

PREPARED FOR:

CITY OF CARLIN
151 S. 8th Street
Carlin, NV 89822

CONSISTING OF:

BIDDING REQUIREMENTS
PROPOSAL FORMS
CONTRACT FORMS
CONDITIONS OF THE CONTRACT
TECHNICAL SPECIFICATIONS

ONE (1) NEW OR USED CONCESSION STAND TRAILER

PREPARED BY:

CITY OF CARLIN
CARLIN EQUESTRIAN PARK COMMITTEE

**PROJECT
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**CITY OF CARLIN
CARLIN EQUESTRIAN PARK COMMITTEE
INVITATION TO BID**

Sealed bid proposals will be received until **2:00 PM, local time**, on **Thursday, October 12, 2017**, at the office of the Carlin City Clerk; 151 So. 8th Street, PO Box 787, Carlin, Nevada 89822, for the following:

PROJECT

Item to be bid: ONE (1) NEW OR USED CONCESSION STAND TRAILER

Bid proposals received after the above noted time will not be accepted. **Bidders mailing their bids assume the risk of late delivery.**

Bid proposals will be opened at the **Carlin Municipal Court Meeting Room** during the **Carlin Equestrian Park Meeting on October 16, 2017, at 6:00 p.m.** with the bid amounts submitted being read aloud by the Chairman of the Carlin Equestrian Park Committee and interested parties present, if any. All interested parties are invited to be in attendance at the bid opening.

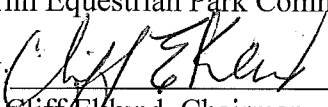
All bids must be submitted in a sealed envelope and legibly marked "**Concession Stand Trailer**". City staff shall thoroughly review all bids proposals for conformance with the contract documents prior to making a written recommendation for award to the Carlin City Council.

The award may be made to the lowest responsive and responsible bidder. The lowest responsive and responsible bidder shall be judged on the basis of price, conformance to specifications, bidder's qualifications, conformance to applicable sections of NRS Section 338, and the best interest of the City of Carlin. Each of listed factors being considered.

The City Council may formally award the contract to the successful bidder at their regularly scheduled meeting in City Hall on **Wednesday, October 25, 2017, after 7:00 PM, local time.**

The City of Carlin reserves the right to accept or reject any or all items specified in the bid request as is deemed in the best interest of the City of Carlin. The City of Carlin shall reserve the right to accept or reject any and/or all items specified in the bid proposal and further reserves the right to waive any minor technicalities in the preparation of these bidding documents.

Dated this 21st day of September, 2017.

City of Carlin
City Council
Carlin Equestrian Park Committee
BY: 
Cliff Eklund, Chairman
Carlin Equestrian Park Committee

Publish: Elko Daily Free Press – September 22, 2017.

**CITY OF CARLIN
BIDDING INFORMATION**

The City of Carlin, reserves the right to accept or reject any or all items specified in the bid request and reserves the right to waive any minor technicalities in the preparation of these bidding documents or specifications.

The award may be made to the lowest responsive and responsible bidder. The lowest responsive and responsible bidder will be judged based on price, warranty, conformance to specifications, materials, or equipment offered and their adaptability to the required purposes, and the best interest of the public--each of such factors being considered.

A. Sealed bids are to be filed with the Office of the City Clerk; 151 So. 8th Street, PO Box 787, Carlin, Nevada 89822; prior to **2:00 P.M., local time, October 12, 2017.**

B. All bids shall be enclosed and sealed in an envelope and endorsed:

ONE (1) NEW OR USED CONCESSION STAND TRAILER

C. The submitted bids will be opened at Carlin Municipal Court Meeting Room immediately after the published deadline for acceptance of said bids with Carlin Equestrian Park Committee and City staff present. All interested parties are invited to be in attendance at the bid opening.

D. The City Council may formally accept or reject bids at their regular meeting after 7:00 P.M., local time, on Wednesday, October 25, 2017.

E. Item to be bid:

ONE (1) NEW OR USED CONCESSION STAND TRAILER

F. Bids will be accepted only on the form provided, along with completed specification sheet indicating compliance of unit offered and any other information as requested in bidding documents.

