's but they are still working on moving forward.

12. Adjournment. (Possible Action Item)

Councilperson Margaret Johnston moved to adjourn. Councilperson Pam Griswold seconded the motion. The motion passed. The meeting was adjourned at 7:43 p.m.

Approved:

Attest:

Mayor Dana Holbrook

City Clerk LaDawn Lawson