

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**February 14, 2018
7:00 P.M.**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Margaret Johnston
Councilperson Sabra Esparza

Council Members Absent:

Councilperson Pam Griswold

Staff: David Jones, City Manager
LaDawn Lawson, City Clerk
Floyd Davey, Police Officer
Carlos Esparza, Director of Public Works
Lyndsie Whigham, Public Works Department

Public:

Jared Martin, Elko Sanitation
Laura L. Oslund, PACE Coalition
Karla M. Jones
Cameron Kinney
Lonny Brown
Bob DeMars, GRMX
Chris P. Woster, Farr West Engineering
Logan Whigham
Amy Mealey
Thomas J. Burney
Fred Montes de Oca

Pledge of Allegiance

1. Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non-Action Item).

- a. Laura Oslund with PACE Coalition stated she participated in the STEM Festival at the school, which it was a fantastic event, and they are already planning for next year. Laura Oslund further stated they have started planning for the Clean up Green up Take Pride event for Elko County and she has volunteer applications for people to take. Laura Oslund stated if Carlin would like to put together a group then they should fill out an application so they can get supplies and support. Laura Oslund stated the event would be on April 28th.

2. City Council Members Reports (Non-Action Item):

- a. Councilperson Sabra Esparza stated she attended the Parks and Recreation meeting and they reviewed the Christmas event and feel it was the best yet. Councilperson Sabra Esparza further stated they discussed the 4th of July celebration including the 150th Birthday Celebration and the Car Show.

3. Staff Reports (Non-Action Item):

No reports.

4. Department Reports (Non-Action Item):

No reports.

5. Board Reports (Non-Action Item):

No Reports.

6. Public Comment may be taken prior to any discussion Being Taken by the Council: Review, discussion and possible approval to renew the Contract with Elko Sanitation for trash collection service, for the City of Carlin, for a term of 5 years and all related matters. (Possible Action Item).

- a. City Manager David Jones stated joining the meeting was Jared Martin of Elko Sanitation.
- b. Vice Mayor Lincoln Litchfield stated they did not have page 1 in their packet. City Manager David Jones stated he did not know why it was

missing as he just pulled it out of the file. Karla M. Jones stated it says in the document that it starts at Section 2.

- c. Jared Martin of Elko Sanitation stated the contract is coming up in October but with summer events and fall budget time they are just trying to get a jump on the renewals. Jared Martin stated they want to renew the contract but they have not had a price increase since November 1, 2015 and they will need to do one either now or in the near future.
- d. Vice Mayor Lincoln Litchfield stated he would prefer that the price increase be spelled out in the renewal contract.
- e. Jared Martin stated it will probably be a 4% increase which for a typical resident would be 40 cents for a month.
- f. Mayor Dana Holbrook stated he would also like the increase be in writing before they renew the contract.
- g. Jared Martin stated he will do that.
- h. Mayor Holbrook stated everyone he has talked to is happy with the service Elko Sanitation provides.
- i. Thomas Burney stated he had an issue and Jared Martin responded right away but the issue still hasn't been resolved. Thomas Burney stated they should take into account that Jared Martin has refused to deal with the issue.
- j. Jared Martin stated he does not believe there is an issue and he has resolved everything he can on his side.

Vice Mayor Lincoln Litchfield made a motion to table the matter. Councilperson Margaret Johnston seconded the motion. The motion passed.

7. Public Comment may be taken prior to any Discussion Being Taken by the Council: Review, discussion, and possible approval to reappoint Lauren Landa, of Goicoechea, DiGrazia, Coyle & Stanton, Ltd. as City Attorney for the City of Carlin and authorization of attorneys in said firm to act as deputy city attorneys and all related matters thereto. (Possible Action Item).

