

CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN CITY HALL
101 SOUTH EIGHTH STREET
CARLIN, NEVADA
July 27, 2011, 7:00 p.m.

Call to Order and Roll Call:

Mayor Cliff Eklund called the meeting of the City Council to order at 7:00 p.m.

1. Council Members Present: Mayor Cliff Eklund
Councilperson Steve Feasel
Councilperson Lee Griswold
Councilperson Lincoln Litchfield
Absent: Vice Mayor Donnetta Skinner
2. Administrative Staff: City Manager Glenn Trust, City Clerk LaDawn Lawson
3. Present: Denise Groves, Ellen Meshefski, Earl Hyatt, Tiffannie Hyatt, Bob Demars and Shane Davis.

Pledge of Allegiance

I. Review and discussion of recommendations from the City Engineer and possible approval of a request from Earl and Tiffannie Hyatt to allow patching rather than replacement of curb and gutter along with installation of sidewalk at their residence at 619 Cedar Street, Carlin, Nevada, as a requirement of their building permit for a detached garage, and direction regarding repairing the adjacent street prior to or after the curb, gutter and sidewalk work is completed, an all related matters. (Action Item)

1. Mayor Cliff Eklund read a letter from City Engineer Tom Ballew: *Per your request, I have inspected the existing curb, gutter and pavement on Cedar and 7th Streets in front of the home located at 619 Cedar Street. Attached are a number of pictures taken at this location showing the condition of the existing curb, gutter and pavement. In answer to your questions: 1. Yes, the curb and gutter can be patched. It is in such a state of disrepair, however, that the patch would not be expected to last more than a few months. This is not only my opinion, but the opinion of Pace Saxton, owner of Skyline Construction (a local concrete contractor), who has reviewed this matter with me. 2. The proper way to repair the existing street is to place the curb and gutter first, then repave the street to the gutter. 3. I do not believe that the poor condition of the curb and gutter has been caused by the poor condition of the street. It appears that both the concrete and the pavement are suffering from poor initial construction (possibly using substandard materials), poor maintenance and age. Please let me know if I can be of any further assistance.*
2. City Manager Glenn Trust reported the council directed the City to get the opinion. He stated they would pave to the curb.
3. Tiffannie Hyatt inquired what was going to be done about the slope.
4. Councilperson Lincoln Litchfield stated he has looked at it and at other properties the City has done, noting the City has done a "fabulous job" putting the paving up to the curb and gutter on those projects. He stated the policy is generally to put the curb, gutter and sidewalk in prior to paving. He stated he agrees with the professional opinion.
5. Councilperson Steve Feasel stated he reviewed the application and the Council is not in a position to waive and they have to enforce what is established in the City Code. He stated they really do not have an option other than insisting that the curb, gutter and sidewalk be placed. He stated an alternative is to give the Hyatts more time to accomplish this.
6. Councilperson Lee Griswold stated the council would have to follow the City Engineer's recommendation.
7. Mayor Cliff Eklund inquired if allowing more time would help the Hyatts.

8. Earl Hyatt replied affirmatively, requesting that he be given two (2) years and have the curb and gutter going down 7th Street for patching.
9. City Manager Glenn Trust reported he would look at that area with the City Engineer.
10. Mayor Cliff Eklund stated they are “really bound by the City Code and the addition is more than they can waive in dollar value. We can give you some time”.
11. Councilperson Lincoln Litchfield stated he agreed with the 2-year extension.
12. Mayor Cliff Eklund stated the Council has to address these issues on a case-by-case basis.
13. **Councilperson Lincoln Litchfield moved for approval of the replacement of curb and gutter along with installation of sidewalk at 619 Cedar Street, Carlin, Nevada, to be completed within 2 years, July 27, 2013, with the City repairing the street after the work is completed, an all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

II. Discussion and possible approval of Loren Doxey as a member of the Carlin Equestrian Board as the required local Carlin business representative, and all related matters. (Action Item)

1. Mayor Cliff Eklund reported the position of a business representative was vacated by George Goddard and according to the by-laws; they must have one on the board. He stated Loren Doxey is supervisor and manager of Thompson Oil.
2. **Councilperson Steve Feasel moved for approval of Loren Doxey as a member of the Carlin Equestrian Board as the required local Carlin business representative and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

III. Discussion and possible approval of a request from the Carlin Little League to place a freight container box (connex box) at the City Park adjacent to the Container boxes currently in place, and all related matters. (Action Item)

1. Denise Groves stated the Carlin Little League requested a connex from Barrick and they would prefer to give them funds for a new storage shed to replace the existing shed.
2. Mayor Cliff Eklund stated he would prefer a shed to a connex.
3. Denise Groves stated the money would be given in mid-August to purchase a kit and they would have a labor party to assemble the shed.
4. Councilperson Steve Feasel inquired on the size.
5. Denise Groves reported, 16' x 10'.
6. **Councilperson Lincoln Litchfield moved to table approval of a request from the Carlin Little League to place a freight container box (connex box) at the City Park adjacent to the Container boxes currently in place, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