**CITY OF CARLIN
SPECIAL TERMS AND CONDITIONS**

ONE (1) NEW OR USED CONCESSION STAND TRAILER

1. Bidder is required to submit descriptive data or printed specifications describing unit offered. Failure to comply with this request may be cause for non-acceptance of bid.

2. **ADHERENCE TO SPECIFICATIONS:** Deviations to any of the requirements set forth in this bid shall be so stated in written form in space provided or attached on separate sheet if additional space is required.

3. **Service and Parts Availability:** May be determining factor in award of this bid. State name and location of nearest service and parts facility:

Phone No: _____

CONTACT PERSON NAME: _____
(Please Print)

4. **Delivery:** Unit shall be transported to the City of Carlin 820 Oak Street, Carlin, Nevada; completely furnished and ready for operation.

5. **Warranty:** Minimum warranty shall be 12 month/unlimited hour total machine warranty. **Copy of warranty must be furnished with submitted bid.** In the event of conflict, these provisions concerning the warranty are controlling. Successful bidder shall provide warranty service within twenty-four (24) hours after notification that such service is required on any vehicle that is inoperative due to failures covered by warranty. In the event such service is not provided within the specified time, the City of Carlin may elect to have the repairs made or make the repairs in their own shop and bidder shall reimburse the City of Carlin for all costs incurred for such repairs. Any such repairs shall not void the remainder of the warranty and the warranty in any respects.

Except as described above, all warranty and recall service shall be performed at an authorized service facility or on-site if applicable. If said repairs are completed at an authorized service facility the manufacturer or sales company will be responsible for the transportation cost to and from the service center.

6. Bidder shall be prepared to give a complete demonstration of the merits of the vehicle offered under the normal working conditions of the City of Carlin, Carlin Equestrian Park Committee, at any time prior to an Award being made.

7. Questions pertaining to bidding documents shall be directed to the City of Carlin, Carlin Equestrian Park Committee, 151 S. 8th Street, Carlin, Nevada, 89822 or by calling (775)754-6354.

8. The laws of the State of Nevada shall govern the validity, construction, performance and effect of the contract or lease, which to successful bidder shall execute. Jurisdiction and venue for any action related to the contract or lease shall be in the District Court of the Fourth Judicial District, Elko County, Nevada.

**CITY OF CARLIN
SPECIFICATIONS FORM**

ONE (1) NEW OR USED CONCESSION STAND TRAILER

GENERAL: The City of Carlin, Nevada, is accepting bid proposals for **One (1) New or Used Concession Stand Trailer**. Equipment furnished under this specification shall be the manufacturer's current conventional design for the type and the allied equipment specified. All necessary accessories customarily furnished whether stipulated herein or not, with such modifications and attachments as may be necessary to enable the equipment to function reliably and efficiently in sustained operation. Further, all equipment furnished under this specification shall comply with the most current Federal Regulations and Laws along with all requirements of Nevada Revised Statutes.

Any use of specific names and/or model numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer, but is included solely for the purpose of indicating the type, size, and quality of the equipment considered best adapted to the use of the City of Carlin.

The unit will be used in Carlin, Nevada at an altitude of approximately 5,000 to 6,000 feet.

UNIT DESCRIPTION FOR:

ONE (1) NEW OR USED CONCESSION STAND TRAILER

The following are required minimum options:

GENERAL:

This specification describes a New or Used Concession Stand Trailer. Trailer bid must be manufacturer's current design and in production. Prototypes are NOT acceptable. Basic requirements shall include, but not limited to the following:

Concession Stand Trailer bid must conform to all State of Nevada and/or Federal regulations, whichever is more stringent, as relates to Safety, Pollution Control (exhaust emission and noise), etc.

**CITY OF CARLIN
SPECIFICATIONS**

	MEETS?	
	YES	NO
MANUALS		
1. The bidder shall supply one concession stand trailer operators and parts and service manuals and one set on CD with each unit.		
2. Bidder shall provide operator instruction/safety/maintenance procedures on DVD with the unit.		

