

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**March 22, 2017  
7:00 pm**

**Call to Order and Roll Call**

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

**Council Members Present:** Mayor Dana D. Holbrook  
Vice Mayor Lincoln Litchfield  
Councilperson Sabra Esparza  
Councilperson Pam Griswold  
Councilperson Margaret Johnston

**Council Members Absent:** None

**Staff:** David Jones City Manager and LaDawn Lawson City Clerk

**Public:** Patty L Whitlock, Fred Montes De Orca, Wren Doxey, County Commissioner Cliff Eklund, Russell Nethery, and Jon Gift Sr.

**Pledge of Allegiance**

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. **(Non - Action Item)**

**1. None**

2. City Council Members Reports: **(Non - Action Item)**

**Mayor Holbrook: No Report.**

**Vice Mayor Litchfield:** Curbside Appeal, Planning Commission Title 3 Chickens

1. Vice Mayor Lincoln Litchfield stated that the Planning Board will be discussing chickens at their meeting on April 5<sup>th</sup>. Vice Mayor Litchfield read a letter he had written into the record:

*Curb Appeal*

*Curb appeal is a vital attractiveness of it a property as seen from the street.*

*It says a lot about a city on what the appearance of it is, this is our city's curb appeal.*

*We have gone through two (2) very strenuous winters, last year with the heavy snow fall creating a lot of damage to our trees and this year with numerous storms. Our yards and homes have gone through brutal conditions and are suffering.*

*I have had a number of Citizens ask me what can be done about the appearance of our city, my response to them is we need to have pride in our homes, businesses, and city.*

*Help those that are less fortunate, help your neighbor.*

*So what can be done about it? It needs to start at our curb and there are many items that can be done that are inexpensive.*

1. *Rake up leaves or pine needles.*
2. *Get rid of gutter clutter.*
3. *Pull weeds.*
4. *Fertilize your lawn and plants.*
5. *Pressure clean your sidewalks.*
6. *Pressure clean your home.*
7. *Clean your windows.*
8. *Irrigation is set properly.*
9. *Get to know your neighbors, have a block party.*

*Items that can be done with a budget.*

1. *Paint the front door, Trim or Shutters.*
2. *Install New House Numbers.*
3. *Put up hanging baskets of flowers.*
4. *Plant something, annuals perennials, shrubs or trees.*
5. *Replace Exterior lighting.*
6. *Install Flower Boxes.*
7. *Remove rotting wood.*
8. *Make sure your roof and gutters are in good working order.*
9. *Repair sidewalks and gutters.*
10. *Repair screens.*
11. *Repair decking.*
12. *Add a picket fence.*
13. *Fly a flag.*
14. *Add outdoor lighting.*

*Let's not wait for Clean-up Week.*

**Councilperson Griswold: No Report.**

**Councilperson Johnston: No Report.**

**Councilperson Esparza: No Report.**

3. **Staff Reports: (Non-Action Item)**

**City Manager's Report: Budget.**

1. David Jones, City Manager, stated he and the Department Heads are still working on the budget, looking at holding Budget Meetings April 10<sup>th</sup>, April 12<sup>th</sup>, and April 14<sup>th</sup>, and the Final Budget is due June 1<sup>st</sup>, he plans to meet with individual departments.

4. **Department Reports: (Non-Action Item)**

**City Clerk's Report: Sesquicentennial Celebration.**

1. LaDawn Lawson, Carlin City Clerk, stated that her office had put up flyers for ideas for this event. Some ideas are to order Sesquicentennial pins. Every event have something to celebrate the 150 years like T-shirts, hats, etc. Order commemorative coins, prizes for clean yards, a time capsule, have people write stories about Carlin and bring in old photos, and put links to these stories on the website. Make a journal, make a Museum for stories and pictures, and ask the seniors for suggestions. Have the school build railroad cars to put pictures on to be viewed at events. We will keep it on the website and more posters around town for ideas.

2. Vice Mayor Lincoln Litchfield stated he had spoken to the Railroad about doing

something for this celebration. He has a telephone number and will call the Clerk's Office with the number.