- a. Mayor Dana Holbrook stated he has visited them several times and they have always been helpful.
- b. LaDawn Lawson stated Lauren Landa has signed her confidentiality waiver.
- c. Vice Mayor Lincoln Litchfield stated he feels the same as the Mayor and that every time he has gone to see the attorneys they have always been readily available.
- d. Thomas Burney stated the last time he shared the room with Lauren he read out a letter from Lauren's predecessor that he was going to get back to him and he never did. Thomas Burney stated he thinks the Council needs to refocus on what they consider is doing the people's business.
- e. Councilperson Sabra Esparza stated she wonders sometimes about the turn round when things go to the lawyers. Councilperson Esparza stated she feels that things take a long time.
- f. Mayor Dana Holbrook stated it was brought to his attention that things

were taking a long time and he visited with the attorneys about this problem. Mayor Holbrook stated he found there was a communication issue and they need to do a better job at prioritizing their requests when they turn them in. Mayor Holbrook feels this will resolve the issue.

Vice Mayor Lincoln Litchfield moved to reappoint Lauren Landa, of Goicoechea, DiGrazia, Coyle & Stanton, Ltd. as City Attorney for the City of Carlin and authorization of attorneys in said firm to act as deputy city attorneys and all related matters thereto. Councilperson Margaret Johnston seconded the motion. The motion passed.

- 8. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of a recommendation to reappoint Chris Woster, of Farr West Engineering, Inc., as City Engineers for the City of Carlin and authorization of engineers in said firm to act as deputy city engineers and all related matters thereto. (Possible Action Item).**
- a. Mayor Dana Holbrook asked David Jones if he believes the quality of service has been acceptable.
 - b. David Jones stated he has no qualms whatsoever.
 - c. Vice Mayor Lincoln Litchfield stated he has dealt with Chris on a couple occasions and has always been very pleased.

Vice Mayor Lincoln Litchfield mad a motion to reappoint Chris Woster, of Farr West Engineering, Inc., as City Engineers for the City of Carlin and authorization of engineers in said firm to act as deputy city engineers and all related matters thereto. Councilperson Sabra Esparza seconded the motion. The motion passed.

- 9. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion and possible approval to qualify Gold Rush Motor Cross Park as a Special Recreational Event pursuant to Resolution 2017 – 03 a Resolution Establishing a Fee Schedule for Temporary Water Use Pursuant to Carlin City Code 9-4-28(G) and possible approval of temporary water use permit related thereto and all related matters related thereto. (Possible Action Item).**
- a. Bob DeMars stated the resolution was made last year for special events such as themselves and is asking for a permit for the new year as he did last year. Bob DeMars stated the season would be from March 1st to August 31st. Bob DeMars stated under the resolution it was \$32.22 for the first 29,000 gallons of water and then \$.05 a gallon he thinks. Bob DeMars wanted whatever he had last year because it worked great. Bob DeMars stated they have one major event the weekend of April 14th and 15th and it will require a lot of preparation.
 - b. Vice Mayor Lincoln Litchfield asked if he would have any events after August 31st. Bob DeMars stated they will not because they just don't have the attendance with school and hunting season.

Vice Mayor Lincoln Litchfield made a motion to qualify Gold Rush Motor Cross Park as a Special Recreational Event pursuant to Resolution 2017 – 03 a Resolution Establishing a Fee Schedule for Temporary Water Use Pursuant to Carlin City Code 9-4-28(G) and to approve a temporary water use permit for the water to be picked up at the Equestrian Center through a meter from March 1, 2018 to August 31, 2018, and all related matters related thereto. Councilperson Margaret Johnston seconded the motion. The motion passed.

10. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of a procedure to evaluate the Appointed Officials for the City of Carlin by the City Council and all matters related thereto. (Possible Action Item).

- a. Mayor Dana Holbrook stated that when they do an evaluation for the City Manager they have a procedure but for the other appointed managers and department heads they do not have a procedure. Mayor Dana Holbrook stated there are several different ways they could do it. Mayor Holbrook stated the city manager could do the evaluations, the city council could do the evaluations, they could do it as they do the City Manager, or the Department liaison could do it in conjunction with the City Manager. Mayor Holbrook stated his preference is to have the liaison and City Manager do the evaluation.
- b. City Manager David Jones stated he just found a resolution that addresses this issue and it sets forth the evaluation procedure which requires the City Council to do the evaluation.
- c. Vice Mayor Lincoln Litchfield stated they could do a new resolution and he would like the city manager and liaison do the review.
- d. Mayor Holbrook stated with this resolution coming to light perhaps they should table the matter.
- e. City Manager David Jones stated they normally appoint the individuals in February and he needs to know what they want him to do.
- f. Mayor Holbrook stated he still wants to table it.

