

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**October 23, 2019
7:00 pm**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 6:00 p.m.

**Council Members Present: Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Pam Griswold
Councilperson Margaret Johnston
Councilperson Cameron Kinney**

Council Members Absent: None

**Staff: Madison Mahon, Carlin City Manager
LaDawn Lawson, Carlin City Clerk
Joe Lindsey, Carlin City Building Inspector**

**Public: Scott A Gavorsky, U.S. Census Bureau
Fred Montes de Oca**

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code:1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:
Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the

presiding officer. No question shall be asked except through the presiding officer.
(Ord. 81, 9-10-1975, eff. 9-17-1975)

**PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF
INDIVIDUAL AGENDA ITEMS.**

No Public Comment.

2. U.S. Census Bureau Presentation (For Possible Action):

A) Presentation from Scott A. Gavorsky titled "Road to 2020 and Getting a Complete Count". Review, discussion, and possible approval of City Council's support of the 2020 U.S. Census.

a) Mr. Gavorsky, U.S. Census Bureau, requested the Council help with getting the word out to the Public about the upcoming census and how important it is that everyone respond and be counted in the census. He stated there are several ways to complete the census, on-line, by telephone, or by mail. He reported the Census Bureau does not share any identifying information. The data collected is used by cities, counties, non-profits, and states. These entities use the data for obtaining Grants such as the CDBG Grants. Elko is the youngest County in the State and Carlin is the oldest City in the County. For every 100 surveys sent out they expect to get 80 surveys back. We would like everyone to self respond. Those who do not respond by April they will schedule for a follow-up call or they will send out a person to personally contact these people. We want to get a complete count this census because the census will determine how much funding a state receives and California is pushing the census to get as much funding as possible so we need to get our count complete. Mr. Gavorsky, would like the Council to do a Proclamation stating the City is in support of the Census. Also, Carlin needs to create their Community Complete Count Committee to talk to the seniors, organizations, non-profits, and to do out-reach brochures to promote the awareness in the community. The Census Bureau will provide posters, and leave telephone numbers for questions, and they can go to the Census Bureau website. The Census Bureau is also willing to do more public presentations. Mr. Gavorsky stated anyone interested in the working for the Census Bureau should get their application in now and they are expecting to pay \$15.00 to \$15.50 an hour. The Census Bureau is looking to hire several people over the next five months. They will train these people and then send them out into the streets.

b) Mayor Dana Holbrook stated the Council realizes the census is very important and appreciates the presentation.

c) Vice Mayor Lincoln Litchfield asked what is the likeliness of a fraudulent return?

d) Mr. Gavorsky stated that the Bureau has data and pin numbers that will let them do an identification on the backend.

e) Vice Mayor Lincoln Litchfield inquired about a non-citizen?

f) Mr. Gavorsky stated if they are in your state they are to be counted.

g) Mayor Dana Holbrook asked what would stop someone from getting on-line and filling out the form stating there are 5 people living there?

- h) Mr. Gavorsky stated the Census Bureau would check the map and if it showed a vacant lot they would investigate.
- i) Mayor Dana Holbrook stated he could see larger areas wanting to get more people signed up for their numbers.
- j) Mr. Gavorsky reported the State of Nevada has devoted a huge amount of funding to the Census Bureau to a complete count.
- k) Councilperson Pam Griswold asked why can't you work with cities and electric companies for this count?
- l) Mr. Gavorsky stated there is already a plan in place to work with these entities and companies.
- m) Councilperson Margaret Johnston inquired about how are rentals counted?
- n) Mr. Gavorsky stated they ask people to fill out the form for where they spend most of their time.
- o) Councilperson Margaret Johnston asked about the RV parks and will they be counted?
- p) Mr. Gavorsky stated yes, we plan to get them counted.
- q) Councilperson Margaret Johnston suggested the Census Bureau contact the mines and give a presentation to the mines.
- r) Mayor Dana Holbrook inquired about the Honor Camp being counted.
- s) Mr. Gavorsky stated they are reaching out to the prisons.

