

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
October 12, 2011, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Absent: Councilperson Steve Feasel
2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson
3. Present: Roger Anderson, Lloyd Myers, Robert Herrera, Brandon Main, Don Sherman

Pledge of Allegiance

Mayor Cliff Eklund explained public comments would be requested on each agenda item due to changes in the Open Meeting Law by the Nevada State Legislature.

I. Update and status report from Pam Borda, Executive Director, Elko County Economic Diversification Authority, and all related matters. (Action Item)

1. Mayor Cliff Eklund reported he is very pleased with Pam Borda, Executive Director and if ECEDA had not made a change, he was going to recommend Carlin “pull out” of ECEDA. He stated she has done an excellent job supporting Carlin and with the development in the Industrial Park.
2. Pam Borda presented an update on Strategic Planning and reviewed the major focus areas. She stated the major issue of skilled workforce shortage, noting the mines are recruiting internationally and housing remains the top priority for the past 18 months. She noted the housing shortage is severe in Carlin. She stated the Dream It, Do It has seven (7) counties involved as an initiative to develop their own workforce by inventory of the K-12 grades and now a survey to the mines and supporting businesses. She stated the survey will show what type of gap training is needed and they can then start providing that training. She noted marketing of careers is critical in that the youth do not understand what is available in their own communities. She explained the video production project would produce videos for each of the cities for a website virtual tour to attract business and development. She stated the expertise of the Lead Development Committee would help with any leads they receive. She noted they got a grant for the Entrepreneur and held a 3-day workshop. She reported on job growth in Elko County. She reported she has new parties interested in a major housing project for Carlin if the current investors are unable to secure funding and do not make their deadline. She noted North American Service Group and Ahern Rentals are moving to the Industrial Park.
3. Mayor Cliff Eklund stated Pole Line purchased property in the Industrial Park and there are two (2) other companies that are interested in buying land.
4. Pam Borda stated she “hopes the leads kick start the Industrial Park and other options for Carlin”. She stated her concern that these companies need to find housing for their workers in the city and “we need to give this serious attention”. She noted the leads received by ECEDA are turned over to all of the cities and most of the leads come from the state, where they look at the whole state and most of the cities do not have existing buildings that have the square footage they need. She noted the handout on the role of local elected officials in

economic development came from the National League of Cities and it has to be a cooperative effort. She noted Future IQ Partners has offered some regional planning and requests that Carlin as a Council and City Manager commit to a planning session to brainstorm and compile four (4) possible scenarios for the future. She noted that every city could then decide if it wanted to continue in the planning process and she thinks this is critical at this time. She stated the communities have to develop a vision of what they want to see and be in 20 years, noting it does not cost to attend. She stated she is going to ask the County to fund this effort and it has been recommended that it be held with the five (5) counties involved in mining. She stated they have to have a commitment for all four (4) cities.

5. Mayor Cliff Eklund inquired about the cost.
6. Pam Borda stated the fee would be \$20,000 for Future IQ Partners.
7. Mayor Cliff Eklund stated she has not problem.
8. Councilperson Lincoln Litchfield stated it was an excellent idea.

II. Review, discussion and possible approval of the City of Carlin’s financial report for the first quarter of the fiscal year 2011 – 2012, and all related matters. (Action Item)

1. City Manager Glenn Trust reported the City remains within budgeted amounts, revenues are steady and there has not been a decrease. He stated General Fund revenue total is \$147,447.02. He stated the Grants Fund shows \$68,609.10 came in and immediately went out for the final payment on the CDBG Grant on the Health Center. He stated the lodging tax has increased due to pipeline people staying at local hotels. He reviewed some of the other funds, noting the Cemetery Fund is growing and is restricted for the use of the cemetery for care and maintenance. He stated the \$80,000 will not last very long for care of the cemetery and needs to grow over time. He noted the Senior Citizen Fund shows a deficit of \$29,162.35 because the transfer has not been made. He noted the Utility Fund is “holding its own” and the Council approved the sewer pond fence project which is moving forward. He reported the City expenses are within budgeted amounts.
2. **Councilperson Lee Griswold moved for approval of Carlin’s financial report for the first quarter of the fiscal year 2011 – 2012, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

III. Review, discussion and possible approval of the City Council Meeting Minutes for the Regular Meeting of the Carlin City Council on August 24, 2011 and September 14, 2011, and all related matters. (Action Item).

1. **Vice Mayor Donnetta Skinner moved for approval of the City Council Meeting Minutes for the Regular Meeting of the Carlin City Council on August 24, 2011 and September 14, 2011, and all related matters. Councilperson Lincoln Litchfield seconded the motion. The motion carried.**

IV. Review, discussion and possible approval of payments for the period 09/29/2011 to 10/12/2011, and all related matters. (Action Item).

1. **Vice Mayor Donnetta Skinner moved for approval of payments for the period 08/25/2011 to 09/14/2011, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

V. City Council Members Report. (Non-Action Item)

1. Vice Mayor Donnetta Skinner had no report.
2. Councilperson Lee Griswold stated he was disappointed with the League of Cities meeting, stating it was poorly planned and “very weak in material”.
3. Councilperson Lincoln Litchfield had no report.
4. Mayor Cliff Eklund agreed with Councilperson Lee Griswold and it was not informative. He stated he had a good meeting with the legislators and the mayors meeting. He reported two

(2) different companies have shown interest in the Industrial Park.

VI. City Clerk's Report

1. City Clerk LaDawn Lawson had no report.

VII. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust stated he has given the members a copy of the formal evaluation for the Manager and discussed the process. He stated he anticipates they will cancel the second meeting in November, so the contract needs to be discussed in the first meeting.
2. Mayor Cliff Eklund agreed, noting the Council would not meet the second week of November and the second week of December.

VIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Vice Mayor Donnetta Skinner stated some of the people attending stated that City Clerk LaDawn Lawson was missed.
2. Discussion was held on the nice comments made about Carlin by a Las Vegas senator.
3. Lloyd Myers inquired about the new development.
4. City Manager Glenn Trust stated they have no financing. He stated Georgio cannot get investors, but the City has \$100,000 from him.
5. Mayor Cliff Eklund stated the lack of housing is hurting the City and tying up the land with nothing happening is not good. He stated he and City Manager Glenn Trust told them at the beginning that if they didn't have the financing they did not want to even talk to them and they said they had funding and financing. He noted their contract with the City runs out in February.
6. Vice Mayor Donnetta Skinner stated that the problem is they are losing many families that would live in Carlin if there was housing available.
7. City Manager Glenn Trust stated in the current environment, he is not sure if anyone could get financing.
8. Discussion was held on NDOT's plans for next year.
9. Roger Anderson stated Newmont built houses in Elko and wondered if the mines could get involved in Carlin.
10. Mayor Cliff Eklund stated Barrick committed to the first developers to buy a number of houses, but they did not commit to the second developer.
11. Jeff Williams, Elko County Commission, expressed his appreciation to the Council, Mayor and City Manager Glenn Trust for asking him to be a judge during the Chili Cook-Off and the event was impressive.

IX. Adjournment. (Action Item)

Councilperson Lincoln Litchfield moved for adjournment with Vice Mayor Donnetta Skinner seconding the motion. The motion carried. The meeting was adjourned at 7:49 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON