

**CARLIN CITY COUNCIL
CITY OF CARLIN, STATE OF NEVADA
REGULAR MEETING
CARLIN MUNICIPAL COURT ROOM
101 SOUTH EIGHTH STREET
CARLIN, NEVADA**

**February 26, 2020
7:00 pm**

Call to Order and Roll Call

Mayor Dana Holbrook called the meeting of the Carlin City Council to order at 7:00 p.m.

**Council Members Present: Mayor Dana Holbrook
Vice Mayor Lincoln Litchfield
Councilperson Pam Griswold
Councilperson Margaret Johnston by Telephone
Councilperson Cameron Kinney**

Council Members Absent: None.

**Staff: Madison Mahon, Carlin City Manager
LaDawn Lawson, Carlin City Clerk
Linda Bingaman, Carlin Volunteer Fire and Ambulance, Chief
Roger Curry, Carlin Volunteer Fire and Ambulance, Assistant Chief
Mike Abrams, Carlin Volunteer Fire and Ambulance, Assistant Chief
Karen Carr-Brian, Carlin Police Department, Administrative Assistant**

**Public: Chris Woster, Farr West Engineering
Logan Jensen, Farr West Engineering
Tom Bingaman, Carlin Volunteer Fire and Ambulance
Mary Cain, Eide Bailly**

Pledge of Allegiance

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3) (I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

Municipal Code : 1-6-11 : MANNER OF ADDRESSING BOARD ; TIME LIMIT :

Each person addressing the board shall first give his name and address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.

- **There was no Public comment at this time.**

2. Council Member Updates (Non-Action Item):

A) Vice Mayor Lincoln Litchfield: PD Update

- Vice Mayor reported during his meeting with Lt. McKinney a number of things were discussed. This week Lt. McKinney has been working on policies and budget with the City Manager. Some of the police equipment is very antiquated and is unserviceable and we will be looking at updating this equipment. He also inquired about training and right now the training that is necessary is proper procedure, proper police edict, proper reporting, proper evidence handling, and similar things. Lt. McKinney is a valuable resource for us right now and he has done a lot in this first week. The Police Department since the 10th has responded to 80 calls, written 46 citations, logged 412 duty hours and 15 incident reports. I would ask the Council and citizens to thank our police force when they see them out and about our community.
- Vice Mayor also reported in Elko there will be kick-off of the census effort at the Elko City Library from 12:00 p.m. to 1:30 p.m. this Friday and he plans to attend as he feels the census is very important.
- Lt. McKinney stated he has been meeting with City Manager Madison Mahon on a daily basis. They are trying to update some things and they have been looking at the security of the evidence building. He is thinking lights and alarm system for that building since it is a separate building. He feels this will be relatively inexpensive. He stated fiscally the current tasers are obsolete and he is looking into a potential lease option for the City. The new body cams arrived and we had to replace the old ones because they were not serviceable.

NRS requires Police Officers to have functional body cams. The Body Cams that were purchase five (5) years ago were refurbished units they were not new. We did purchase new ones this time. They have been working on policies and he has sent these policies to Lauren Launda, City Attorney, and Madison Mahon, City Manager, for review. One thing Acting Chief Lt. McKinney discovered was the policies have not been updated since 2012. The last thing he wanted to mention is that he had received an e-mail from the District Attorney's Office and it was complimentary of Officer Monell. Officer Monell appeared in court and was very professional, very prepared, and done a great job. Acting Chief Lt. McKinney expressed his thankfulness for Police Administration Karen Carr-Brian and City Manager Madison Mahon.

- Madison Mahon, Carlin City Manager, stated it has been great working with Lt. McKinney and he has been working tirelessly to move us forward and going in a good direction.

3. City Clerk and City Treasurer Reappointment (For Possible Action):

- A) Review, discussion, and possible approval of a recommendation to reappoint LaDawn Lawson as Carlin City Clerk and Carlin City Treasurer, to serve at the will of the Council, and all related matters.

