

**CARLIN CITY COUNCIL  
CITY OF CARLIN,  
STATE OF NEVADA  
REGULAR MEETING  
CARLIN MUNICIPAL  
COURT ROOM 101  
SOUTH EIGHTH  
STREET  
CARLIN, NEVADA  
April 22, 2020  
7:00 PM**

**Call to Order and Roll Call**

**Vice Mayor Lincoln Litchfield called the regular session of the Carlin City Council to order at 7:00 p.m.**

**Council Members Present: Mayor Dana Holbrook by Telephone  
Vice Mayor Lincoln Litchfield  
Councilperson Margaret Johnston  
Councilperson Cameron Kinney**

**Council Members Absent: Councilperson Pam Griswold**

**Staff: Madison Mahon, Carlin City Manager  
LaDawn Lawson, Carlin City Clerk  
Linda Bingaman, Carlin Volunteer Ambulance and Fire Chief  
Lt. Kevin McKinney, Acting Carlin Police Chief**

**Public:**

**Floyd Davey**

**The General Public was able to live-stream the meeting by viewing it on the social media at <http://www.facebook.com/CityofCarlin>.**

**Pledge of Allegiance**

- 1. Comment by the General Public (Non-Action Item):** Pursuant to NRS 241.020(2)(D)(3) (I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

**Municipal Code: 1-6-11: MANNER OF ADDRESSING BOARD; TIME LIMIT:**

Each person addressing the board shall first give his name and

address for the records, and unless further time is granted by the presiding officer, shall limit his address to five (5) minutes. All remarks shall be addressed to the board as a body and not to any member thereof. No person, other than the mayor, the members of the board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the board, without the permission of the presiding officer. No question shall be asked except through the presiding officer. (Ord. 81, 9-10-1975, eff. 9-17-1975)

**PUBLIC COMMENT MAY BE TAKEN DURING DISCUSSION OF INDIVIDUAL AGENDA ITEMS.**

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**No public comment.**

- ❖ Councilperson Cameron Kinney commented another update on the 2020 Census has been released showing Nevada currently at 8.7 %. We want to get our numbers up and everyone counted. Please go online and take the census. It only takes about ten (10) minutes.

**2. City Attorney Reappointment (For Possible Action):**

A) Review, discussion and possible approval of a recommendation to appoint Lauren Landa, of Goicoechea & DiGrazia, Coyle & Stanton, Ltd., as City Attorney for the City of Carlin, and authorization of attorneys in said firm to act as deputy city attorneys, and all related matters.

- ❖ Vice Mayor Lincoln Litchfield stated we do have a signed affidavit by Ms. Landa.
- ❖ Madison Mahon, City Manager, stated Lauren Landa is joining us on the by telephone per the polycom system if you have any questions. Madison stated she just wanted to thank Lauren and tell her it has been great to work with her and she is very helpful, and irreplaceable.
- ❖ Mayor Dana Holbrook stated thank you Lauren and he has no issues with reappointing this position.
- ❖ Vice Mayor Lincoln Litchfield questioned how long had Lauren Landa been appointed to this position?
- ❖ Lauren Landa stated she came to the office of Goicoechea, DiGrazia, Coyle, and Stanton in 2016. She stated they used to do the appointment a little different. We used to appoint the office but in reviewing the Charter we changed the way we had did that to appointing the Attorney and firm. She has been appointed the last two years and has been working for the City of Carlin through the firm for about five (5) years.
- ❖ Vice Mayor Lincoln Litchfield stated he knew it was a while and he appreciates all the work she put in for the City. He stated he knows whenever he goes to her she has the answer for him.

- ❖ Lauren Landa thanked Vice Mayor Litchfield and everyone for all the kind comments.

**Motion:**

**Councilperson Cameron Kinney moved to approve the recommendation to appoint Lauren Landa of Goicoechea, DiGrazia, Coyle, and Stanton, Ltd., as City Attorney for the City of Carlin. Councilperson Margaret Johnston seconded the motion. Motion Passed.**

- ❖ Lauren Landa thanked all of the Council and stated she loves working for the City of Carlin. We are always available and thank you so much.

