

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**May 8, 2019
7:00 P.M.**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

Council Members Present:

Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Pam Griswold
Councilperson Cameron Kinney

Council Members Absent:

Councilperson Margaret Johnston

Staff:

LaDawn Lawson, City Clerk
Lyndsie Whigham, Public Works
Floyd W Davey, Fire Department
Linda Bingaman, Fire Department Chief

Public:

Kristin McQueary
Larry Paul Bradshaw
Andrea Andrews
Denise Bradshaw
Jackie Wiscombe
Larry W. McDonald
Fred Montes de Oca
Demoya Ferguson
Dan Ferguson
Cynthia Puccinelli

Pledge of Allegiance

1. **Comment by the General Public: Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible**

discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).

There were no comments by the General Public.

2. **City Council Members Reports: (Non-Action Item).**
 - a. Vice Mayor Lincoln Litchfield gave an update on Title 3.
 - b. Councilperson Cameron Kinney gave an update on the next meeting for demonstration of the new CAD System and the Broadband Action Committee.
 - c. Lyndsie Whigham gave an update on the Carlin Clean-up Week on behalf of Councilperson Margaret Johnston.

3. **Public Comment may be taken prior to any Action Being Taken by the Council: PUBLIC HEARING NOTICE is hereby given that the Carlin City Council, Carlin, Nevada, will hold a public hearing at the Regular Meeting held on May 8, 2019, at 7:00 p.m., in the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada. The purpose of this hearing is to review, discuss, and possibly approve a request to rezone parcel # 002-024-007, more commonly known as 705 Fir Street, Carlin, Nevada 89822, from Commercial zoning to Intermediate Residence zoning, and all related matters. All comments regarding this matter will be considered at the Public Hearing. At the conclusion of the Public Hearing the Carlin City Council may motion to close the hearing. (For Possible Action).**
 - a. Mayor Dana Holbrook opened the hearing at 7:11 p.m.
 - b. Vice Mayor Lincoln Litchfield explained they previously have dealt with this issue.

Vice Mayor Lincoln Litchfield made a motion to close the Public Hearing for parcel # 002-024-007 at 7:12 p.m. Councilperson Pam Griswold seconded the motion. The motion passed.

4. **Public Comment may be taken prior to any Action Being Taken by the Council: REZONE: Review, discussion, and possible approval of a request by Daniel F. & Demoya G. Ferguson to change the current Commercial zoning to Intermediate Residence zoning, for Parcel #002-024-007, more commonly known as 705 Fir Street, in the City of Carlin, County of Elko, State of Nevada and all related matters. (For Possible Action).**
 - a. LaDawn Lawson stated she had their waivers.
 - b. Mayor Dana Holbrook stated this has become pretty common on this street.

Councilperson Pam Griswold made a motion to approve, without stipulation, the Rezone request by Daniel F. & Demoya G. Ferguson to change the

current Commercial zoning to Intermediate Residence zoning, for Parcel #002-024-007, more commonly known as 705 Fir Street, in the City of Carlin, County of Elko, State of Nevada and all related matters. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed.

5. **Public Comment may be taken prior to any Action Being Taken by the Council: PUBLIC HEARING NOTICE is hereby given that the Carlin City Council, Carlin, Nevada, will hold a public hearing at the Regular Meeting held on May 8, 2019, at 7:00 p.m., in the Carlin Municipal Court Meeting Room, 101 South Eighth Street, Carlin, Nevada. The purpose of this hearing is to review, discussion, and possibly approve a Variance request filed by Jacklyn Wiscombe and Larry Paul Bradshaw to vary the Rural Residence and Farming zoning on Parcel #002-030-053, commonly known as 1000 Tuscarora Road. They would like to build a home on a 1.0 (one) acre parcel zoned Rural Residence and Farming. The minimum lot size for Rural Residence and Farming zone is 2.0 (two) acres per Carlin City Code 3-3-2A. This Variance request would vary the lot size required from 2.0 (two) acres to 1.0 (one) acre. A Variance request may be granted by the Carlin City Council pursuant to Carlin City Code Title 3, Chapter 9, Variances. All comments regarding this matter will be considered at the Public Hearing. At the conclusion of the Public Hearing the Carlin City Council may motion to close the hearing. (For Possible Action).**
 - a. Mayor Dana Holbrook opened the hearing at 7:15 p.m.
 - b. Discussion was held regarding the request including the parcel's original size, the fact that no responses were received from the nearby neighbors, and the consequences of allowing the variance.

Vice Mayor Lincoln Litchfield moved to close the hearing on Parcel #002-030-053 at 7:20 p.m. Councilperson Pam Griswold seconded the motion. The motion passed.