ACTION:

Vice Mayor Lincoln made a motion for the approval for the Carlin City Council to support the 2020 Census know as the "Road to 2020 and Getting a Complete Count". Councilperson Margaret Johnston seconded the motion. Motion Carried.

3. First Reading of Ordinance No. 248 Amendment "2019 Adoption of Uniform Codes" (For Possible Action):

- A) Review, discussion, and first reading of Ordinance No. 248, Title: "**2019 Adoption of Uniform Codes**"; An Ordinance Amending Chapters of Carlin City Code Title 2 Building Regulations, and all related matters.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to approve the Ordinance No. 248, TITLE AND SUMMARY:AN ORDINANCE ENTITLED "2019 ADOPTION OF UNIFORM CODES," AMENDING CHAPTERS OF CARLIN CITY CODE TITLE 2, (BUILDING REGULATIONS) TO ADOPT THE 2018 VERSIONS OF THE INTERNATIONAL BUILDING CODE; INTERNATIONAL RESIDENTIAL CODE; INTERNATIONAL EXISTING BUILDING CODE; INTERNATIONAL ENERGY CONSERVATION CODE; INTERNATIONAL FUEL GAS CODE; INTERNATIONAL WILDLAND-URBAN INTERFACE CODE; INTERNATIONAL SWIMMING POOL AND SPA CODE; UNIFORM PLUMBING CODE; UNIFORM MECHANICAL CODE; INTERNATIONAL

EXISTING BUILDING CODE; THE 2017 NATIONAL ELECTRIC CODE; THE NATIONAL FIRE PROTECTION ASSOCIATION 54 AND THE 2017 58 CODE; INTERNATIONAL FIRE CODE; TOGETHER WITH THE 2018 AMENDMENTS BY THE NORTHERN NEVADA CHAPTER OF THE INTERNATIONAL CODE COUNCIL; 2017 ICC A117.1-2017 ACCESSIBLE AND USABLE BUILDINGS FACILITIES; AND, OTHER MATTERS RELATING TO THE PROVISIONS OF CHAPTER 2, and forward it to a second reading. Councilperson Cameron Kinney seconded the motion. Motion Carried.

4. Resolutions to the Building, International Building, Electrical, Plumbing, and Mechanical Code (For Possible Action):

A) Review, discussion, and possible approval of Resolution 2019-06, A Resolution Adopting Additions and Deletions to the Electrical Code Per 2-5-5.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to approve City of Carlin Resolution 2019-06, A Resolution Adopting Additions and Deletions to Electrical Code Per 2-5-5. Councilperson Pam Griswold seconded the motion. Motion Carried.

B) Review, discussion, and possible approval of Resolution 2019-07, A Resolution Adopting Additions and Deletions to the International Building Code Per 2-7-2.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to approve City of Carlin Resolution 2019-07, A Resolution Adopting Additions and Deletions to the International Building Code Per 2-7-2. Councilperson Cameron Kinney seconded the motion. Motion Carried.

C) Review, discussion, and possible approval of Resolution 2019-08, A Resolution Adopting Additions and Deletions to the Plumbing Building Code Per 2-2-3.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to approve City of Carlin Resolution 2019-08, A Resolution Adopting Additions and Deletions to the Plumbing Building Code Per 2-2-3 with a change to Section 723.1. Councilperson Cameron Kinney seconded the motion. Motion carried with Councilperson Margaret Johnston abstaining.

D) Review, discussion, and possible approval of Resolution 2019-09, A Resolution Adopting Additions and Deletions to the Residential Building Code Per 2-1-2.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to approve City of Carlin

Resolution 2019-09, A Resolution Adopting Additions and Deletions to the Residential Building Code Per 2-1-2. Councilperson Pam Griswold seconded the motion. Motion carried with Councilperson Margaret Johnston abstaining.

- E) Review, discussion, and possible approval of Resolution 2019-10, A Resolution Adopting Additions and Deletions to the Mechanical Code Per 2-9-2.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to approve City of Carlin Resolution 2019-10, A Resolution Adopting Additions and Deletions to the Mechanical Code Per 2-9-2 with the deletion of Section 504.4.2.1 and Section 505.10. Councilperson Cameron Kinney seconded the motion. Motion carried with Councilperson Margaret Johnston abstaining.