IV. Discussion and possible approval of a Special Events Liquor License for Ellen Meshefski, dba the Carlin Friends of the Library, and all related matters. (Action Item)

1. **Councilperson Lincoln Litchfield moved for approval of a Special Events Liquor License for Ellen Meshefski, dba the Carlin Friends of the Library, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

V. Discussion and possible approval of a Special Events Liquor License for Nancy Abrams, dba the Carlin Volunteer Fire Department, and all related matters. (Action Item)

1. City Manager Glenn Trust stated this item is for the Wine Walk during the Car Show.
2. **Councilperson Lincoln Litchfield moved for approval of a Special Events Liquor License for Nancy Abrams, dba the Carlin Volunteer Fire Department, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**

VI. Discussion and possible approval of a request to extend the Special Events Liquor License issued to Tamra Harrison, dba Carlin Co-ed Softball, from August 8 to August 26, and all

related matters. (Action Item)

1. Tamra Harrison reported they wanted to extend league play for two (2) more weeks, ending on August 20. She stated if no one were using the coed field, they would request holding a tournament during the Car Show.
2. City Manager Glenn Trust stated it could be extended as the background check has been done.
3. Mayor Cliff Eklund stated he is in favor of additional events. He related all of the events happening at that time.
4. Councilperson Lincoln Litchfield added there would be a Lions Club pinewood derby.
5. Tamra Harrison reported play would be on Tuesday, Wednesday and Thursday nights and done by 10:00 p.m. and hold the tournament on Saturday, August 20. She inquired if they need to pay for the extension.
6. Councilperson Steve Feasel inquired if they intend to do this each year.
7. Ellen Meshefski stated they could work out the scheduling.
8. **Councilperson Lincoln Litchfield moved for approval of a request to extend the Special Events Liquor License issued to Tamra Harrison, dba Carlin Co-ed Softball, from August 8 to August 26, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried**

VII. Review, discussion and possible approval of a Non-Exclusive License Agreement between John Davis Trucking and the City of Carlin, allowing John Davis Trucking to use a portion of the Carlin Industrial Park for parking of trucks, and all related matters. (Action Item)

1. Mayor Cliff Eklund reported this parcel of land has been used for parking for the past few months, although they had planned to purchase the property and they have postponed the purchase, so they want to enter into an agreement to park their trucks. He reported there is a letter from Ames with complaints of water on the parking lot with gravel laid for dust control and Ames states there is still a dust problem. He stated he talked to Shane Davis who would address the issue. He stated this would be a month-to-month agreement and they did not have to bid or do any advertising according to the City Attorney.
2. City Manager Glenn Trust reported the agreement is pretty basic and the licensing fee would be \$500.00 per month.
3. Councilperson Steve Feasel discussed the location of the water well and the City wants to ensure there is no pollution. He stated there are restrictions.
4. Shane Davis stated it is basically parking with virtually no maintenance at that location. He stated they would do whatever they need to do to make sure the dust is controlled.
5. Mayor Cliff Eklund stated 3D Concrete is the only business in the Industrial Park who has paved the road for their properties and have been good neighbors. He stated they have helped with the Skate Park and rodeo grounds.
6. Shane Davis stated they still intend to purchase some property, but cannot do so at this time.
7. Mayor Cliff Eklund stated that parcel was not the land being purchased as it is part of the old dump and cannot be used. He stated the parcel they are interested in is below 3D's land site currently.
8. Councilperson Lee Griswold inquired if gravel is the best method.
9. Shane Davis replied affirmatively, but they do not have enough there right now. He stated they would look at the option of a spray.
10. Councilperson Lincoln Litchfield stated the best is to have something that compacts.
11. Councilperson Steve Feasel stated he would like to see gravel that is watered occasionally at this time.
12. Shane Davis stated if Ames has any concerns he would hope they would contact them directly.
13. **Councilperson Lincoln Litchfield moved for approval of a Non-Exclusive License Agreement between John Davis Trucking and the City of Carlin, allowing John Davis Trucking to use a portion of the Carlin Industrial Park for parking of trucks at a cost of \$500.00 per month with a stipulation of maintaining dust control, and all related**

matters. Councilperson Lee Griswold seconded the motion. The motion carried.

