

**CARLIN CITY COUNCIL  
CITY OF CARLIN, STATE OF NEVADA  
REGULAR MEETING  
CARLIN MUNICIPAL COURT ROOM  
101 SOUTH EIGHTH STREET  
CARLIN, NEVADA**

**August 28, 2019  
7:00 pm**

**Call to Order and Roll Call**

**Mayor Dana Holbrook called meeting of the Carlin City Council to order at 7:05 p.m.**

**Council Members Present:**

**Mayor Dana Holbrook  
Vice Mayor Lincoln Litchfield  
Councilperson Pam Griswold  
Councilperson Margaret Johnston  
Councilperson Cameron Kinney**

**Council Members Absent:**

**None**

**Staff:**

**LaDawn Lawson, Carlin City Clerk  
Linda Bingaman, Carlin Volunteer Fire and Ambulance Chief**

**Public:**

**McKenna Hines  
Fred Montes de Oca  
David Brown, CPCM, LDA Development Services  
Mitchell Britten, CPCM, LDA Development Service  
Rose Gift  
Lori Lott  
Michelle Urie  
Donnetta Skinner  
Tom Bingaman  
Lt. Kenneth Harroun, NDOC, CCC  
Jan Brizee  
Lyndsie Whigham  
Amanda Connor, Connor & Connor PLLC.  
Claudine Meierhoff**

## **Pledge of Allegiance**

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

### **Municipal Code:1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:**

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

### **PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.**

- Lt. Kenneth Harroun, Director of Nevada Division of Forestry and Carlin Conservation Camp, reported they have seven (7) trustees classified and ready to go as soon as this body approves them. We have met with Carlos Esparza, Public Works Director, and they have completed the training with them as far as the requirements for DOC have been satisfied. I believe the Division of Forestry has the transportation issues worked out with you guys. I don't know if there are any question you guys have in regards to get this program moving forward.
  - Vice Mayor Lincoln Litchfield asked how many trustees do you have?
  - Lt Kenneth Harroun responded seven (7) have been approved, but Carlos Esparza, Public Work Director, only wanted four (4) initially to see how it was going to work and work out any bugs we may have before going to a crew of nine (9). We will have enough to send out three (3) or four (4) per inmates a day and if someone doesn't work out we won't have to stop and re-class someone.
- 2. City Council Members Report (Non-Action Item):**

#### **Mayor Dana Holbrook:**

##### **A) Wildfire Summit Update/Summary**

The Mayor reported he had received an invitation to a Wildfire Conference in Truckee Meadow Community College from Senator Masto's staff. He went over to the conference last Monday, it was very good, informative, and a fact finding session to see what her office could do to help fight wildfires. There

was a lot of talk about invasive species like cheat grass, and the issues we have with that, a lot of talk about reseeding, and finding the funding to reseed quicker to help with control. One thing he found kind of interesting is that around here we want to get a wildfire put out right away. Yet, one of the County Commissioners from White Pine County complained that the fires were getting put out too quickly because they have such thick stands of the Pinion Juniper down there and the trees don't even produce very good pine nuts. The Commissioner would like to let the fires go a little when possible. The problem is much more complicated than he really realized. He visited with State Senator Goicoechea and discussed NDF and what we are trying to do here. Senator Goicoechea was seemed very supportive of the efforts of NDF and Carlin for trying to get this going. Senator Goicoechea did say that he would support the City in whatever decision that we made. The Mayor stated BLM has a program they started in 2018. They give away excess equipment and I do know they just gave a big donation of turnouts to a local fire department. The rural and smaller fire departments are on their priority list to receive their equipment. So we will be definitely looking into that. Technology, they were really excited about fighting the fires with drones saying they might be able to fight fires at night and be safer. Then, yesterday Senator Masto came and visited the City and I will turn this over to Councilperson Margaret Johnston.