6. **Public Comment will be taken prior to any Action Being Taken by the Council: VARIANCE: Review, discussion, and possible approval of a Variance Request filed by Jacklyn Wiscombe and Larry Paul Bradshaw to vary the Rural Residence and Farming zoning on Parcel #002-030-053, commonly known as 1000 Tuscarora Road. They would like to build a home on 1.0 (one) acre parcel zoned Rural Residence and Farming. The minimum lot size for Rural Residence and Farming zone is 2.0 (two) acres per Carlin City Code 3-3-2A. This Variance request would vary the lot size required from 2.0 (two) acres to 1.0 (one) acre. A Variance request may be granted by the Carlin City Council pursuant to Carlin City Code Title 3, Chapter 9, Variances, and all related matters. (For Possible Action).**

Councilperson Cameron Kinney made a motion to approve, without stipulation, the Variance request filed by Jacklyn Wiscombe and Larry Paul Bradshaw to vary the Rural Residence and Farming zoning on Parcel #002-

030-053, commonly known as 1000 Tuscarora Road. Vice Mayor Lincoln seconded the motion. The motion passed.

7. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval and selection of an Ambulance Billing Company to do the Carlin Volunteer Fire and Ambulance billing for the City of Carlin. The three (3) Companies for consideration are RPM Billing, Sharp Ambulance Billing, and Iris Medical Billing and all related matters. (For Possible Action).**
- a. Councilperson Cameron Kinney provided an overview of the companies they are considering, including one not listed called HMS. Councilperson Kinney stated they thought the best company was IRIS and reviewed the reasons why. Councilperson Cameron Kinney stated the one difference between IRIS and the other companies is the use of a lockbox. Councilperson Cameron Kinney explained what the lockbox is and that it would be an additional cost through the bank. Councilperson Kinney stated they talked to their current bank but found that Wells Fargo may be cheaper.
 - b. Further discussion was held regarding the current ambulance service rates.
 - c. Councilperson Cameron Kinney stated IRIS will help them update their service rates.
 - d. Further discussion was held regarding what is billable and what is not billable.
 - e. Chief Linda Bingaman apologized for being late but further discussed the billing, lockbox, and her discussion with Elko County regarding their lockbox. Chief Linda Bingaman stated she spoke to Mesquite regarding their experience with IRIS and they have been mostly happy.
 - f. Mayor Dana Holbrook stated he would like to see the contract from IRIS and would like to see a trial period written into the contract.
 - g. Councilperson Pam Griswold stated she would like to see the contract from IRIS and a contract from Wells Fargo.

Vice Mayor Lincoln Litchfield made a motion to approve the selection of IRIS Medical billing for the ambulance billing company to do the Carlin Volunteer Fire and Ambulance Billing for the City of Carlin, with the stipulation that the contract be presented to the Carlin City Council for approval and the approval of either a lockbox or mini-box agreement. Councilperson Cameron Kinney seconded the motion. The motion passed.

8. **Public Comment may be taken prior to any Action Being Taken by the Council: Discussion and possible direction to staff to contact the previous interviewed Interim/Full-time City Manager Applicants to determine their interest in this position and/or direction to staff to seek new applicants and all related matters. (For Possible Action).**

Councilperson Cameron Kinney made a motion to direct staff to contact the

previous interviewed Interim/Full-time City Manager Applicants to determine their interest in this position. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed.

9. **Public Comment may be taken prior to any Action Being Taken by the Council: Discussion and possible approval of Critical Need Position Designation for the position of the Carlin City Manager and all related matters. (For Possible Action).**

Councilperson Cameron Kinney made a motion to approve to designate a Critical Need Position Designation for the position of the Carlin City Manager. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed.

10. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of the Carlin City Council Special Session Meeting Minutes, for March 29, 2019, and all related matters. (For Possible Action).**

Councilperson Cameron Kinney made a motion to approve, without any corrections, the Carlin City Council Special Session Meeting Minutes for March 29, 2019. Vice Mayor Lincoln Litchfield seconded the motion. The motion passed.

11. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of the Carlin City Council Special Session Meeting Minutes, for March 27, 2019, and all related matters. (For Possible Action).**

Councilperson Cameron Kinney made a motion to approve, without corrections, the Carlin City Council Special Meeting Minutes for March 27, 2019, and all related matters. Councilperson Margaret Johnston seconded the motion. The motion passed.

12. **Public Comment may be taken prior to any Action Being Taken by the Council: Review, discussion, and possible approval of City expenditures for the period 04/20/2019 to 05/03/2019, and all related matters. (For Possible Action).**

- a. **The City Council noted the report was for the incorrect dates but the agenda item was not incorrect.**

Councilperson Pam Griswold made a motion to approve the City expenditures for the period of 04/02/2019 to 05/3/2019. Councilperson Cameron Kinney seconded the motion. The motion passed.

- 13.

14. **Public Comment** maybe taken prior to any Discussion Being Taken by the Council: **Comment by the General Public:** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item. (Non - Action Item).

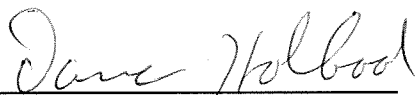
There were no comments by the General Public.

15. **Adjournment.**
(Possible Action Item)

Vice Mayor Lincoln Litchfield made a motion to adjourn. Councilperson Cameron Kinney seconded the motion. Mayor Dana Holbrook adjourned the meeting at 8:02 p.m.

Approved:

Attest:



Mayor Dana Holbrook



City Clerk LaDawn Lawson