**3. City of Carlin Personnel (For Possible Action):**

- A) Review, discussion, and possible action on the resignation delivered by Floyd Davey, City of Carlin Full-Time Firefighter/EMT, and all related matters.

- ❖ Mayor Dana Holbrook thanked Floyd Davey for his time spent at the Fire Department and for the improvements and strides that have been made since Floyd has been placed in that position. It has been a pleasure working with you and the Mayor has appreciated all the work Floyd has done.
- ❖ Councilperson Cameron Kinney thanked Floyd Davey for his work at the Fire Department and he stated he wasn't here before but he has heard and he has seen some of the changes that have been made. He thanked Floyd once again.
- ❖ Floyd Davey thanked the Mayor and Councilman Kinney for their comments.
- ❖ Vice Mayor Lincoln Litchfield asked if Floyd planned to stay a member of the Carlin Volunteer Fire Department?
- ❖ Floyd Davey stated yes, he will.
- ❖ Chief Linda Bingaman stated Floyd Davey has done a wonderful job for the Fire Department and has helped make a lot of improvements. He has helped pull the department together and get better involvement from the volunteers. It is important we have someone there to be a contact person. This shows having someone in the office helps people come down and train, work, check trucks, and do all the stuff. When there is no one there, people don't want to come down to the station, and it is easy to say I don't want to go down there and do that today. She stated Floyd has done a wonderful job and will miss having him there. I will get him on the other side and it was with mixed feelings, I did not participate in the interviews, it was really hard on the one hand, do we want him there or do we want him here. She feels it has helped the department tremendously, we are doing better on our ambulance calls, we have gotten more members, and we have completed more training. We have missed very few calls here in town and Elko doesn't have to be over here like they were when we were in the predicament we were in for a while. We have seven (7) students that are pushing to get through this advance class which will let us run at that advance level and it will make a difference. She feels it is important to have someone there as contact person number one, somebody to do the purchase orders and see they are done on time. We are getting the dispatch logs so we can get our reports done and Floyd would send out ticklers to tell us what our reports needed, he would attach the dispatch log, he has done a lot in the background. We need someone to do these things and we are getting equipment checked and our ambulance checked. She stated she knows they are considering a hiring freeze but she feels it

- would be detrimental to the department if we don't have someone at the department.
- ❖ Floyd Davey stated he has enjoyed his position and having someone in the fire house changes everything. It is just not the day to day stuff but the personnel stuff. No one wants to go down to an empty station. Having someone down there facilitates training, facilitates rig checks, and they help out with the consistent inventory and supplies needed. One of the benefits that you get from that is there is a huge difference in our members, it is not me, it is the work they put in. When they show up and put their hand on EMS equipment they know where everything is at, your quality of service has increased by leaps and bounds just because of the people there. It is not me it is the 30 members on the department, having them there encourages others to be there. When one person shows up and asks about volunteer hours, and I can tell you we have members that have 600 hours volunteer hours this year, 600 hours of their time that you have paid nothing for, that they have devoted to their community, now it becomes a competition. Three-fourths (3/4) of the people down there are type A, so they are going to be very competitive and very driven. When someone asks me how many hours they have and I tell them 343 hours, then they ask how many hours does so and so have, I tell them they have 400, then they step up their game. I worry if we hold up hiring of an essential roll and an essential person, someone that can answer calls and do the day to day, you will see a decline in participation from the people. To keep the department moving and to keep it alive you need to have someone down there during business hours and someone who is willing to go down there and participate on the weekends. Someone to send out an e-mail, I got extra hours on Sunday, let's pull hoses and let's get stuff out. It is good for the community; they see that the apparatus is being used. They see the qualified people working. So, getting a qualified person in there quickly would continue the forward progress that the department has and he doesn't feel the department is done growing. It has a long legacy to say the least and just not in Rural Nevada but in Nevada and the country as a whole. So, let's not take a step back let's try to get people in there and continue to move the department forward.