5. Board Report: **(Non-Action Item)**
6. **Public Comment may be taken prior to any Discussion Being Taken by the Council:** Review, discussion, and possible approval of a special events liquor license for Ellen Meshefski on behalf of the Carlin Park and Recreation Board and all related matters. **(Possible Action Item)**
  1. **Councilperson Pam Griswold made a motion to approve the Special Event Liquor License for Ellen Meshefski on behalf of the Carlin Park and Recreation Board and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. Councilperson Sabra Esparza voted Nay. Motion Passed.**
7. **Public Comment may be taken prior to any Discussion Being Taken by the Council:** Review, discussion, and possible approval of a special event liquor license for Ellen Meshefski on behalf of the Carlin Friends of the Library, and all related matters. **(Possible Action Item)**
  1. **Vice Mayor Lincoln Litchfield made a motion to approve a Special Event Liquor License for Ellen Meshefski on behalf of the Carlin Friends of the Library, and all related matters. Councilperson Margaret Johnston seconded the motion. Councilperson Sabra Esparza voted Nay. Motion Passed.**
8. **Public Comment may be taken prior to any Discussion Being Taken by the Council:** Review, discussion, and possible approval of the minutes for 2/6/2017 and all related matters. **(Possible Action Item)**
  1. **Councilperson Pam Griswold made a motion to approve the Minutes for 2/6/2017 and all related matters. Councilperson Sabra Esparza seconded the motion. Motion Passed**
9. **Public Comment may be taken prior to any Discussion Being Taken by the Council:** Review, discussion and possible approval of City expenditures for the period 3/4/2017 to 3/17/2017 and all related matters. **(Possible Action Item)**
  1. Councilperson Pam Griswold inquired about the payment to High Desert Engineering.
  2. David Jones, City Manager, reported it was for a Traffic Study paid with RTC Funding.
  3. **Councilperson Pam Griswold made a motion to approve the City expenditures for the period of 3/4/2017 to 3/17/2017 and all related matters. Councilperson Margaret Johnston seconded the motion. Mayor Dana Holbrook voted in favor. Vice Mayor Lincoln Litchfield and Councilperson Sabra Esparza recused from the vote due to conflicting interests. Motion Passed.**
10. Comments by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. **(Non-Action Item)**
  1. Elko County Commissioner Cliff Eklund reported for anyone that is interested the County is having an open meeting on Friday starting at 9:00 a.m. to meet with all Department Heads. As you may know the County budget is in dire straights for the 17 – 18 budget year. Revenues are down extremely and it is throughout the State. With

December being a projection month for the rest of the year sales tax was down 30% and that equates to 30% of the County budget. So that has an effect on all of you and your projected revenues. So if you have anyone who is interested and willing to come you are more than welcome it is an open public meeting.

2. Councilperson Pam Griswold inquired if the meeting would be held at Nannini Hall.

3. Elko County Commissioner Cliff Eklund confirmed the meeting place. He stated the meeting will be all day and all the Department Heads will be putting on their presentations trying to justify their budgets. They are in the neighborhood of 1.6 million dollars short. The County has instituted a hiring freeze and several long time employees are retiring and they have no plans to replace those positions. We are trying to be proactive. The 17 – 18 budget year doesn't look good we are about 3 ½ percent below the opening fund balance and at 4% or below the State can take over the County. We are taking action to get the percent to 6%. If you have any questions please feel free to contact me or Rob Stokes.

Just finish a tour with UNR they are doing a study of the river to see why everything down below here is see worst flooding. They determined that the guys here are taking better care of the river than down below.

Meet with a pro-grazing group they showed me the benefits of grazing and the differences between land grazed and land not grazed. There was a significant plant growth on the grazed land.

The October Family Day Event is planning to be bigger this year with several groups forming to compete against one another. They have costumes for the riders and the horses. This is a family event and the bar stays closed until the completion of all events. This has turned into a big event for the Equestrian Park. The Equestrian Park has eight (8) events scheduled for this year. It will be a busy year for the Equestrian Park Committee. The Memorial Day Cancer all women Rodeo is attracting a lot of interest. This is the first all women rodeo in this area and we are attracting women from Oregon, California, Washington, and Arizona for possible participants. We have a Doctor from Oklahoma and a group from Kentucky that is going to be there. Not sure if they will be participating or just coming to the Rodeo.

4. Vice Mayor Lincoln Litchfield inquired what would the benefit would be to Elko County and the City of Carlin from the Immigrant Mine.

5. County Commissioner Cliff Eklund stated the county would get the net proceeds tax from the Immigrant Mine as well as the Long Canyon Mine that will be coming on line very soon. The net proceed tax for the 17 – 18 year we are anticipating as an increase, we will be getting a small amount this year, and we need to remember before they figure the net proceed tax the mine writes off all expenses.

11. Adjournment: **(Possible Action Item)**

**Vice Mayor Lincoln Litchfield made a motion to adjourn the meeting. Councilperson Sabra Esparza seconded the motion. Motion Passed. The meeting was adjourned at 7:25 p.m.**

*Approved:*

*Attest:*

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*Mayor Dana Holbrook*

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*LaDawn Lawson, Carlin City Clerk*