Councilperson Margaret Johnston moved to table the matter until the next meeting. Councilperson Sabra Esparza seconded the motion. The motion passed.

11. Public Comment will be taken to any Action Being Taken by the Council: Review, discussion and possible approval to create a Lew Eklund Family Memorial at the Carlin Senior Center and all matters related thereto. (Possible Action Item).

- a. Lonny Brown stated he hopes they can approve the plan. Lonny Brown stated he has joined forces with the Senior Center and their board has approved the project for placement at the Senior Center. Lonny Brown reviewed the details of the plan.
- b. Vice Mayor Lincoln Litchfield asked where Lonny is planning on putting

- the memorial. Lonny Brown stated it would be right by the flag pole.
- c. Vice Mayor Lincoln Litchfield asked what they will do when the next person and the next comes wanting to put in a memorial. Lonny Brown stated no one is like Lew Eklund. Vice Mayor Litchfield stated he is fearful of what is going to happen. Lonny Brown stated Lew Eklund donated a lot to the senior center and the seniors want to honor him for that.
 - d. Mayor Dana Holbrook stated he agrees Lew Eklund should be honored and he is in favor of the memorial.
 - e. Councilperson Sabra Esparza stated she never knew Lew Eklund but she is discovering he did a lot and his name keeps coming up as she works on other things.
 - f. Vice Mayor Lincoln Litchfield stated he is also in favor of the memorial but it is of a significant size and he knows Lew Eklund didn't want to be recognized for most of what he had done.
 - g. Mayor Dana Holbrook stated he understands they might be setting a precedent but he feels sometimes the council just has to make a decision and justify it.
 - h. Bob DeMars stated he knows everyone would like to recognize Lew Eklund but he feels the size Lonny is asking for is too big and the City Council needs to set limits and specifications so there is room for more memorials.
 - i. Lonny Brown stated he doesn't think it will be that big.
 - j. Bob DeMars stated there are a lot of folks that will want to recognize others such as John Gift.
 - k. Vice Mayor Lincoln Litchfield asked if Lonny could do away with the side rocks.
 - l. Lonny Brown stated the rocks would be rather small and it would be tastefully done.
 - m. Councilperson Margaret Johnston stated she would like to point out that the Seniors approved this and if they want it she is in favor of it.

Councilperson Margaret Johnston made a motion to approve the creation of a Lew Eklund memorial at the Senior Center, pending approval by the legal department of the verse that will be on the memorial, and all related matters. Councilperson Sabra Esparza seconded the motion. The motion passed.

- 12. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of the minutes from 1/24/2018, and all related matters. (Possible Action Item).**

Councilperson Sabra Esparza made a motion to approve the City Council Meeting Minutes for January 24, 2018 and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed.

13. Public Comment will be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of City expenditures for the period of 1/20/2018 to 2/9/2018 and all related matters. (Possible Action Item).

- a. Councilperson Sabra Esparza stated she would abstain from voting because her daughter works for Fastenal.
- b. Thomas Burney asked if all the bills that get submitted to the City go before the Council for approval. Thomas Burney asked if the staff has the authority to turn a way a bill without Council approval. Mayor Dana Holbrook stated he believes they can. Thomas Burney stated he does not care what he believes he wants an answer. Mayor Dana Holbrook stated he will look into it.

Vice Mayor Lincoln Litchfield made a motion to approve the City expenditures for the period 1/20/2018 to 2/9/2018, and all related matters. Councilperson Margaret Johnston seconded the motion. Councilperson Sabra Esparza abstained. The motion passed.

14. Public Comment may be taken prior to any Discussion Being Taken by the Council: Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).

There were no comments by the public.

15. Adjournment. (Possible Action Item)

Councilperson Margaret Johnston moved to adjourn. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed. The meeting was adjourned at 7:51 p.m.

Approved:

Attest:

Mayor Dana Holbrook

City Clerk LaDawn Lawson