**Motion:**

**Councilperson Cameron Kinney moved to approve the resignation delivered by Floyd Davey, City of Carlin Full-Time Firefighter/EMT, and all related matters. Councilperson Margaret Johnston seconded the motion. Motion Passed.**

- B) Review, discussion, and possible action on a hiring freeze for the City of Carlin, and all related matters. Discussion to include if the hiring freeze should include critical needs positions, including emergency personnel, for the City of Carlin.

- ❖ Vice Mayor Lincoln Litchfield stated we have heard a lot from Chief Bingaman and Floyd Davey in the discussion of Item 3, A, and he did not stop them because he felt Item 3, A, and Item 3, B, are closely related. He believes we need to have a hiring freeze with the exception of that position. He thinks it is vital to have someone in that position. He stated it would be like us losing a couple of officers and Lt. McKinney coming to us and saying he needs to hire a couple of officers and us say no, sorry. Those positions are vital to the City and

the welfare of our citizens. He thinks it is a critical aspect of it. Other areas we need to put in a hiring freeze but in those areas, he thinks we need to keep them occupied with a person there.

- ❖ Mayor Dana Holbrook stated he has saw a difference having Mr. Davey in the position and he can see it is a critical position. He was here when we didn't have anyone there and he can also see a difference when someone is there. Also, we still have things going on like the completion of the fire station and we need someone there to move this along.
- ❖ Floyd Davey stated that a precedent has been set across the country when it comes to police, fire, EMS, or critical medical health care workers that all through this is a pretty stressful time that when you have a need for essential personnel those positions need to be filled.
- ❖ Chief Linda Bingaman stated we may have some in house folks that are members and are interested in the position.
- ❖ Mayor Dana Holbrook stated if feels everyone is in agreement that we are not going to have a hiring freeze on this position. He thinks we will go through our standard hiring procedures. He has talked with Ms. Mahon regarding the hiring of this position. He would like Floyd Davey and Chief Bingaman to submit some volunteer fire personnel that would be willing to do interviews. He stated we would like the volunteers by in on whoever we hire as much as we can. He stated Councilperson Cameron Kinney will be involved and help with the process.
- ❖ Madison Mahon, City Manager, stated that she and Lt. McKinney are in the process of hiring potentially on-boarding a new officer within the department if that would play into the emergency personnel that would be outside of this hiring freeze. She stated we might want to include any potential police department new hires that would be counted as emergency critical needs personnel.
- ❖ Vice Mayor Lincoln Litchfield stated it should be stated as such in the motion.

**Motion:**

**Councilperson Cameron Kinney moved to approve the hiring freeze for the City of Carlin excluding the emergency response personnel and the police department. Councilperson Margaret Johnston seconded the motion. Motion Passed.**

**4. Resolution Adopting a Hazard Mitigation Plan (For Possible Action):**

- a. Review, discussion, and possible adoption of a resolution adopting a Multi-Jurisdictional Hazard Mitigation Plan, and all related matters.

- ❖ Madison Mahon, Carlin City Manager, stated the Elko County asked her to place this on the agenda. She stated we are the last entity to approve the hazard mitigation plan. We have been working on this plan, specifically Annette Kerr in her position in emergency management prior to the beginning of this year. It needs approval from all the entities it includes. Then Elko County submits it to the State on our behalf and it acts as the hazard mitigation plan for all the jurisdiction within Elko County. She sent out a digital copy for everyone to review all the information regarding Carlin. She stated this way we are able to comply with the State requirements for a hazard mitigation plan and an emergency operations plan.
- ❖ Vice Mayor Lincoln Litchfield inquire if this is the same plan the County has?
- ❖ Madison Mahon, Carlin City Manager, stated yes, the County has approved it, the City of Elko approved it at their last scheduled meeting, Wells, and West Wendover has approved it as well.
- ❖ Chief Linda Bingaman stated the plan is all inclusive.
- ❖ Councilperson Cameron Kinney inquired about Spring Creek being an association and stated they were included in the plan, correct?
- ❖ Chief Linda Bingaman commented yes.
- ❖ Councilperson Cameron Kinney stated he has looked over the mitigation plan. It is a very extensive plan it is 240 pages. He feels the people and committees that put the plan together had done a very good job and he would like to thank them for that.
- ❖ Councilperson Margaret Johnston asked if Chief Bingaman was on the committee.
- ❖ Chief Bingaman replied yes, she was part of it.
- ❖ Councilperson Margaret Johnston asked Chief Bingaman if she felt it was all good?
- ❖ Chief Bingaman replied yes.
- ❖ Vice Mayor Lincoln Litchfield read the resolution by title into the record. “This is City of Carlin, Resolution 2020-03, a Resolution Adopting the 2019 Hazard Mitigation Plan”