- a) Councilperson Margaret Johnston stated Senator Masto's office contacted her and asked if they could come talk to her about the Chinese in Carlin. We took her on a tour of Carlin by stopping by the Cemetery and seeing the monuments donated by the Descendants of Chinese Railroad Workers. Then we went to the Senior Center where viewed the documentary film that Minzhou filmed and she is still filming. She is coming tomorrow to do more filming on Going Home. Took them to the Museum and we talked about some of the issues in town like the blighted areas, the railroad, how hard it is to get grants, and about a senior living facility. It was a really good visit.
- b) Mayor commented the Senator had planned to stop 20 to 30 minutes and she spent a good hour or hour and a half here.
- c) City Manager Madison Mahon commented that the Senator has a staffer dedicated to grants and they offered to help us work around the low to medium income barrier. The Senator's staff is a very good resource.
- d) Mayor Dana Holbrook stated Senator Masto's office will be working with Congressman Amodie's office on issues we have with some of the Railroad properties and the weed abatement. We talked about the BLM properties surrounding the town maybe we could get some of these properties, Senator Masto said she would try to help us.
- e) Councilperson Pam Griswold asked if they talked about grazing.
- f) The Mayor stated yes, they had a pretty diverse group there farmers, ranchers, fire fighters, first responders and fire fighters from California.

**Vice Mayor Lincoln Litchfield:**

A) Past Comments

- a) Vice Mayor Lincoln Litchfield stated “Past Actions directly affect future results”, he stated he had asked LaDawn Lawson, Carlin City Clerk, for some information on an old committee, and in that paperwork was an informal discussion from October 23, 1985, and the comments were by Mayor Earl Trousdale. I thought it was interesting we could say the same things today the comments are as follows:
- Several items within the community of Carlin are in a state that there needs to be immediate consideration. He drew attention to the approach to Carlin and what is the first thing a tourist sees. He thought about that he thought what do we see today when we come into Carlin and has it changed a whole lot in 30 years.
  - Mayor Trousdale continued stating the more people that become directly involved with the improvements to Carlin will result in a more positive attitude with the citizens. Mayor Trousdale commented that the residents of Carlin need to recapture that “pride of ownership” that has been lacking for several years.

Vice Mayor Lincoln Litchfield stated he was glad we have the Beautification Committee going on. Vice Mayor Lincoln Litchfield talked to our Code Enforcement Officer and she was saying how when you drive down the alleys there are some alleys you can tell the citizens take pride in the properties and some alleys you drive down and you think just let me get by this before I start a fire by just looking at it. So Vice Mayor Lincoln Litchfield wants to challenge the Council and those in attendance, let’s take these words and address them today and take pride in our community and take pride in what we have and let that the pride start to multiply because I think as Council Members and concerned citizens take pride it will cause others to take pride in what they have. It was very eye opening that a comments from 1985 could actually be said today.

- b) Mayor Dana Holbrook stated our approach is important.
- c) Fred Montes de Oca stated every year they have had a grader go down the alleys. What happened this year? But there again I have asked for some gravel to fill-in holes in my alleys and they don’t want to give you nothing. So that could be something to work with if they would give you something to work some of these alleys would be finished.
- d) Mayor Dana Holbrook stated he appreciated Fred Montes de Oca for his comments and stated it is something we can look at. Our approach into town, like LasVegas has a lot on the NDOT right-of-way and Carlos Esparza is going to talk to NDOT about our right-of-ways.
- e) Mayor Dana Holbrook stated that Governor Sisolak stopped by and City Manager Madison Mahon had an opportunity to talk about getting some assistance from NDOT.
- f) Vice Mayor Linclon Litchfield commented on the new blue signs around town.

- g) Councilperson Margaret Johnston stated Public Works have been busy grading the Tomera Ranch Road and dura-patching everyday.

**Council Member Margaret Johnston:**

**Council Member Pam Griswold:**

**Council Member Cameron Kinney:**

- a) Also, on Tomera Ranch road Public Works put up the 15 miles per hour signs and graded the road. The residents are appreciative. He was told that on Saturday during the very bad accident that it was very apparent who the Carlin Fire Department were because they were very professional. A letter is being sent to Khoury's Market for bringing out coffee and donuts to the firefighters, first responders, and emergency personnel.

**Note: Mayor Dana Holbrook changed the agenda by addressing Items 4 and 6, Item 3 and 5, then following the original outline of the agenda.**

**3. Marijuana Retail Sales (For Possible Action):**

- A) Review, discussion, and consideration to authorize City Staff, City Attorney, and the Planning Commission to proceed with an ordinance amendment to Title 3 "Zoning Establishments" of the Carlin City Code to include the allowance of marijuana retail establishment licenses including: retail store, cultivation, distribution, manufacturing, and testing facility licenses in the City of Carlin.