	MEETS?	
	YES	NO
PAINT		
1. The entire unit shall be painted with manufactures standard paint applied over a suitable primer.		

	MEETS	
	YES	NO
SPECIFICATIONS		
1. 8.5x30 Tandem Axle Porch (Includes .063 ATP Floor & ATP finished Ceiling, Knee Walls on Both Sides with Step, 36" Barn Doors at rear, Ceiling Lights, GFI Outlet, Double Tubing with reverse Beavertail) PLF		
2. Scissor Jacks (Pair) 5,200 lb. Leaf Spring Axles upgraded over 3,500 lb. Leaf Spring Axles		
3. 12" Additional Height (Per Linear Foot)		
4. Exterior – Sheetmetal – Color - Heat Reflective		
5. Color Package (To be Heat Reflective) (Includes ATP and all Exterior Trim) Per Linear Foot		
6. 12" ATP on Sides, Rear, and Corner (Per Linear Foot)		
7. Triple Sink Package (Includes 6 Gallon Water Heater, Triple Sinks with Handwashing Sink, Water Pump, 40 Gallon Fresh Water Tank, 50 Gallon Waste Water Tank)		
8. .063 ATP on Floor (Per Linear Foot)		
9. Mill Finished Ceiling and Walls (Per Linear Foot)		
10. Insulated Walls and Ceiling (Per Linear Foot)		
11. 50 AMP RV Package (Includes, Panel Box, 25'Life Line, 12 Volt Ceiling Lights, 2 Outlets, 1 switch, Group 24 Deep Cycle Battery)		
12. 50 AMP Motor Base Plug		
13. 60x36 Concession Door with Glass & Screen		
14. Fold Down Shelf Under Concession Window on the Outside		
15. Side Awning over Service Window		
16. 12 Volt Surface Mount LED Light on each Side of Concession Door		
17. 110 Outlet		
18. Exterior GFI Outlet with Cover Box		
19. 13,500 BTU A/C with Heat Strip		
20. 12 Volt Surface Mount LED Light on each Side of Concession Door		
21. 18" Aluminum Shelf (Per Linear Foot)		

22. Generator (Sufficient to operate unit and all equipment)		
23. Gas Package (Includes two 100 lb. Tanks with Regulator, Cages, ATP covered Generator Deck, Gas Lines with Individual Cut-off's)		
24. 6' Hood with Exhaust Vent		
25. Red Bottle Fire Suppression (Not Armed or Tagged)		
26. 40 lb. Deep Fryer		
27. 27" Sandwich Prep with Three Doors		
28. 2 Bay Steam Table (36' Long)		
29. 23 Cubic Feet Refrigerator		
30. Freezer 2 Door 23 Cubic Feet		
31. 6 Burner Stove with Oven (36" Wide)		
32. 5' Beck-Built Smoker		
33. 1 or 2 Air Conditioners (Sufficient size to keep unit cool)		
34. Warranty		

List any deviations from bid specifications:

**CITY OF CARLIN
BID PROPOSAL FORMS**

Bid Proposal to furnish and deliver

One (1) New or Used Concession Stand Trailer

Bid Price One (1) New or Used Concession Stand Trailer

Total Bid Price in Numbers: \$ _____ USD

Total Bid Price in written form:

Additive Alternate One

Bid Price in Numbers: \$ _____ USD

Bid Price in written form:

The undersigned declares that he/she has carefully examined and understands the bidding documents. Also, the requested information as noted in bidding documents has been included with this form.

Company Submitting Bid

By: Company Representative

Mailing Address

Phone Number

City, State, Zip

Fax Number

USE THIS FORM TO SUBMIT BID PROPOSAL. ATTACH COMPLETED SPECIFICATION SHEET, DESCRIPTIVE DATA, BROCHURES, "EXCEPTIONS TO BIDDING CONDITIONS AND SPECIFICATIONS" (IF NEEDED) AND ANY OTHER INFORMATION REQUIRED IN BIDDING DOCUMENTS