5. Interlocal Contract between the Department of Administration Enterprise Information Technology Services (EITS) and the City of Carlin (For Possible Action):

- A) Review, discussion, and possible approval of the interlocal agreement between EITS and the City of Carlin. The interlocal agreement is for the use of radio repeaters on Mary's Mountain for the Fire and Police Departments to contact dispatch. The lease refers to this usage as "Microwave Channel Rent".

ACTION:

Councilperson Cameron Kinney made a motion to table the approval of the Interlocal Contract between the Department of Administration Enterprise Information Technology Services (EITS) and the City of Carlin. Vice Mayor Lincoln Litchfield seconded the motion. Motion Passed.

6. Holiday City Council Meetings (For Possible Action):

- A) Discussion of upcoming City Council meetings, including those that fall on State Holidays. Review and possible action to reschedule or cancel upcoming meetings.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to cancel the Carlin City Council meeting for December 25, 2019. Councilperson Pam Griswold seconded the motion. Motion Passed.

7. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion, and possible approval of City expenditures for the period 10/05/2019 to 10/18/2019, and all other matters related thereto. The expenditure list is available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

ACTION:

Councilperson Cameron Kinney made a motion to approve the City expenditures for the period 10/05/2019 to 10/18/2019, and all related matters. Councilperson Pam Griswold seconded the motion. Motion passed.

- B) Review, discussion, and possible approval of Elko Central Dispatch Invoice and Purchase Order for \$24,575.36.

ACTION:

Vice Mayor Lincoln Litchfield made a motion to approve the Elko Central Dispatch Invoice and Purchase Order for \$24,575.36. Councilperson Cameron Kinney seconded the motion. Motion Passed.

8. APPROVAL of Minutes (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for September 11, 2019, September 17, 2019, and October 9, 2019 and all other matters related thereto. Draft minutes are available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

ACTION:

Councilperson Cameron Kinney made a motion to approve the Carlin City Council Regular Meeting Minutes for September 11, 2019. Vice Mayor Lincoln Litchfield seconded the motion. Motion Passed.

9. PUBLIC COMMENTS: (Non-Action Item)

- A) Pursuant to NRS 241.020(2)(D)(3)(I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

County Commissioner Cliff Eklund stated he was in support of the census. He also reported that a settlement had been reached in the opioid lawsuit and funds would be coming to Elko County and by statute the funds will be distributed per population. It is about \$2.16 per person in incorporated cities. Elko County has the Elko Townships under them. The Wounded Warrior project is coming up at the Wine Cup Ranch this is an annual event for severely wounded soldiers. They are given everything they need to go on a Elk hunting trip and it is provided by the Wine Cup Ranch. New equipment was received at the Sheriff's Office that will eliminate the need for cavity searches and they received a mail scanner because people were mailing in drugs to the jail. This will not only tell them there are drugs in the package but also tell them what kind of drugs. The Sheriff is also setting up a substation in Spring Creek which should open this week. DMV is putting in a new kiosk in Spring Creek so they can renew their registration easy.

The Elite program is being reiterated. It is a program that takes kids out of the school that have learning disabilities, or social problems, or are getting ready to quit school, or are ready to be expelled. They are taken to the juvenile center and are given a one-on-one education; then they can be re-introduced back into the school system. This is a partnership with the Elko School District. This has been a very successful program for several kids. Some have gone on to college and have become productive citizens. The Elko County School District is partnering with the Elko County jail to take long-term prisoners, which is about one (1) year, for Elko County and help them get their GED.

10. Adjournment (For Possible Action):

ACTION:

**Councilperson Cameron Kinney made a motion to adjourn the meeting.
Councilperson Margaret Johnston seconded the motion. Motion passed the meeting was adjourned at 8:33 p.m.**

Approved:



Mayor Dana Holbrook

Attest:



LaDawn Lawson, Carlin City Clerk