

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
SPECIAL MEETING  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**February 6, 2017  
6:00 pm**

**Call to Order and Roll Call**

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 6:00 p.m.

**Council Members Present:** Mayor Dana Holbrook  
Vice Mayor Lincoln Litchfield  
Councilperson Pam Griswold  
Councilperson Margaret Johnston

**Council Members Absent:** None

**Staff:** David Jones (City Manager), LaDawn Lawson (City Clerk), Melinda Harris (Assistant City Clerk), Dennis Fobes (Carlin Chief of Police), Linda Bingaman (Carlin Fire Chief), Roger Curry (Assistant Carlin Fire Chief), Chris P. Woster (City Engineer)

**Public:** Anna Dean, Donnetta Skinner, Brent Jacobson, Tom Burney, Bill Bender, Isabella Bender, Ellen Meshefski, Jon Gift

Pledge of Allegiance

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.  
**(Non - Action Item)**
  - A. *None*
2. **Public Comment may be taken prior to any Discussion Being Taken by the Council:** Training by Nevada Public Agency Insurance Pool / Public Agency Compensation Trust for elected officials, staff and appointed staff regarding Ethics, Nevada Open Meeting Law, and Positive Governance training, and all related matters.  
**(Possible Action Item)**
  - A. *Mayor Dana Holbrook introduced Mr. Wayne Carlson of Nevada Public Agency Insurance Pool/Public Agency Compensation Trust.*
  - B. *Mr. Carlson presented training on Nevada Ethics in Government Law, NRS 281A, Nevada Open Meeting Law, NRS Chapter 241, Citizen to Leader, and In Search of Civility.*

*a. Nevada Ethics in Government training covered the following topic:*

- *Public Policy*
- *Duty to Inform About Ethics Law*
- *To Whom does the Code of Ethical Standards Apply*
- *Who is not a Public Officer*
- *Code of Ethical Standards for Public Officer or Employee*
- *Selling Goods or Services to Public Agency*
- *Disclosure Requirements*
- *Voting by Public Officers*
- *Abstention*
- *Commitment in a Private Capacity*
- *Consanguinity Chart*
- *Pecuniary Interest Defined*
- *Voting by Public Officers*
- *Independent Judgment*
- *Role of Ethics Commission*
- *Consequences of Ethics Law Violations*
- *Becoming an Ethical Board*
- *Ethics Management As Cultural Change*
- *Six Steps to Ethical Decision Making*
- *Ethics Simplified*
- *The Leadership Test*
- *Mission*

*b. Open Meeting Law NRS Chapter 241 training presented discussion and clarification on the following subjects:*

- *Historical Concept*
- *Legislative Intent*
- *Public Body Defines*
- *What is a "Public Body"*
- *What about Safety Committees*
- *Meeting Definition: Gatherings of a Public Body*
- *Electronic Serial Communications*
- *Specific Exemptions*
- *Decisions by Boards*
- *Can there Be Alternates on the Board*
- *Agendas/Notices*
- *State Official Website Posting*
- *Violations*
- *Public Body: Emergency Meeting*
- *Notice of Emergency Meeting*
- *Agenda and Supporting Materials*
- *Closed Personnel Sessions*
- *Closed Meeting in General*
- *Public Comment Period*
- *Comments Made During a Meeting*
- *Minutes and Recordings*

- *Violations and Consequences*
- *It's the Public's Business*
- c. *Citizen to Leader training included these topics:*
  - *Gaining on Governance*
  - *Now We Are One*
  - *From Politics to Policy*
  - *Leadership*
  - *Positive Governance*
  - *The Dysfunctional Board*
  - *Types of Dysfunctional Boards*
  - *Paranoid Boards*
  - *Schizophrenic Boards*
  - *Depressed Boards*
  - *Hypochondriac Boards*
  - *Manic-Depressive Boards*
  - *Psychotic Boards*
  - *Positive Governance*
  - *Governance*
  - *Roles and Responsibilities*
  - *Board Duties*
  - *Business Judgment Rule*
  - *Governing the Governing Board*
  - *Becoming and Effective Board*
  - *Vision and Mission*
  - *Positive Personal Power*
  - *Paradigms*
  - *Conflict*
  - *There Are No Difficult People*
  - *One Difficult Person: Me*
  - *Cycles of Behavior*
  - *Positive Personal Power*
  - *Positive Governance*
- d. *Search of Civility training covered the following topics:*
  - *What is Civility*
  - *The History of the Civility Movement in Howard County*
  - *Other Programs*

***A recess was taken from 7:56 p.m. and reconvened at 8:00 p.m. Let the Record Show the Quorum remained the same.***

***C. No Action Taken.***

3. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda and identified as an action item.

**(Non - Action Item)**

**A. None**

**Municipal Code:**

**1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:**

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

4. Adjournment.

**(Possible Action Item)**

**A. Vice Mayor Lincoln Litchfield I will make motion to adjourn.**

**B. Councilperson Margaret Johnston: I will second it.**

**C. Mayor Dana Holbrook: All in favor?**

**D. Councilperson Margaret Johnston: Aye**

**E. Councilperson Pam Griswold: Aye**

**F. Vice Mayor Lincoln Litchfield: Aye**

**G. Mayor Dana Holbrook: Aye, Motion passed.**

**H. Meeting adjourned at 9:05 p.m.**

*Approved:*

*Attest:*

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*Mayor Dana Holbrook*

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*City Clerk LaDawn Lawson*