**Vice Mayor Lincoln Litchfield made a motion to authorize City Staff, City Attorney, and the Planning Commission to proceed with an ordinance amendment to Title 3 "Zoning Establishments" of the Carlin City Code to include the allowance of marijuana retail establishment licenses including: retail store, cultivation, distribution, manufacturing, and testing facility licenses in the City of Carlin. Councilperson Pam Griswold seconded the motion. Motion Carried.**

**4. Carlin Planning Board Appointment (For Possible Action):**

- A) Review and possible approval of Anna Claudine Meierhoff's appointment to the Carlin Planning Board. The Carlin Planning Board unanimously voted to approve her appointment to the board during their regularly scheduled meeting on August 7, 2019.

**Vice Mayor Lincoln Litchfield made a motion to approve Anna Claudine**

**Meierhoff's appointment to the Planning Commission. Councilperson Cameron Kinney seconded the motion. Motion Carried.**

**5. Nevada League of Cities and Municipalities Conference (For Possible Action):**

- A) Review and discussion on who will be in attendance at the 2019 Nevada League of Cities and Municipalities Conference. Power I and Power II are offered on Tuesday, September 24, 2019, and the conference will take place Wednesday September 25 and Thursday September 26. Discussion to include if conference attendance will impact the regularly scheduled City Council Meeting on September 25, 2019.

**Vice Mayor Lincoln Litchfield made a motion to cancel the Carlin City Council meeting for September 25, 2019, due to lack of staff and a quorum because of the Nevada League of Cities and Municipalities Conference. Councilperson Pam Griswold seconded the motion. Motion Carried.**

**6. Liquor License (For Possible Action):**

- A) Review, discussion, and possible approval of a liquor license for the State Inn Peacock Lounge. The representatives for the license are Lyndsie Whigham and Logan Whigham.

**Councilperson Margaret Johnston made a motion to approve a liquor license for Lyndsie Whigham and Logan Whigham for the State Inn Peacock Lounge. Councilperson Pam Griswold seconded the motion. Motion Carried.**

**7. APPROVAL of MINUTES (For Possible Action):**

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for August 14, 2019 and all other matters related thereto. Draft minutes are available for public inspection at the Carlin Administration Building, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.

**Vice Mayor Lincoln Litchfield made a motion to approve Carlin City Council Regular Meeting Minutes for August 14, 2019. Councilperson Margaret Johnston seconded the motion. Councilperson Cameron Kinney abstained. Motion Carried.**

**8. APPROVAL of Expenditures (For Possible Action):**

- A) Review, discussion and possible approval of City expenditures for the period 08/10/2019 to 08/23/2019, and all other matters related thereto. The expenditure list

is available for public inspection at the Carlin Administration Building, 151 S. 8<sup>th</sup> Street, Carlin, Nevada.

**Vice Mayor Lincoln Litchfield made a motion to approve the City expenditures for the period 08/10/2019 to 08/23/2019. The motion was seconded by Councilperson Pam Griswold. Motion Carried.**

**9. PUBLIC COMMENTS: (Non-Action Item)**

A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

City Manager Madison Mahon stated that personnel from the LDA Development Group were present and they were very helpful in providing information regarding the marijuana issue and asked them if they would like to introduce themselves and take a few minutes.

Mr. Mitch Britten introduce himself and his associate Mr. David Brown and his attorney Amanda Connor. He stated they are looking forward to working with Carlin and Ms. Mahon has been incredibly helpful.

Chief Linda Bingaman thanked Councilperson Cameron Kinney for his comments earlier and stated the Carlin Volunteer Fire and Ambulance had nine (9) members turn out for the accident on Saturday. They were able to staff both ambulances and everyone did a good job. They were able to process everyone and package them for transport and got them out within 2 hours. We had a lot of help from different agencies like Reach Air, Medx Air, Elko County, Lander County and Elko County provided Merv which is a large transport bus and they were able to transport all the walking patients to Elko. They were all very helpful. Tomorrow night we are having a debriefing with our people to make sure everyone is all right and if they have any questions or concerns.

**10. Adjournment (For Possible Action):**

**Councilperson Cameron Kinney made a motion to adjourn. Motion was seconded by Councilperson Margaret Johnston. Motion Carried. The meeting was adjourned at 7:41 p.m.**

Approved:

  
\_\_\_\_\_  
Mayor Dana Holbrook

Attest:

  
\_\_\_\_\_  
LaDawn Lawson, Carlin City Clerk