**Motion:**

**Councilperson Cameron Kinney moved to approve the Multi-Jurisdictional Hazard Mitigation Plan. Councilperson Margaret Johnston seconded the motion. Motion Passed.**

**5. Approval of Minutes (For Possible Action):**

- a. Review, discussion, and possible approval of the Carlin City Council

Emergency Meeting Minutes for March 20, 2020, and all other matters related thereto. Draft minutes can be requested by emailing City Manager Madison Mahon, [mrnahon@cityofcarlin.com](mailto:mrnahon@cityofcarlin.com), or calling Carlin City Hall at (775) 754-6354.

**Motion:**

**Councilperson Margaret Johnston made a motion to approve the Carlin City Council Emergency Meeting Minutes for March 20, 2020, and all related matters. Councilperson Cameron Kinney seconded the motion. Motion Passed.**

**6. APPROVAL of Expenditures (For Possible Action):**

- a. Review, discussion, and possible approval of City expenditures for the period of 04/04/2020-04/17/2020, and all related matters. The expenditure list can be requested by emailing City Manager Madison Mahon, [mmahon@cityofcarlin.com](mailto:mmahon@cityofcarlin.com), or calling Carlin City Hall at (775) 754-6354.

**Motion:**

**Councilperson Cameron Kinney moved to the City expenditures for the period of 04/04/2020 – 04/17/2020. Councilperson Margaret Johnston seconded the motion. Motion Passed.**

**7. PUBLIC COMMENTS: (Non-Action Item)**

- a. Pursuant to NRS 241.020(2)(D)(3) (I & II) this time is devoted to comments by the general public and possible discussion of those comments. No action may be taken upon a matter raised under this item until the matter has been included on a successive agenda pursuant to the required procedures at the discretion of the City in accordance with applicable law and identified as an action item.

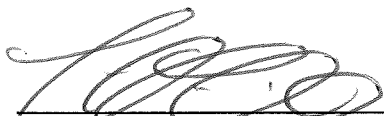
- ❖ Lt. McKinney stated he had spoken to Sargent Czegledi. Sargent Czegledi is hoping to have the investigation report completed regarding the evidence room by next week and will turn it over to Lauren Landa when it is complete. Lt. McKinney stated Sargent Czegledi has completed the interviews, completed his review and will write the report. So, you will be getting that very soon.
- ❖ Vice Mayor Lincoln Litchfield stated please stay at home. Follow and abide by the guidelines we have been asked to follow. Police Department, Fire Department, EMT's, be safe out there you are on the front lines and see a lot more than we do. We appreciate the job you do out there.

**8. Adjournment (For Possible Action)**

**Motion:**

**Councilperson Cameron Kinney moved to adjourn the Carlin City Council meeting. Councilperson Margaret Johnston seconded the motion. Motion Passed. Vice**

**Mayor Lincoln Litchfield adjourned the Carlin City Council meeting at 7:22 p.m.**  
**Approved:** **Attest:**

  
\_\_\_\_\_  
**Vice Mayor Lincoln Litchfield**

  
\_\_\_\_\_  
**LaDawn Lawson, Carlin City Clerk**