VIII. Review, discussion and possible approval of the City of Carlin's revised pay schedules reflecting a two percent Cost of Living Adjustment, and all related matters. (Action Item)

1. Mayor Cliff Eklund stated this was approved at budget time and this has been held up by the negotiations of the union, which have now concluded.
2. **Councilperson Steve Feasel moved for approval of the City of Carlin's revised pay schedules reflecting a two percent Cost of Living Adjustment, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

IX. Review Discussion and possible approval of the Report of Fiscal Impact of the proposed agreement between the City of Carlin and the International Union of Operating Engineers, Local 3 pursuant to NRS 288.153, and all related matters. (Action Item)

1. City Manager Glenn Trust reported this is required by NRS statutes when an agreement is reached. He related that Pay Steps 1-25 are added to the Pay Schedule; step increases are awarded on an employee's anniversary who have a satisfactory performance review; and overall Performance review is 2.5 or better score; Performance Reviews must be completed within 60 days of the employee's anniversary or the review is deemed satisfactory; the Human Resources Administrator will grant and approve Step increases for the four (4) employees with satisfactory performance reviews; employees required to be on call, which is not current policy, will be paid \$35.00 per day during the week and \$50.00 per day on weekends or holidays and if they are required to work while on call they will be paid at 1.5% times of their normal pay rate; medical insurance provided will be the medical plan approved by the City Council and along with other employees, the members of the Collective Bargaining Unit will receive a 2% cost of living adjustment. He stated the change in Article 9, 20 and Appendix B are cost changes and would impact only four (4) employees of the City. He noted that some of the items could be renegotiated. He explained that changes and individual costs pertaining to each, including wages, PERS and Workers Comp.
2. Mayor Cliff Eklund inquired if the percentage is per year, noting the policy has been that the COLA is given if the City can afford it.
3. City Manager Glenn Trust explained it follows the pay schedule just approved.
4. Discussion was held on the on call and costs associated.
5. **Councilperson Lincoln Litchfield moved for approval of the Report of Fiscal Impact of the proposed agreement between the City of Carlin and the International Union of Operating Engineers, Local 3 pursuant to NRS 288.153, and all related matters. Councilperson Steve Feasel seconded the motion. The motion carried.**

X. Review, Discussion and possible approval of the proposed agreement between the City of Carlin and the International Union of Operating Engineers, Local 3, and all related matters. (Action Item)

1. **Councilperson Steve Feasel moved for approval of the proposed agreement between the City of Carlin and the International Union of Operating Engineers, Local 3, all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

XI. Review, discussion and possible approval of payments for the period 07/14/2011 to 07/27/2011, and all related matters. (Action Item)

1. **Councilperson Lincoln Litchfield moved for approval of payments for the period 07/14/2011 to 07/27/2011, and all related matters. Councilperson Lee Griswold seconded the motion. The motion carried.**

X. City Council Members Report. (Non-Action Item)

1. Councilperson Steve Feasel reported he attended the business meeting for the Fire Department and Dale and Leslie Lotspeich presented a program about first responders to the schools in the County. He noted it is a computer program that gives the responders access to

a view of the school and in some cases videos to scan the area. He noted Annette Kerr who does a program on community emergency response teams was also there and will be doing a free presentation on August 5. He noted the Wine Walk for the Fire Department is August 19. He also reported he attended a program, Future Project, focusing on planning for problems that will be present in 10-20 years and which Winnemucca has developed for their city through 2030. He encouraged everyone to attend at the next opportunity.

2. Councilperson Lee Griswold stated Public Works has been able to get some work done on the streets.
3. Councilperson Lincoln Litchfield had no report.
4. Mayor Cliff Eklund reported areas that are flood plains are flooded in the Midwest and it reminded him that the Humboldt River could flood. He attended a meeting where a climatologist spoke informing the axis of the earth has been tilted 4° due to two (2) major earthquakes and that could create some climate changes. He stated that brought up the question to him of emergency preparedness they have in Carlin and it is something to consider.
5. Councilperson Lincoln Litchfield stated he drove down California and there were tsunami signs all along the coast.

XI. City Clerk's Report

1. City Clerk LaDawn Lawson had no report.

XII. City Manager's Report (Non-Action Item)

1. City Manager Glenn Trust had no report.

XIII. Comments by the General Public: Pursuant to NRS 241.020(2C) this time is devoted to comments by the general public and discussion to those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item. (Non-Action Item)

1. Bob Demars stated there have been 7 races this summer and working to get the lights off the poles, but has not gotten the lights yet. He requested some help.
2. Mayor Cliff Eklund suggested the Equestrian Park could possibly partner with him to get the poles and lights moved by contacting Sterling Crane to assist.
3. Bob Demars stated he would appreciate the assistance. He stated it would be on the weekend. He stated they have stripped six (6) poles of the lights before removing the poles and expressed his appreciation to the City.
4. Mayor Cliff Eklund complimented Mr. Demars for bringing so many people into town.

XIV. Adjournment. (Action Item)

Councilperson Lincoln Litchfield moved for adjournment with Councilperson Steve Feasel seconding the motion. The motion carried. The meeting was adjourned at 7:54 p.m.

APPROVED:

MAYOR CLIFF EKLUND

ATTEST:

CITY CLERK LADAWN LAWSON