

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
August 10, 2011, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:02 p.m.

1. Council Members Present: Mayor Cliff Eklund
Vice Mayor Donnetta Skinner
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Absent: Councilperson Steve Feasel
2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson
3. Present: Rick Anderson, Roger Anderson, Lisa Wolf, Tom Bingaman, Linda Bingaman, Keith Fertig, Fred Montes deOca

Mayor Cliff Eklund expressed Carlin's condolences to Judge Andrew Puccinelli's family and to Councilperson Steve Feasel for a speedy recovery.

Pledge of Allegiance

I. Review and discussion of legislative updates and revisions to the Nevada Revised Statutes during the legislative session, and all related matters. (Non-Action Item)

1. City Manager Glenn Trust reported on some of the updates and revisions to the NRS, including lie detector tests, which were optional in the past are now required for Peace Officers appointed as Category I, II or Reserve Officer for background testing. He explained AB141 was passed to reduce the frequency of firefighter's examinations to every other year and AB10 for archiving City documents as microfilm or saved in a recordkeeping system, which Carlin is in the process of doing.
2. Councilperson Lincoln Litchfield inquired if the archives are kept off site.
3. City Manager Glenn Trust replied affirmatively. He stated AB257 is part of the open meeting law to strengthen the public comment section requiring two public comment periods with one at the beginning and at the end of the meeting or comments associated with each agenda item. He stated the Mayor and Vice Mayor have the right to change the order of the agenda, combine items or delay agenda items (tabling).
4. Discussion was held on cell phones for the Senior Center and hands-free wireless options.
5. City Manager Glenn Trust stated the City has to get a hands-free device for the driver of the senior's bus.

II. Discussion and possible approval of Resolution 2011 - 11 of the City Council of Carlin, Nevada providing for the transfer of the City's 2011 Private Activity Bond Cap to The Nevada Rural Housing Authority, and all related matters. (Action Item)

1. Mayor Cliff Eklund reported this is an annual transfer.
2. City Manager Glenn Trust reported on an email from Melanie Evans from Nevada Rural Housing, which states since 2006, Carlin has transferred \$566,993.80 to the NRHA and two (2) Home at Last loans in the City of Carlin for \$205,770 with approximately \$8,230 in down payment assistance, and in Elko County there have been 17 loans totaling \$2,631,844 and approximately \$105,273 in down payment assistance. He stated this is useful to the City of Carlin, noting NRHA uses the money in Carlin first and after three (3) months in the County.
3. Vice Mayor Donnetta Skinner stated she wished they had used more in Carlin.
4. No Public Comments.

5. **Councilperson Lincoln Litchfield moved for approval of Resolution 2011 - 11 of the City Council of Carlin, Nevada providing for the transfer of the City's 2011 Private Activity Bond Cap to The Nevada Rural Housing Authority, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

III. Review, discussion and possible approval of a Special Events Liquor License to be issued to Keith Fertig, representing the Carlin Park and Recreation Board and Car Show and Shine, and all related matters. (Action Item)

1. Keith Fertig explained they have been given this every year.
2. **Councilperson Lincoln Litchfield moved for approval of a Special Events Liquor License to be issued to Keith Fertig, representing the Carlin Park and Recreation Board and Car Show and Shine, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

IV. Discussion and possible approval of a use for or method of disposal of the former Carlin Clinic building located at 151 South Eighth Street, Carlin, Nevada, and all related matters. (Action Item)