Motion:

Vice Mayor Litchfield made a motion to reappoint LaDawn Lawson as Carlin City Clerk and Carlin City Treasurer, to serve at the will of the Council. Councilperson Kinney seconded the motion. Motion Carried.

4. Fire Chief Reappointment (For Possible Action):

- A) Review, discussion, and possible approval of a recommendation to reappoint Linda Bingaman as Carlin City Fire Chief, per City Code Title 7.3.2 (B), to serve at the will of the Council and all related matters.

Motion:

Councilperson Griswold made a motion to extend the recommendation to reappoint Linda Bingaman as Carlin City Fire Chief, per City Code Title 7.3.2 (B), until after the Volunteer Fire Department its self, has an opportunity to elect their Fire Chief, and bring it back to the Council on March 25, 2020. Vice Mayor Litchfield seconded the motion. Motion Passed.

5. City Attorney Reappointment (For Possible Action):

- A) Review, discussion, and possible approval of a recommendation to reappoint Goicoechea, DiGrazia, Coyle, & Stanton, Ltd. As City Attorneys for the City of Carlin, to serve at the will of the Council, and all related matters.

- **No Action was taken at this time.**

6. City Engineer Reappointment (For Possible Action):

- A) Review, discussion and possible approval of a recommendation to reappoint Farr West Engineering as City Engineers for the City of Carlin, to serve at the will of the Council, and all related matters.

Motion:

Vice Mayor Litchfield made a motion to reappoint Farr West Engineering as the City Engineers for the City of Carlin, to serve at the will of the Council. Councilperson Griswold seconded the motion. Motion Passed.

7. City Auditor Reappointment (For Possible Action):

- A) Review, discussion and possible approval of a recommendation to reappoint Teri Gage and Mary Cain, of Eide Bailly, as City Auditor for the City of Carlin and authorization of auditors in said firm to act as deputy city auditors, to serve at the will of the Council and all related matters.

Motion:

Vice Mayor Litchfield made a motion to reappoint Teri Gage and Mary Cain, of Eide Bailly, as City Auditor for the City of Carlin and authorization of auditors in the said firm to act as deputy auditors, to serve as the will of the Council. Councilperson Kinney seconded the motion. Motion Passed.

8. APPROVAL of Expenditures (For Possible Action):

- A) Review, discussion, and possible approval of City expenditures for the period 02/08/2020-02/21/2020, and all other matters related thereto. The expenditure list is available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

Motion:

Councilperson Kinney moved to approve the City expenditures for the period 02/08/2020-02/21/2020, and all related matters. Vice Mayor Litchfield seconded the motion. Motion Passed.

9. APPROVAL of Minutes (For Possible Action):

- A) Review, discussion, and possible approval of the Carlin City Council Regular Meeting Minutes for January 8, 2020 and January 22, 2020, and all other matters related thereto. Draft minutes are available for public inspection at the Carlin Administration Building, 151 S. 8th Street, Carlin, Nevada.

Motion:

Vice Mayor Litchfield moved to approve the Carlin City Council Regular Meeting Minutes for January 8, 2020, with possible changes after listening to the tape, and January 22, 2020. Councilperson Kinney seconded the motion. Motion Passed.

10. PUBLIC COMMENTS: (Non-Action Item)

A) Pursuant to NRS 241.020(2)(D)(3) (I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

- **No Public Comment.**

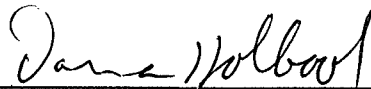
11. Adjournment (For Possible Action):

Motion:

Councilperson Kinney moved to adjourn the meeting of the Carlin City Council. Vice Mayor Litchfield seconded the motion. Motion Passed. Mayor Holbrook adjourned the meeting of the Carlin City Council at 7:27 p.m.

Approved:

Attest:



Mayor Dana Holbrook



LaDawn Lawson, Carlin City Clerk