1. Vice Mayor Donnetta Skinner stated she does not want to see the building destroyed and reported a physical therapist is interested in the building and a doctor who is interested in coming to Carlin, as well as a pharmacy that could satellite out of the building. She stated they should make use of the building by repairing it and renting it.
2. Councilperson Lee Griswold stated they could keep it, sell it or rent it out.
3. Councilperson Lincoln Litchfield stated he is not opposed to renting it, but would rather sell it to a medical entity. He stated renting could present problems and "it could become a money pit for the City".
4. Mayor Cliff Eklund stated some of the citizens had approached him and noted a problem in selling is that the City loses control of the building. He suggested the medical options are ones that he thinks could benefit the City by making them available to the citizens by renting the building.
5. Councilperson Lincoln Litchfield stated if someone leased it for a year and left, a vacant building deteriorates causing more problems for the community.
6. Vice Mayor Donnetta Skinner expressed there are not many spaces in Carlin for these medical options, such as a physical therapist, and the seniors would be benefited.
7. Councilperson Lincoln Litchfield stated he would rather sell the land and building.
8. Under public comments, Fred Montes deOca stated it would have to be rented out as a commercial property and they would be responsible for everything.
9. Mayor Cliff Eklund stated it could be rented to 3-4 different professionals.
10. City Manager Glenn Trust stated he is concerned about the City becoming a landlord and responsible for all the improvements. He explained the physical therapist is looking to test the area to see if it is viable for him to put a practice. He noted from a management standpoint, it would give the City capital to put into another project, such as a new firehouse.
11. **Councilperson Lee Griswold moved for approval of researching the possibility of renting the former Carlin Clinic building located at 151 South Eighth Street, Carlin, Nevada and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried.**

V. Discussion and possible approval of, or direction regarding colors to be used in repainting City Hall and the Police Department, and all related matters. (Action Item)

1. Mayor Cliff Eklund suggested the employees make the decision and it is a color in good taste.
2. Vice Mayor Donnetta Skinner agreed.
3. **Councilperson Lincoln Litchfield moved for approval of the employees deciding on the colors to be used in repainting City Hall and the Police Department, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

- VI. Review, discussion and possible approval of an increase in the monthly compensation for the Chief of the Fire Department, and all related matters. (Action Item)**
1. City Manager Glenn Trust stated Will Johnston did not request an increase, but after a number of years of no pay increase, he felt it should be discussed. He noted Chief Johnston informed him that he would agree to an increase for the Assistant Fire Chiefs. He suggested the City could do both.
 2. Mayor Cliff Eklund stated the Assistant Chiefs could be discussed at a subsequent meeting when agendaed.
 3. **Councilperson Lincoln Litchfield moved for approval of an increase in the monthly compensation of \$500.00 for the Chief of the Fire Department, and all related matters. Vice Mayor Donnetta Skinner seconded the motion. The motion carried**
- VII. Review, discussion and possible approval of the City Council Meeting Minutes for the Regular Meeting of the Carlin City Council on June 22, 2011, and all related matters. (Action Item)**
1. **Vice Mayor Donnetta Skinner moved for approval of the City Council Meeting Minutes for the Regular Meeting of the Carlin City Council on June 22, 2011, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**
- VIII. Review, discussion and possible approval of payments for the period 07/28/2011 to 08/10/2011, and all related matters. (Action Item)**
1. **Vice Mayor Donnetta Skinner moved for approval of payments for the period 07/28/2011 to 08/10/2011, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**
- X. City Council Members Report. (Non-Action Item)**
1. Vice Mayor Donnetta Skinner reported on the events and the park bathrooms were in good shape. She noted there were compliments on the cemetery and the Senior Center has done well on recycling cans for \$300-\$400.
 2. Councilperson Lee Griswold had no report.
 3. Councilperson Lincoln Litchfield stated the Planning Commission met and held a productive meeting on the Master Plan. He stated Rick Anderson and Fred Montes deOca attended the meeting.
 4. Mayor Cliff Eklund reported he attended the ECEDA meeting at which they approved the filming of communities as a marketing tool. He stated there are currently negotiations being held for air travel between Elko and Reno, which he noted is exciting news. He stated Carlin regrets the passing of Judge Andrew Puccinelli. He reported on Councilperson Steve Feasel will be out for approximately six (6) months.
- XI. City Clerk's Report**
1. City Clerk LaDawn Lawson reported they have a student helping in Administration and she is doing a good job. She noted the special election would be held on September 13.
- XII. City Manager's Report (Non-Action Item)**
1. City Manager Glenn Trust reported the year-end financial statement could be agendaed for the next meeting.
- XIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)**
1. Linda Bingaman stated she has been appointed to the Nevada Health Centers Board and any questions can be directed to her.

- XIV. Adjournment. (Action Item)**
Councilperson Lincoln Litchfield moved for adjournment with Councilperson Lee Griswold seconding the motion. The motion carried. The meeting was adjourned at 7:43 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON